



"Excellence In Service"

Yamhill County Sheriff's Office

Sheriff Tim Svenson

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MEMO

Date: 03/08/2016

To: Board of Commissioners

From: Sheriff Tim Svenson

Re: Purchase of Administration vehicle

Board,

As I mentioned in my budget presentation last year, our office is in need of adding vehicles to our fleet. We typically utilize the vehicle replacement fund; however that requires us to replace a vehicle. We have a need to add a vehicle, which would require the purchase to come from other funds.

In 2015, Lt. Steve Warden was deployed on 4 conflagration fires within the State as part of the state wide Incident Management Team. While doing this, the Oregon State Fire Marshalls office reimburses our office for our expenses, which includes a motor pool reimbursement. The total amount received to date is \$18,592.25.

I have met with Russ Heath and discussed the cost of a 2016 Ford Fusion, which is our standard administrative vehicle. He has located one for \$19,644 from Chuck Colvin Ford. He stated that if we used the reimbursement money, he would make up the difference from the replacement fund.

I am requesting the board's permission to add one administrative vehicle to our fleet and make the purchase of the 2016 Ford Fusion from Chuck Colvin Ford, in the amount of \$19,644.

Sincerely,

Sheriff Tim Svenson

Accepted by Yamhill County
Board of Commissioners on

3-10-16 by Board Order
116-89