

MEMO:

To: Board of Commissioners
From: Cynthia Thompson, Transit Manager
CC: Laura Tschabold, Christian Boenisch, Carolina Rook, Keri Hinton, Renee Guerrero
Date: September 18, 2018
Re: Board Action Items for Board of Commissioners

ACTION ITEMS FOR THE BOARD OF COMMISSIONERS

Week of September 17-21, 2018

New Committee
Yamhill County Transit Advisory
Committee (YCTAC)

Create a new committee in response to HB 2017 and adopt
bylaws and appoint committee Chairperson. This committee
shall replace the current YCTA Advisory Committee and the
Special Transportation Advisory Committee.

Formation and Bylaw adoption

Background Info:

With the passage of HB 2017, Keep Oregon Moving, the Oregon legislature made a significant investment in transportation to help further the things that Oregonians value. Keep Oregon Moving establishes a new dedicated source of funding for expanding public transportation service in Oregon. This new funding source is called the Statewide Transportation Improvement Fund (STIF). The STIF rules were approved by the Oregon Transportation Commission on June 22, 2018. Chapter 732, Division 040 establishes the procedures and requirements for the administration of STIF to improve public transportation.

Yamhill County is a **Qualified Entity** and the entity responsible for managing and distributing these funds. A key requirement is the formation of an advisory committee for the purpose of advising and assisting the Qualified Entity in carrying out the purposes of the STIF and prioritizing Projects to be funded by STIF moneys received by the Qualified Entity.

Yamhill County currently serves in a similar role as the **STF Agency** for Special Transportation Funds for elderly and disabled funding.

The goal of this new committee and proposed bylaws is to create one advisory committee that meets the requirements for STIF and STF funding and the goals for YCTA as a county service district. This new committee will serve three primary functions; 1.) To advise and assist Yamhill County in managing and distributing STIF. 1.) to advise and assist Yamhill County in managing and distributing STF and 3.) To serve as the advisory group for transit related issues for Yamhill County Transit Area, county service district.

Unfortunately, the timeline for this action is short. The rules were adopted in June and effective July 1, 2018 and training to agencies has been limited. The Transit Manager participated in the STIF webinar August 31st. There are numerous steps to accomplish prior to STIF plan applications being submitted by November 1, 2018.

B.D. 18-340

The good news is Yamhill County is in better shape than many Qualified Entities around the State because our Transit Development Plan is slated for adoption early October, 2018. This document will serve as our STIF plan and includes the required list of projects short and long term. It also includes and will address the majority of requirements outlined in the STIF rules.

Although the current committees will be disbanded, many of the existing members from the YCTA and STF committees will be recruited to serve on the YCTAC if they meet the criteria outlined in the STIF and STF rules.

The draft bylaws were sent to ODOT for their review and they indicated they met the requirements for both STIF and STF.

Board Action Requested:	Staff recommends creation of a new committee called the Yamhill County Transit Advisory Committee (YCTAC), to replace the existing YCTA and STF committees, and adoption of the proposed bylaws with any necessary changes required.
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Accepted by Yamhill County
Board of Commissioners on
9/20/18 by Board Order
18-340