

Lucy Flores Mendez

Subject: FW: Non-Departmental Budget
Attachments: May Budget Committee Deliberation List.xlsx

From: Laura Tschabold
Sent: Friday, December 11, 2015 8:50 AM
To: Allen Springer; Mary Starrett; Stan Primozich
Cc: Chuck Vesper; Ken Huffer; Keri Hinton; Lucy Flores Mendez
Subject: Non-Departmental Budget

Commissioners – In the process of preparing budget instructions, I discovered that Last June I missed bringing to you the adjustment that was meant to be made to the Non-departmental budget at the end of last fiscal year. You may recall (although it took a bit of memory jogging for me to remember) that during the April and May budget meetings we discussed the deficit position that the non-departmental budget was in largely due to job posting advertising costs and that we had made changes in our advertising practices that had resulted in savings during the last half of the fiscal year. The plan was to wait until we were closer to budget adoption time towards the end of June and make adjustment of additional discretionary resources for this budget at that time.

Unfortunately, it slipped off my list with the rush of all of the budget business that was being completed. I've attached the May 2015 deliberation list where you will see my notation of what the committee agreed to highlight in yellow. I believe our discussion was that we would need around \$50,000 plus/minus to balance this budget. The audited beginning balance for this fund for the 2015-16 year shows a deficit of -47,283.

I would like to add this issue to next week's Combined Informal/Formal Session agenda for your discussion and am recommending that we add the discretionary resources for this budget by adding \$50,000 from FY 15-16 Discretionary.

Please let me know if you have any questions. Keri and Lucy – will you please add this to next week's agenda for the Commissioners' consideration?

Thanks, Laura

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Accepted by Yamhill County
Board of Commissioners on
12.17.15 by Board Order
15-510

