

Keri Hinton

From: Silas Halloran-Steiner
Sent: Thursday, November 02, 2017 8:36 AM
To: Mary Starrett; Laura Tschabold
Cc: Keri Hinton; Crystal Cox; Christina Malae; Lindsey Manfrin; Marie Mcdaniel-Bellisario; Terry Malay
Subject: Board Consideration: Petty Cash Redistribution

Hi Mary and Laura,

I would like to request the Board's consideration to decrease the total petty cash accounts available to the Transitional Treatment Recovery Services (TTRS) program homes from \$700 (BO #14-334) to \$600, allocating the previous \$100 used at the TTRS home on 2732 NE Newby Street to the new Peer-Assisted Crisis program at that same address. If approved, this will be set up in account 016-000-112.73.

Please let me know if you have questions.

Lucy/Keri, please place this on next week's Board agenda. Suggested Board language:

"Change \$100 of existing TTRS petty cash (BO #14-334) from 016-000-112.76 to 016-000-112.73 for Peer-Assisted Crisis program."

Thanks,

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Our Mission: To promote the public's physical, emotional and social well-being through services, prevention, education, and partnerships.



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