

**INFORMAL SESSION MINUTES**

**October 3, 2017**

2:00 p.m.

Commissioners’ Office Conference Room

PRESENT: Commissioners Mary Starrett, Stan Primozych, and Richard L. “Rick” Olson.

Staff: Laura Tschabold, Ken Huffer, and Mikalie Frei.

Guests: Jessica Beach, Nicole Montesano, News Register

\* indicates item forwarded to formal agenda

Commissioner Primozych called the meeting to order at 2:00 p.m.

\* Minutes – see agenda for details.

\* Resolutions - see agenda for details.

\* Personnel - see agenda for details.

\* Contracts - Request from the Parks Department to approve intergovernmental agreement # 1599 between Yamhill County and the Oregon State Marine Board for the development of recreational boating facilities at Dayton Landing, effective upon approval.

Commissioner Olson said he and Mr. Henry have been working with the City of Dayton to improve the park. He said the ramp is beyond use now and the park is suffering because of it. Commissioner Olson said this agreement with the State Marine Board will allow for the development of a kayak slide and it is their expectation to make Dayton Landing a main kayak launch site for Yamhill County. He said the overall plan includes a new parking lot and restrooms.

Commissioner Primozych briefly discussed with the Board the work he and Sharon Morgan of Yamhill County Cultural Coalition (YCCC) have been doing in the attempt to bring art and culture businesses to Yamhill County. He said Sharon is in the process of compiling the information needed to submit an application to the National Association of Counties (NACo) for their Creative Counties Placemaking Challenge. If selected the recipient will receive training for local leaders from rural and mid-sized counties on how to advance arts-based economic and community development. Commissioner Primozych asked for the Board’s approval to allow Carrie Martin, the county’s grants and special projects manager to take the information Sharon provides and put it in submittal form prior to the October 13, 2017 deadline. Commissioner Olson and Starrett agreed utilizing Ms. Martin’s position and experience would be a beneficial addition to Ms. Morgan’s work and aid in meeting the application deadline.

**Community Justice Update** – Ms. Beach began her update with the Parks division. She said they have completed phase I and are in the process of phase 2 of the Deer Creek boardwalk. Ms. Beach said Commissioner Olson, Mr. Henry and she will be participating in a county wide park tour and that they are looking to start a pilot program that will add recycling options in the parks. She said the pilot program has very minimal cost and Grenfell Park would be their pilot location. Ms. Beach discussed the week long boot camp she attended that had fundamental training for her in regards to the juvenile department. She said she attends staff meetings, participates in job shadowing, continues to familiarizing herself with budget processes, and is serving on the drug court panel to continue learning and acquire familiarity with each department. She said she has plans to attend a conference later this month where one of the juvenile department's staff members is being nominated for best juvenile employee. Ms. Beach announced the hiring of the county's new Corrections Department manager Larry Evenson. She said Mr. Evenson began his employment with the county at the beginning of September and brings with him over 15 year experience and a large knowledge base of corrections. Ms. Beach talked about the National Association of Pretrial Services Agencies (NAPSA) where she is the Northwest Regional Director, representing eight states. She said the conference she recently attended in Pittsburgh was a great opportunity for networking where other directors could share knowledge and information. The community justice director said last week she attended the National Institute of Corrections (NIC) pretrial executive network conference where in addition to sharing information the attendees of the conference were certified as trainers in newest publication issued by the NIC for pretrial systems.

Commissioner Olson discussed his idea with the Board of having a two day goal setting session prior to the beginning of the next fiscal year budget preparations. The first meeting to include the Commissioners, County Administrator, Deputy County Administrator and County Counsel and a second meeting would include all department heads. He said the purpose of the goal setting meetings would be to facilitate how the county organizes for the budget. Commissioner Olson would also like to schedule a work session to discuss a long term facilities plan for the county.

Commissioner Starrett shared briefly about her meeting with the new regional director of the Department of Human Services Child Welfare division and the foster parent issues that are a growing concern in Yamhill County. She discussed the collaborative efforts between Yamhill County Health and Human Services, Youth Outreach, and YCAP to obtain available state or federal funding to continue developing stable local youth programs. Commissioner Starrett said she spoke with the City of Dayton, Yamhill County Housing Authority, and Community Home Builders regarding the vacant lots in Dayton and the options to do a land lease or change the zoning to allow for multi-family apartments or townhomes.

Commissioner Primozych talked about the completion of the economic development request for proposal (RFP), committee member selections, and the next steps to follow in hiring an economic development entity. Commissioner Primozych discussed a pilot project that the Governor would like to conduct for developing affordable housing.

There being no further business, the meeting adjourned at 2:39 p.m.

Crystal Cox  
Secretary