

YAMHILL COUNTY DEPARTMENT OF PLANNING AND DEVELOPMENT

Request for Refund

Date: 9/12/16

Send to: [ ] Accounting Office (Amount \$500.00 or less)
[ ] Board of Commissioners (Amount more than \$500.01)

Name of Person to Receive Refund: Timothy Koprowski
Mailing Address (Street): 13700 NE Lake Shore Drive
Mailing Address (City, State, Zip): Newberg OR 97132

Applicant's name (if different): John McCarthy

Permit, Docket, or File Number: C-12-16 TL#(s): 3216AA-104

Total Amount of Refund: \$ 1,215.-

Table with 3 columns: Fee \$, Acct#, and Fee \$. Handwritten entries include fees of 1197.00 and 18.00, and account numbers 10.20.345.02P466 and 10.20.341.18P466.

Reason for Request:

[x] Letter Attached (with 'email' handwritten above)
[ ] Additional Explanation: Application Withdrawn.

Department Recommendation:

Signature of Michael Brandt, Planning Director, dated 9/13/2016.

FOR PLANNING OFFICE USE:

Type of permit Application: CUP - home occupation
Original Receipt #: 99550
Total Fees Paid: 1,215.-

Date approved: 9.22.16
Board Order(if applicable): 16-388

Date of Warrant:
Warrant #:
Amount of Warrant:

## Stephanie Armstrong

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**From:** Tim\_Koprowski@comcast.net  
**Sent:** Monday, September 12, 2016 11:52 AM  
**To:** Stephanie Armstrong  
**Subject:** Re: conditional use application

Hi Stephanie,

As I was just instructed by the other Stephanie in your office, I am submitting this request to you.

I am withdrawing the condition use application that we filed last week. We have made other arrangements for John's business and will no longer need this process to go forward.

Please refund the appropriate fee.

Thank you,

Tim Koprowski

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**From:** "Stephanie Armstrong" <armstrongs@co.yamhill.or.us>  
**To:** "tim koprowski" <tim\_koprowski@comcast.net>  
**Sent:** Tuesday, June 28, 2016 10:20:50 AM  
**Subject:** FW: conditional use application

Hi Tim: Could you please forward this to John? His email address below that I have bounced back.  
Thanks.  
Stephanie

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**From:** Stephanie Armstrong  
**Sent:** Tuesday, June 28, 2016 10:19 AM  
**To:** 'jwmccarthy@yahoo.com' <jwmccarthy@yahoo.com>  
**Subject:** conditional use application

Hi John: I'm reviewing your conditional use application for an automotive repair shop and need some more information from you regarding the application.

We need a site plan showing the location of existing and proposed buildings and access roads. The site plan should show where the business is being operated on the parcel. I've attached a map if you would like to use it for your site plan.

Also, the following home occupation criteria need to be addressed:

*A. The home occupation will be operated by a resident of the property on which the business is located.*

*B. The home occupation will employ on the site no more than five full or part-time employees. [Amended 8/13/98, Ord. 657]*

*C. The home occupation will be operated substantially in the dwelling or in other buildings normally associated with uses permitted in the zone in which the property is located. [Amended 8/13/98, Ord. 657]*

*D. The home occupation will not unreasonably interfere with existing uses on nearby land or with other uses permitted in the zone in which the property is located. [Amended 8/13/98, Ord. 657]*

Receipt #	Permit #	feecode	Amount	Xfer	Type	CC auth	Paydate	Account number
99545	0012016001929	SPRMT	357.00		CC	0003/513224	05/23/16	010-020-322.26-PL49
99545	0012016001929	DEQ	100.00		CC	0003/513224	05/23/16	010-020-346.65-PL49
99545	0012016001929	AGCY	41.00		CC	0003/513224	05/23/16	010-020-341.16-PL66
			*****	498.00				
99545	0012016001930	DEQ	100.00		CC	0003/513224	05/23/16	010-020-346.65-PL49
99545	0012016001930	AGCY	41.00		CC	0003/513224	05/23/16	010-020-341.16-PL66
99545	0012016001930	SPRMT	185.00		CC	0003/513224	05/23/16	010-020-322.26-PL49
			*****	326.00				
99545	0012016001934	SPRMT	665.00		CC	0003/513224	05/23/16	010-020-322.26-PL49
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99545	0012016001934	AGCY	41.00		CC	0003/513224	05/23/16	010-020-341.16-PL66
			*****	806.00				
			1630.00					
99546	0012016001936	SURC	7.56		CC	000004/06058G	05/23/16	010-020-345.06-PL50
99546	0012016001936	PRMIT	63.00		CC	000004/06058G	05/23/16	010-020-322.14-PL50
			*****	70.56				
			70.56					
99547	0012016001938	PRMIT	51.35		CC	000005/894399	05/23/16	010-020-322.12-F078
99547	0012016001938	SURC	6.16		CC	000005/894399	05/23/16	010-020-345.06-F078
			*****	57.51				
			57.51					
99548	0012016001942	PRMIT	63.00		CA		05/23/16	010-020-322.14-PL50
99548	0012016001942	SURC	7.56		CA		05/23/16	010-020-345.06-PL50
			*****	70.56				
			70.56					
99549	0010000000000	*PDWR	18.00		CK	1152	05/23/16	010-020-341.18-PL66
99549	0010000000000	*PDWR	2320.00		CK	1152	05/23/16	010-020-345.02-PL66
			*****	2338.00				
			2338.00					
99550	0010000000000	MICRO	18.00		CK	9705	05/23/16	010-020-341.18-PL66
99550	0010000000000	CU-M	1197.00		CK	9705	05/23/16	010-020-345.02-PL66
			*****	1215.00				
			1215.00					
99551	0012016001943	PREPL	399.88		CK	2739	05/23/16	010-020-345.04-F077