

**WORK SESSION MINUTES**

**December 6, 2016**

1:00 p.m.

Commissioners' Office Conference Room

PRESENT: Commissioners Mary Starrett, Stan Primozich and Allen Springer.

STAFF: Laura Tschabold, Christian Boenisch, Ken Huffer, and Mikalie Frei.

Guests: Nicole Montesano, News Register.

TOPIC: Discretionary Allocation

Commissioner Starrett called the meeting to order at 1:03 p.m.

Laura Tschabold provided a handout explaining the overview of costs and increases to expect next year (see Exhibit A). There was discussion regarding how much of the Retirement Reserve should be utilized in 17-18. In lieu of the fact that the reserve will be quickly depleted, the Commissioners agreed to have departments budget the full PERS rate and will revisit the use of the reserve during budget meetings.

Laura Tschabold stated that the county's medical broker reported that health insurance increases are expected to be around 10%. She said that she anticipates an increase in the County's liability, premiums, and PERS.

Laura Tschabold also made the Board aware of any preliminary issues regarding discretionary allocations. She stated that there will most likely be changes in the following areas: jail medical services, additional funding for public transit services, and clerical support staff for the Transit division.

Laura Tschabold stated that Administration has been conservative with what has been projected for the 2017-18 fiscal year and is recommending a 2% increase to departments. After brief discussion, the Board consensus was to move forward with the recommendation.

There being no other business, the meeting adjourned at 1:49 p.m.

Lucy Flores Mendez  
Secretary

Accepted by Yamhill County  
Board of Commissioners on  
2-9-17 by Board Order  
# 17-33

Fiscal Year 2017-18

1. How much of Retirement Reserve should be utilized in 17-18? 1.6 million in reserve.

a. PERS Increase:

Tier 1 & 2 18.85% to 22.48% (3.63% increase)

OPSRP 13.19% to 14.74% (1.55% increase)

OPSRP P/F 17.30% to 19.51% (2.21% increase)

PERS rate increase will result in an annual increase to the county of approximately \$700,768.

2. Preliminary health insurance increase for YCEA affiliated – 10%. Cost to the county of 482,927 (7.5%)

3. Increases in:

a. Liability Insurance

b. Workers Compensation premiums

c. PERS

d. Health Insurance

e.

4. Preliminary Issues/Potential Requests for Discretionary

a. Medical in the Jail – Jail and Juvenile Detention Costs

b. Transit

c. Assessor's Office

d. Dog Control

**Table 1 2017-18 Discretionary Allocation**

TABLE 1				Init
Department / Team	2016-17	Percent	Initial Allocation	Adj
Department / Team			2017-18	
<b>Criminal Justice</b>				
21 Community Corrections	206,225	1.00%	206,225	
10-18 District Attorney	1,845,544	8.91%	1,845,544	
10-41 Jail	4,369,252	21.09%	4,319,252	
10-48 Dispatch	638,851	3.08%	638,851	
10-74 Juvenile Probation	1,086,540	5.25%	1,086,540	
10-77 Juvenile Detention	1,283,958	6.20%	1,333,958	
10-42 Marine Patrol	36,712	0.18%	36,712	
10-43 Sheriff	3,979,212	19.21%	3,979,212	
10-86 Courthouse Campus Security	245,145	1.18%	245,145	
10-22 Support Enforcement	69,897	0.34%	69,897	
<b>Total Criminal Justice</b>			<b>13,761,337</b>	
<b>Health &amp; Human Services</b>				
16 H&HS	1,620,223	7.82%	1,620,223	
			<b>1,620,223</b>	
<b>General Government</b>				
10-10 Administrative Services	433,339	2.09%	433,339	
10-13 Commissioners	379,786	1.83%	379,786	
10-12 Assessor	1,163,758	5.62%	1,163,758	
10-40 Emg Management	86,888	0.42%	86,888	
10-15 Clerk	74,536	0.36%	74,536	
40-16 Maintenance	402,698	1.94%	402,698	
10-17 Information Systems	887,694	4.29%	887,694	
10-25 County Counsel	188,297	0.91%	188,297	
10-23 Treasurer	30,127	0.15%	30,127	
<b>Total General Government</b>			<b>3,647,122</b>	
<b>Culture &amp; Recreation</b>				
10-81 Parks	125,624	0.61%	125,624	
			125,624	
<b>Land Use</b>				
10-21 Surveyor	18,444	0.09%	18,444	
10-20 Planning	42,905	0.21%	42,905	
<b>Total Land Use</b>			<b>61,348</b>	
<b>Community Services</b>				
10-33 Transportation	279,174	1.35%	279,174	
			279,174	
<b>Non Departmental</b>				
10-39 Non Departmental	575,974	2.78%	575,974	
80 Transfer to Insurance Res (CONT)	25,000	0.12%	25,000	
40 Transfer to Capital Improvement	393,389	1.90%	393,389	
10-92 Contingency	74,944	0.36%	74,944	
<b>Total Non Departmental</b>			<b>1,069,306</b>	
<b>Transfer to</b>				
Transfer to				
40 Transfer to Software Res	150,000	0.72%	150,000	
<b>Grand Total</b>	<b>20,714,135</b>	<b>100.00%</b>	<b>20,714,135</b>	
<b>Discretionary Resources</b>				
Beginning Balance	3,401,282			
Taxes	20,061,659			
Prior Yr Taxes	590,000			
O & C	65,000			
State Shared	603,500			
Interest	80,000			
Misc	89,000			
Additional Revenue	0			
<b>Total</b>	<b>24,890,441</b>			
w/BB Adjustments	0			
Move to other Expense ver. 10	0			
Reserve For the Future	4,176,307			
<b>Initial Allocation</b>	<b>20,714,135</b>			
<b>Discretionary Resources Summary</b>				
Allocation Adjustments (+/-)	971,480			
Adjusted Allocation	21,685,614			
Other Expense	500,000			
<b>Total Reserve for Future</b>	<b>2,704,827</b>			

