

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on August 17, 2017 at 10:00 a.m. in Room 32 of the courthouse, Commissioners Mary Starrett, Stan Primozych, and Richard L. “Rick” Olson being present.

Also present were Ken Huffer, Deputy County Administrator; Christian Boenisch, County Counsel; Mikalie Frei, County Counsel staff; Nicole Montesano, News-Register.

Commissioner Primozych called the meeting to order at 10:00 a.m. The invocation was offered George Humley.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person.

David Wall presented to the Board a water treatment report for the commissioners to review. He expressed his concerns regarding the formatting of the county’s budget book, the amount reflected in the City of Dundee’s budget as their contributed amount for the bypass lobbyists in comparison to the county’s much larger contribution, and the lack of regular rural sheriff patrol in cities not contracted with the county for services. Commissioner Starrett informed Mr. Wall that county administration would be happy to sit with him and go over the budget and answer any of his questions. She also informed Mr. Wall that the state does not require the county to have rural patrol.

Veronica Hinkes, board member to Travel Yamhill Valley thanked the board for their support over the years in promoting tourism. She discussed the research Travel Yamhill Valley conducted looking at alternative funding options in lieu of a transient lodging tax (TLT) and discussed the benefits of tourism improvement districts. She expressed her concern about the importance of having the opportunity to educate the citizens’ of Yamhill County about what a TLT actually is and who it will affect prior to bringing a proposal to the ballot. She regrettably informed the board that Travel Yamhill Valley would be suspending operations in September due to lack of funding.

B. CONSENT AGENDA:

Contracts

1. **B.O. 17-320** - Approve an agreement between Yamhill County Health and Human Services and Sheridan School District effective September 5, 2017 through June 13, 2018 in the amount of \$72,202.18.
2. **B.O. 17-321** - Approve Amendment #1 to agreement #152027 (B.O. 16-519) between Yamhill County Health and Human Services and ProjectAble for \$363,360 effective July 1, 2017 through June 30, 2019.
3. **B.O. 17-322** - Approve an agreement between Yamhill County Health and Human Services and ProjectAble for \$137,700 effective August 15, 2017 through August 14, 2018.
4. **B.O. 17-323** - Approve Service Element Prior Authorization #17097028 for \$55,381.77 under the agreement between Yamhill County Health and Human Services and the Department of Human Services (BO 15-297) for the financing of Community Developmental Disabilities Program effective July 1, 2017 through June 30, 2019.
5. **B.O. 17-324** - Approve Service Element Prior Authorization #17312410 for \$160,028.52 under the agreement between Yamhill County Health and Human Services and the Department of Human Services (BO 15-297) for the financing of our Community Developmental Disabilities Program effective July 1, 2017 through September 30, 2017.

Letters

6. **B.O. 17-325** - Approve the engagement letter for Boldt, Carlisle, & Smith for the Yamhill County FY 2016-17 audit.

Transportation

7. **B.O. 17-326** - Approve an Oregon Mutual Insurance bus stop change to routes 3, 11, 22 and 45x.

Commissioner Olson moved to approve the consent agenda. The motion passed unanimously, Commissioners Primozich, Olson and Starrett voting aye.

C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B.O. 17-327** - Consideration of the approval of the preparation of materials for Board consideration for a Transient Lodging Tax and to explore the feasibility of a TID and to be brought forward by Oct 1. ***[Amended motion.]***

Mr. Boenisch explained this item is the follow up to the discussion the board had at Tuesday's informal giving the staff direction to prepare documents. Commissioner Starrett inquired with staff what kind of a time commitment this would require. Mr. Boenisch discussed between meetings, research, and preparations his office would be looking at a 10-15 hour investment.

Commissioner Primozich said he does not feel a tourism improvement district (TID) would meet the county's largely growing needs. Ms. Hinkes stated a TID can yield the same revenue as a TLT depending on how you set the tax rate. Commissioner Olson shared his concerns regarding Travel Yamhill Valley's funding gap and would like to look at addressing the gap in funding via enterprise funds. The consensus of the board was for staff to have documents for a transient lodging tax prepared in October.

Commissioner Primozich moved to approve item D(1). The motion passed Commissioners Olson and Primozich voting aye, Commissioner Starrett voting nay.

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to the county's website, www.co.yamhill.or.us/content/volunteer-opportunities or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at coxcr@co.yamhill.or.us

Following commissioner updates, the meeting adjourned at 10:33 a.m.

Crystal Cox
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair

Stan Primozich

Commissioner

Mary Starrett

Commissioner

Richard L. "Rick" Olson

Accepted by Yamhill County
Board of Commissioners on

10-5-17 by Board Order
17-389