

**YAMHILL COUNTY
ROAD IMPROVEMENT ADVISORY COMMITTEE
2011 ANNUAL REPORT**

This report summarizes the activities of the Yamhill County Road Improvement Advisory Committee (RIAC) for 2011.

YCRIAC Purpose

The YCRIAC was created in 1976 for the purpose of holding meetings as necessary to:

- develop a master plan for the construction, maintenance and improvement of County roads, considering traffic patterns and anticipated resources,
- to review accident rates on each of the County roads,
- to hear complaints about County roads and identify road deficiencies throughout the County,
- to consider petitions affecting any County road, and
- to study the existing location, condition, and use of the County roads.

The Committee is to recommend to the Board of County Commissioners:

- a priority for correcting road deficiencies identified by the Committee,
- criteria to be used in prioritizing road improvement projects,
- division of effort between paving new roads and maintaining the existing roads, and
- other such advice as the Board may request.

The Committee makes its recommendations for priorities for correcting road deficiencies by submitting a priority list for projects to be scheduled in the next fiscal year.

Membership

Membership on the YCRIAC is intended to provide representation from all parts of Yamhill County. Deputy Thomas Hoy was replaced by Deputy Shane Rice to serve as the Yamhill County Sheriff's Office representative to RIAC. Following is the membership for 2011:

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| • Dennis Rogers Chair | SW Yamhill County - Sheridan area |
| • Gordon Cook, Vice-Chair | NE Yamhill County - Newberg area |
| • Matt Dunckel | SE Yamhill County – McMinnville area |
| • Tamara Garvey | NW Yamhill County - Yamhill area |
| • Clint Giberson | NW Yamhill County - Yamhill area |
| • Jeff Kizer | SE Yamhill County – McMinnville area |
| • Rocky Losli | NW Yamhill County - Yamhill area |
| • Tony Roos | NE Yamhill County - Newberg area |
| • Michal Wert | NE Yamhill County - Newberg area |

2011 Accomplishments

- Chairman Dennis Rogers and Vice-Chair Gordon Cook discussed the RIAC 2010 Annual Report at a regular meeting of the County Board of Commissioners.
- RIAC worked with staff to review the annual Public Works Department (PWD) budget and to define a priority list of projects for the next year.
- An Equipment Subcommittee, including Gordon Cook, Clint Giberson and Jeff Kizer, worked with PWD staff to evaluate mowing and paving equipment needs for Yamhill County, to review the condition of existing County equipment, and to make recommendations on an approach to meet the County's needs.
- RIAC submitted a letter to the County Commissioners supporting PWD staff work week changes to maximize County equipment and resources.
- RIAC submitted a letter to the County Commissioners recommending purchase of paving equipment and a mower, based on information provided by PWD staff and the Equipment Subcommittee.
- Rocky Losli, Jeff Kizer, Matt Dunckel and PWD Director John Phelan toured several roads in the County to investigate drainage issues.
- Matt Dunckel and Michal Wert represented Yamhill County on a Technical Advisory Committee for the Blue Fenders Butterfly/Kincaids Lupine Habitat Conservation Plan (HCP).
- Michal Wert participated in review of proposals and selection of a firm to prepare the HCP for the County.
- Dennis Rogers participated in review of proposals and selection of a firm to work on the Sheridan Green Bridge.
- Michal Wert worked with Bill Anderson to draft a 'blue sign' policy for tourist and business-oriented directional signs in County road right-of-way.
- Members went on a daylong road tour to look at projects done in 2010-11.

Informational Items

- John Phelan provided regular reports on personnel, management, and general PWD operations, including examples of the Trimble tracking system for equipment and staff utilization, improvements to the PWD buildings and grounds, and Workers Compensation issues.
- Deputies Thomas Hoy and Shane Rice provided reports on road issues identified by the Sheriff's Department.
- The Maintenance Improvement Projects (MIP) list and annual budget were reviewed with RIAC for comments and prioritization.
- PWD staff provided regular updates on paving projects, schedules, signing, and MIP project status.
- Regular updates were provided on bids and status of significant projects, including the Cove Orchard Sewer System District, the Sheridan Green Bridge, Sheridan Road bike/ped Bridge, Laughlin Bridge, the Grand Island Bridge, Worden Road bike path, Fairgrounds paving, and the Habitat Conservation Plan.

- John Phelan provided updates on the Portland Metro Agencies on Transportation (PMAT) meetings.
- A weekly schedule and regular manager's report are circulated to RIAC members and the Board of Commissioners.
- John Phelan and Commissioner Leslie Lewis gave regular updates on the status of the PWD budget and County revenues.

Citizen Appearances/Letters

Information was discussed regarding issues raised by citizens of Fairview Drive. There were no citizen appearances or letters submitted to RIAC in 2011.

Presentations/Discussions

- Edgar Peteros, Engineering Technician, and Roy Panschow, Road Supervisor, gave a PowerPoint presentation and showed videos of MIP roads for 2011.
- Roy Panschow provided details and reviewed roads for the 2011 MIP.
- Tony Roos provided materials and gave a PowerPoint presentation on round-about/traffic circles and other options for intersection safety.
- John Phelan provided examples of the Trimble tracking system for equipment and staff utilization.
- Russ Heath, Fleet Manager, gave a PowerPoint presentation on County use of paving equipment, costs and benefits of owning vs. leasing equipment, and evaluation of purchase options.
- Bill Gille, County Engineer, gave a PowerPoint presentation explaining the 2011-2012 fiscal year PWD budget.
- Pete Lindberg, Road Supervisor, gave a before/after PowerPoint presentation on drainage problems around the County.
- Terry Cole, ODOT Region 2 planner, and Bob Schulte, DKS Associates, gave an overview of the process and schedule for updating the Yamhill County Transportation System Plan (TSP), and an update on the Newberg Bypass project. The TSP update will be funded by ODOT and conducted by DKS, with oversight by PWD and RIAC.
- Bob Schulte reviewed a detailed work scope for the TSP update.
- Bill Gille gave a PowerPoint presentation with before/after pictures of actions at intersections of concern.
- Bill Anderson, sign staff, gave a presentation on 'blue signs' that provide direction to tourist-related businesses and requested RIAC assistance in developing a policy to address sign 'clutter'.
- Bill Anderson gave a before/after PowerPoint presentation on actions taken to improve intersection and sign visibility.
- Bill Gille gave a PowerPoint presentation of gravel surface roads, and presented a gravel road rating system.
- John Phelan discussed possible bikeway routes on County Roads.
- Bill Anderson and Michal Wert facilitated a discussion on a proposed new policy and application form/process for blue informational signs in County road right-of-way.