

**INFORMAL WORK SESSION MINUTES**

**October 30, 2018 1:30 p.m.**

**BOC Conf. Room, 434 NE Evans St.**

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Present: Commissioners Mary Starrett, Richard L. "Rick" Olson and Stan Primozich  
Staff: Laura Tschabold, Ken Huffer, Christian Boenisch, Mikalie Frei and Brad Berry.  
Guests: Nicole Montesano, News Register and Casey Kulla.

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Commissioner Starrett called the meeting to order at 1:30 p.m.

**A. WORK SESSION:** This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 1:30 p.m.

1. Work Session – None.

**B. DEPARTMENT UPDATES:**

1. District Attorney – Brad Berry

Mr. Berry stated his department is at full staff and the workload has increased with misdemeanors and steadily increasing filings but felonies remain stable. He noted the recent increase of juvenile murder cases and the additional trial related expenses being incurred, mostly for medical, forensic psychological evaluations and detention expenses.

**C. PRELIMINARY CONSENT AGENDA:**

Consensus of the board to forward the preliminary consent agenda items C1 - C7 to the consent agenda for formal session on Thursday.

Minutes

1. a. September 13, 2018, Formal Session;
- b. October 18, 2018, Formal Session and;
- c. October 25, 2018, Formal Session.

Contracts/Grants

2. Approval of an agreement between Yamhill County and Tangent Computer, Inc. for 775 one year subscription licenses to Microsoft Office 365 (O365) in the amount of \$158,100, a one-time migration and related Office 365 deployment services in the amount of \$16,000 and one year of support in the amount of \$2,000, effective November 1, 2018 through October 31, 2019 with the option to renew for additional terms.

3. Approval of a revision to the previous application from the Oregon Department of Veterans Services (ODVA) for 2018-2019, previously approved by B.O. 18-333.

4. Approval of an amendment to the real estate lease (B.O. 09-617) between Yamhill County Health & Humans Services and the Housing Authority of Yamhill County (HAYC) for a

rental increase to the amount of \$3,070.86 per month, effective November 1, 2018 through October 31, 2019.

5. Approval of a change order to the agreement (B.O. 18-158) between Yamhill County and Baker Rock Resources, Inc. for the 2018 Maintenance Improvement Project (MIP) Public Works Overlay Project to add the additional amount of \$260,299.10 to complete the Corral Creek alternative project, effective upon approval.

6. Approval of application #18-258 requesting funding from the Oregon Military Department (OMD)-Oregon Emergency Management (OEM) Homeland Security Grant Program, retroactive October 1, 2018 through September 30, 2019 in the amount of \$87,050 for the Yamhill County Emergency Operations Center Enhancement.

Authority

7. Approval to authorize Silas Halloran-Steiner and other designated individuals to place "director holds" on persons deemed dangerous to self or others, or mentally ill persons placed on conditional release, outpatient commitment or trial release, rescinding B.O. 18-65.

**D. NON-CONSENT AGENDA ITEMS OTHER TOPICS FOR DISCUSSION: (Add to consent agenda or leave off):**

1. Consideration of approval of a county-based cost share wildlife control program for the benefit of county residents on a 50% fee match basis, not to exceed \$500.

Ms. Tschabold noted private control businesses are on a time available basis. The amount of fee match will be clarified for formal session on Thursday.

Consensus of the board to forward item D1 to the consent agenda for formal session on Thursday.

2. Discussion of a gate on High Heaven Road and consideration of the transfer of the permit from Willamette Industries to Weyerhaeuser Corporation (B.O. 01-670).

Mr. Huffer reviewed the 2001 Board decision to install a gate on High Heaven Road which included a public hearing and testimony by Willamette Industries. The portion of road above the gate was not maintained by the county for ten years prior to 2001. The gate was installed by Willamette Industries in 2001 and has remained in place. Mr. Huffer has received several emails from a citizen regarding the gate permit ownership and emergency access. Several specific agencies have been issued keys to the gate for maintenance and emergency services. The road is open to non-motorized recreational access vehicles but not to the Weyerhaeuser properties. The citizen is asking for consideration of either obtaining a key or having the gate either unlocked or removed. Mr. Boenisch stated he would support the Board taking action to transfer the permit from Willamette Industries to Weyerhaeuser which would alleviate the county of responsibility to issue keys to nearby private landowners. Ms. Tschabold requested action of the Board to consider the transfer of the permit to Weyerhaeuser without a public hearing or a change to agreement conditions.

Consensus of the board to forward item D2 to the consent agenda for formal session on Thursday.

3. Consideration of approval to declare tax lot # R5413-03100, also known as Lot 75, Hillview Drive, Amity, OR 97101 and all improvements thereon, if any, (the "Property") to be surplus property and authorizing the execution of a real estate purchase and sale agreement between Yamhill County and Ronald J. and Deborah Marie Cummings for the sale of the Property, in the amount of \$73,548.75, subject to final review and approval by county counsel.

Mr. Boenisch noted the actual cost will be closer to \$76,000 and adjusted for Thursday's formal session adoption. The sale would bring the property current with back taxes, penalties and interest.

Consensus of the board to forward item D3 to the consent agenda for formal session on Thursday.

**E. EXECUTIVE SESSION:** None.

**F. COMMISSIONER UPDATES/ANNOUNCEMENTS:**

Following commissioner updates the meeting adjourned at 2:12 p.m.

Carolina Rook  
Secretary

Accepted by Yamhill County  
Board of Commissioners on  
12/20/18 by Board Order  
# 18-457