

Carolina Rook

From: Silas Halloran-Steiner
Sent: Friday, January 25, 2019 8:23 AM
To: Mary Starrett; Ken Huffer
Cc: Carolina Rook; Keri Hinton; Justin Hogue; Christina Malae; Shannon Spence; Lindsey Manfrin
Subject: Board Consideration: Change Fund for Davis Street Office

Hi Mary and Ken,

I would like to request the Board's consideration to create a change fund in the amount of \$125 for our new Davis Street office. If approved, this will be set up in account 016-000-112.76. HHS will be receiving cash at both the Adult Behavioral Health (Evans Clinic) and at the new Davis Street location where the space will largely be used to provide group treatment services. The creation of this account will allow our administrative staff to assist these clients more efficiently and effectively by receiving payments at each Adult Behavioral Health office location.

Please let me know if you have questions.

Carolina/Keri, please place this on next week's Board agenda.

Thanks,

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Our Mission: To promote the public's physical, emotional and social well-being through services, prevention, education, and partnerships.



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Yamhill County
Board of Commissioners on
1/31/19 by Board Order
19-33