

## Keri Hinton

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**From:** Silas Halloran-Steiner  
**Sent:** Friday, August 25, 2017 11:37 AM  
**To:** Mary Starrett; Laura Tschabold  
**Cc:** Keri Hinton; Crystal Cox; Christina Malae; Terry Malay; Paul Partridge; Lindsey Manfrin  
**Subject:** Board Consideration: Add 1.0 FTE Human Services Specialist 1 in HHS

Hi Mary and Laura,

I would like to request position management authority of 1.0 full time equivalent (FTE) for a HHS Specialist 1 for a service coordinator position in our Development Disabilities program. As you may recall, we received additional funding allocations awarded in SEPA 17312410 and approved under BO 17-324. At that time, I indicated we would be requesting additional position management authority due to significant additional funds and growth in caseload. I am still waiting, however, for the entire 2017-2019 intergovernmental agreement (IGA) from the state since our current one is only extended until 9/30/17. Once we have the entire financial award, as well as an executed agreement for the rest of 2017-2019, I plan to make an additional position management request.

Our contract with the state, under SE 48 Case Management, is a fee for service model; we need to be fully staffed in these positions to provide and encounter the case management services on a month-to-month basis to cover the budget allocation and serve the population's needs. If approved, this position management increase will allow us to recruit and meet the business and community need sooner.

Crystal/Keri, please place this item on next week's Board Agenda for approval. Suggested Board Agenda language:

"Approve position management authority of 1.0 full time equivalent (FTE) for a Human Services Specialist 1 for a service coordinator position in Health and Human Services."

Thanks,

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Accepted by Yamhill County  
Board of Commissioners on  
8-31-17 by Board Order  
# 17-344

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Our Mission: To promote the public's physical, emotional and social well-being through services, prevention, education, and partnerships.



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