

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY ("the Board") sat for the transaction of county business in formal session on June 22, 2017, at 10:00 a.m. in Room 32 of the courthouse, Commissioners Mary Starrett, Stan Primozich, and Richard L. Olson being present.

Also present were Laura Tschabold, County Administrator; Ken Huffer, Deputy County Administrator; Christian Boenisch, County Counsel; Mikalie Frei, County Counsel staff; Dave Adams, KLYC Radio; Starla Pointer, News-Register.

Commissioner Primozich called the meeting to order at 10:00 a.m. The invocation was offered Ronnie Cooksey.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person.

Mr. Wall expressed his concerns regarding not being able to discuss Docket E-06-16. He stated he wanted to thank the McMinnville Police Department and the Sheriff's Office for their efforts in suppressing criminal elements at the local farmers market. Mr. Wall stated he would like to see the county reconsider how they handle all sorts of activities of non-agriculture uses, stating he feels helicopters are flying dangerously low.

B. CONSENT AGENDA:

Minutes

1. Approve the following minutes:
 - a) **B.O. 17-217** - Work session: April 25, 2017; and
 - b) **B.O. 17-218** - Informal session: April 25, 2017; and
 - c) **B.O. 17-219** - Formal session: April 27, 2017.

Contracts

2. **B.O. 17-220** - Approval of a proposal from Azimuth Communications, Inc. for the installation of a monitoring system for \$ 56,910.72.
3. **B.O. 17-221** - Approval of an agreement between Yamhill County Health and Human Services and Dayton School District for behavioral health counseling services effective September 6, 2017 through June 13, 2018 in the amount of \$41,258.34.

4. **B.O. 17-222** - Approval of an agreement between Yamhill County Health and Human Services and Merritt Hawkins effective upon execution.
5. **B.O. 17-223** - Approval of amendment # 2 to agreement # 148087 between Yamhill County Health and Human Services and the Department of Human Services (B.O. 15-297) for the financing of our Community Developmental Disabilities Program to extend the expiration date to September 30, 2017.
6. **B.O. 17-224** - Approval of a Service Element Prior Authorization for \$51,420,107 under the agreement between Yamhill County Health and Human Services and the Department of Human Services (B.O. 15-297) for the financing of our Community Developmental Disabilities Program effective July 1, 2017 through June 30, 2019.
7. **B.O. 17-225** - Approval of agreement # 154134 between Yamhill County Health and Human Services and the Oregon Health Authority for Public Health Services in the amount of \$518,149 effective July 1, 2017 through June 30, 2018.
8. **B.O. 17-226** - Approval of the proposed 2017-18 Health and Human Services Behavioral Health Usual and Customary Rates, Public Health Clinic Rates, and the Environmental Health Fees.
9. **B.O. 17-227** - Approval of intergovernmental agreement #13785 between Yamhill County and Oregon Youth Authority in the amount of \$527,808 effective July 1, 2017 through June 30, 2019.
10. **B.O. 17-228** - Approval of grant agreement # 17-123 between Yamhill County and Oregon Youth Conservation Corps (OYCC) effective June 1, 2017 through September 30, 2017.
11. **B.O. 17-229** - Approval of agreement #31933 between Yamhill County and Oregon Department of Transportation (ODOT) in the amount of \$1,713,732 effective July 1, 2017 through June 30, 2019.
12. **B.O. 17-230** - Approval of an amendment to the Indenture and County Revenue Refunding Bonds, series 2012A.
13. **B.O. 17-231** - Approve the Notice of Intent to Award the Yamhill County 2017 Striping Project to Hicks Striping and Curbing, Inc.
14. **B.O. 17-232** - Approval of an extension for the demolition of the Public Works shop (B.O. 17-93) to November 30, 2017.

Budget

15. **B.O. 17-233** - Approval of amended proposed 2017-18 Budget to increase Fund 040-117 (Software Reserve) Beginning Balance to \$1,693,666 and add \$365,501 of expense to GL code 40-117-800.08 (Assessment & Taxation Software). New total expense for 040-117 for the 2017-18 Budget will be \$1,843,666.

Committees

16. **B.O. 17-234** - Approval of the appointment of Nicholas Godfrey for a three year term on the Solid Waste Advisory Committee (SWAC).
17. **B.O. 17-235** - Approval of the reappointment of Michael Sherwood, Matt Dunckel and Marjorie Ehry to the Planning Commission.

Financial

18. **B.O. 17-236** - Approve adding \$200 to existing petty cash account (B.O. 14-334) 016-000-112.76 for a new total of \$700.
19. **B.O. 17-237** - Approval of purchase order # YC 1-217 to Schetky NW, for the purchase of 4 El Dorado EZ Rider II buses and 2 mid-size low floor gasoline buses in the amount of \$1,618,706 effective upon approval.

Letters

20. **B.O. 17-238** - Approval of authorizing the chair to sign a letter to the West Valley Fire District stating that the county does not object to the reduced staffing for third and fourth responding ambulances, as requested by West Valley. County sign-off is required under OAR 333-255-0072(2)(a) in order for West Valley to obtain approval of the reduction from the Oregon Health Authority.

Christian Boenisch, County Counsel asked that the board approve the consent agenda with items 4 and 10 subject to final review and approval by County Counsel.

Commissioner Olson moved to approve the consent agenda with items 4 and 10 subject to final review and approval by County Counsel. The motion passed unanimously, Commissioners Primozych, Starrett, and Olson voting aye.

C. OLD BUSINESS:

1. In the matter of accepting the appeal, and overturning the Planning Director's approval of Docket SDR-01-17: denial of a permit to allow processing of marijuana on property located at 15500 SW Dusty Drive, Tax Lot 5510-1200 Applicant: Richard E. Wagner

Todd Sadlo, Senior County Counsel requested the final written findings be held over until June 29, 2017.

D. OTHER BUSINESS (Add-ons and non-consent items):

1. **B.O. 17-239** - Consideration of the approval of the Yamhill County Economic Development Vision, Mission, Values and Strategies.

Commissioner Starrett moved to approve item D1. The motion passed unanimously, Commissioners Starrett, Olson and Primozich voting aye.

2. **B.O. 17-240** - Consideration of the approval of a Resolution in support of the Stepping Up Initiative.

Commissioner Starrett moved approval of item D2. The motion passed unanimously, Commissioners Primozich, Starrett and Olson voting aye.

E. PUBLIC HEARINGS:

1. Receipt of public comment on the 2017-18 Yamhill County budget.

Commissioner Primozich opened the public hearing at 10:18 a.m.

Laura Tschabold, County Administrator discussed the proposed budget that was presented before the Board back in April and to the budget committee in May of this year, with a total at \$136,864,374. She stated last month was the department directors and managers last opportunity to submit any changes to their 2017-18 budgets. Mrs. Tschabold stated she did in fact receive a few budget adjustments, resulting in a final total of \$140,701,467, adding this increase is approximately 1% more than the county's current fiscal year.

Stephanie Tiana inquired with the board regarding County Counsel, Senior County Counsel and the County Administrators salary increases. Ken Huffer, Deputy County Administrator explained the increases. He stated County Counsel staff are receiving step increases and a cost of living increase, and that the County Administrator's increases follow the same guidelines as the YCEA bargaining agreement. The budget numbers shown are not a direct reflection of future salary increases, but are figures budgeted to allow for increases should the Board of Commissioners extend to these staff the same cost of living increases as YCEA bargaining members.

The hearing closed at 10:26 a.m.

F. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to the county's website, www.co.yamhill.or.us/content/volunteer-opportunities, or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at coxcr@co.yamhill.or.us

There being no other business the meeting adjourned at 10:29 a.m.

Crystal Cox
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair

Stan Primozich

Commissioner

Mary Starrett

Commissioner

Richard L. "Rick" Olson

Accepted by Yamhill County
Board of Commissioners on

7-27-17 by Board Order
17-291