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YAMHILL COUNTY, OREGON

Request for Refund

Directions: Please complete top portion of form. Most refunds, if approved, will be paid by check issued by the accounting division within 30 days of approval. At the department head's discretion, refunds of \$10 or less may be paid from petty cash within the department. Refunds over \$500.00 require Board Order approval. (per BO 06-982)

Phillips Law Firm
(printed name of person requesting refund)

Date of Request: 7/16/14

(see attached e-mail)
(signature of person requesting refund)

Amount of refund requested: \$ 648.95

Woodinville Corporate Office
13303 NE 175th St
(street or post office address)
Woodinville, WA 98072
(city, state and zip code)

Reason for refund: Case settled.
research request is no longer needed.

----- For office use only below this line -----

Department: Public Works

Department Head: John F. Phelan

Reason for APPROVAL or DENIAL (check one) of refund:

Prepayment of \$1200.00 not utilized beyond work done totaling \$551.05.

Amount of refund if approved: \$ 648.95

If approved, method of payment (check one) CHECK BY DEPARTMENT CHECK BY ACCOUNTING

Date of determination: 7/16/14

(department head signature)

? -> Board Order approval (if over \$500.00): Allen Springer
7-24-14

Accepted by Yamhill County Board of Commissioners on 7-24-14 by Board Order # 14-433