

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

In the Matter of an Application for an Outdoor Mass)
Gathering Permit by the Newberg Boat Club in joint)
Sponsorship with the Columbia Outboard Racing)
Association (“Applicant”); Approving a Special Permit)
for use of Rogers Landing Park for the 2019 Memorial)
Weekend Boat Races; Authorizing Exclusive Use of) BOARD ORDER 19- 84
Rogers Landing Park by the Applicant from 5:00 p.m.)
Thursday, May 23 through 11:59 p.m. Sunday, May 26;)
Authorizing Access to Rogers Landing Park on May 18)
and May 19 for Pre-Race Clean-up Work Party.)

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY, OREGON (“the Board”) sat for the transaction of county business in formal session in Room 32 of the Courthouse, on March 21, 2019, Commissioners Richard L. “Rick” Olson, Mary Starrett and Casey Kulla being present.

A Yamhill County Ordinance 580 and ORS 433.735 to 433.770 allow the Board to issue a permit for an "outdoor mass gathering" under circumstances described in the ordinance and the statutes. The ordinance and the statutes require a public hearing to be held prior to approval of an application for a permit.

B. The Newberg Boat Club, P.O. Box 212, Newberg, Oregon 97132/18775 SW Vista Street, Aloha, Oregon 97006 in joint sponsorship with the Columbia Outboard Racing Association (“Applicant”) has applied for a permit to host an event known as the Memorial Weekend Boat Races on May 25 and 26, 2019. Based on past attendance, more than 1,000 persons are reasonably expected to attend the event. Applicant seeks permission to use the county's Rogers Landing Park for the event. A copy of the application together with a letter of explanation is attached and incorporated into this Board Order as Exhibit “A.”

C. A noticed public hearing on the application was held on March 14, 2019, at the Yamhill County Courthouse. At the conclusion of the public hearing, the Board approved the application.

D. The Board adopted the Yamhill County Parks Ordinance, Ordinance 619, on March 5, 1998. However, the Parks Ordinance specified that any rules adopted under the predecessor ordinance, No. 196, would remain in effect unless inconsistent with Ordinance 619. Among valid rules still in effect are rules adopted in Board Order 79-171. Section 16(a) of Board Order 79-171 allows the Board to issue special permits for special events in county parks.

E. The Memorial Weekend Boat Races have been conducted by the Newberg Boat Club for many years without significant problems. The event has been beneficial to the citizens of

Yamhill County by promoting recreational opportunities and generating tourism income. The Newberg Boat Club has also provided a benefit to the county park system by performing extensive park clean up at Rogers Landing Park before and after the Memorial Day Boat Races. The Applicant will again provide cleanup services this year the week prior to the event. For those reasons, the Board authorized a waiver of all but \$250.00 of the mass gathering permit application fee.

F. The Board finds that the application should be allowed as permitted by this Board Order. NOW, THEREFORE,

IT IS HEREBY ORDERED BY THE BOARD that the Newberg Boat Club, P.O. Box 212, Newberg, Oregon 97132 / 18775 SW Vista Street, Aloha, Oregon 97006 in joint sponsorship with the Columbia Outboard Racing Association (“Applicant”) is granted an outdoor mass gathering permit to conduct an event known as the Memorial Weekend Boat Races on May 25 and 26, 2019. The Applicant is also granted the exclusive right to use Rogers Landing Park, including the exclusive right to provide concession services, to conduct the event. The outdoor mass gathering permit and special park use permit are subject to the following conditions:

1. **TIMES FOR USE OF PARK.** The Applicant is allowed access to Rogers Landing Park on May 18 and 19, 2019 for a pre-race park cleanup work party. The Applicant is allowed access to Rogers Landing Park on Thursday, May 23, 2019, to begin moving in equipment, and at dawn on Friday, May 24 for set-up purposes. The Applicant is allowed to close to general traffic the access road into Rogers Landing Park from 5:00 p.m. Friday, May 24, 2019, until 11:59 p.m. Sunday, May 26, 2019. Members of the Applicant may remain in Rogers Landing Park overnight on the nights of Thursday, May 23, Friday, May 24, Saturday, May 25, and Sunday, May 26, 2019 for purposes of event set-up and clean-up. The Applicant is allowed access to the park on Monday, May 27, 2019 for tear-down and clean-up purposes.
2. **NOTICE TO PUBLIC.** The Applicant is responsible for the following notice to the public of their exclusive use of Rogers Landing park. All costs of notice will be borne by the Applicant.
 - a. **SIGNAGE.** Not later than May 1, 2019 the Applicant shall post legible signs, in good repair, at least 24" by 24", displayed prominently that provide public notice of the exclusive use of Rogers Landing Park allowed by this Board Order. The signs must be posted at least at the following locations: The current boat launch area at Rogers Landing Park; the upper entrance to Rogers Landing Park; the intersection of State Highway 219 and Wynooski Road; the intersection of College Street and Westbound State Highway 99W in Newberg; the intersection of River Street and Eastbound State Hwy 99W in Newberg.
 - b. **NOTICES.** Not earlier than May 1, 2019 or later than May 7, 2019 the Applicant shall publish notice of the closure of Rogers Landing Park allowed by this Board Order. Notice shall be published in the Newberg Graphic.

3. **ADMISSION AND PARKING FEES PROHIBITED.** The Applicant shall not be allowed to charge admission to the boat races or to charge for parking on county property or in the public right-of-way. However, off-site parking on private property is not regulated by this board order.
4. **TRAFFIC CONTROL AND PARKING.** The Applicant must obtain approval from the Yamhill County Sheriff for a plan to manage traffic access and egress from Mineral Springs to the Event, as well as parking and traffic control at the Event site. Once the plan is approved, the Applicant will comply with the approved plan during the Event.
5. **SHUTTLE VEHICLE REQUIRED.** The Applicant shall provide, at no cost, a shuttle vehicle for elderly and disabled persons between the parking area and the race site.
6. **PATROL BOAT.** In the event funds are available, and subject to the approval of the Yamhill County Sheriff, the sheriff may provide a sheriff's patrol boat at no charge to the Applicant.
7. **SECURITY.** The Applicant is responsible for providing on-site security. All expenses for on-site security services shall be borne by the Applicant.
8. **TEMPORARY RESTROOM FACILITIES.** The Applicant is responsible for furnishing all temporary restroom facilities required for this event as determined necessary by the Yamhill County Parks Division Manager.
9. **TEMPORARY FENCING.** The Applicant may construct a temporary safety fence between West Rock's concrete pump house at the east end of the parking lot, following the riverbank to the west end of the parking lot.
10. **BROCHURE.** If a brochure is produced by the Applicant to promote or provide information on the 2019 Memorial Weekend Boat Races, the brochure shall include information submitted by the Yamhill County Parks Division Manager about Yamhill County Parks. If inclusion of the information results in additional costs to the Applicant, Yamhill County will pay the costs of the inclusion so long as the Yamhill County Parks Division Manager grants prior approval to the payment.
11. **CONCESSIONS.** The Applicant may deny access to outside concessions and solicitors at Rogers Landing Park on May 25 and May 26, 2019.
12. **LIABILITY INSURANCE.**
 - a. **INSURANCE REQUIRED; AMOUNT; COUNTY AS NAMED INSURED.** The Applicant shall obtain comprehensive general liability insurance in an amount not less than \$1,000,000 for each day of the 2019 Memorial Weekend Races. The insurance policy shall provide coverage against liability for death, injury or disability of any person or for damage to property arising from or related to event. Yamhill County shall be named as an additional insured under the policy.

b. PROOF OF INSURANCE. Evidence of insurance meeting this paragraph shall be submitted to County Counsel not less than one week before each event. County Counsel is authorized to determine whether the proof of insurance meets the requirements of this paragraph.

13. WAIVER OF PARK RESERVATION FEE. The daily park reservation fee for Rogers Landing Park is waived for the Applicant for use of Rogers Landing Park allowed by this Board Order.

14. COMPLIANCE WITH LAWS. The Applicant shall comply with any federal, state or local laws, rules, codes or regulations.

15. FINAL APPROVAL OF PERMIT. The Event may not proceed until final approval for the permit is issued in written form by county legal counsel. County legal counsel will issue final approval after receipt of the following materials:

- a. TRAFFIC CONTROL PLAN APPROVAL from the Yamhill County Sheriff as provided in numbered paragraph 4.
- b. PROOF OF INSURANCE as provided in numbered paragraph 12.

DONE at McMinnville, Oregon on March 21, 2019.

ATTEST



YAMHILL COUNTY BOARD OF COMMISSIONERS

BRIAN VAN BERGEN
County Clerk

Chair

Handwritten signature in blue ink.

RICHARD L. "RICK" OLSON

By: Deputy CAROLINA ROOK

Commissioner

Handwritten signature in blue ink.

MARY STARRETT

FORM APPROVED BY:

CHRISTIAN BOENISCH
Yamhill County Counsel

Commissioner

Handwritten signature in blue ink.

CASEY KULLA

February 3, 2019

RECEIVED
FEB 06 2019
YAMHILL COUNTY BOC



Yamhill County Board of Commissioners
Yamhill County Courthouse
535 E 5th Street
McMinnville, Oregon 97128-4523

**RE: 2019 NEWBERG BOAT CLUB / COLUMBIA OUTBOARD RACING ASSOCIATION
MEMORIAL WEEKEND BOAT RACES**

Dear Commissioners:

Enclosed is our request for permission to host our "71st" Memorial Weekend Boat Races.

#5 of the request has been reworded to include overnight privileges for Thursday night, May 23rd. The past few years we have only asked permission for a few of the NBC members to spend that night for security reasons. Due to an increase in traffic many of the race participants coming from the Seattle area (which there are many) are having a hard time getting out of town particularly on a Friday before a holiday. They have asked if they can arrive on Thursday. This has been a tremendous help in past years and we thank you very much.

Also enclosed please find the following documents.

1. Oregon State Marine Board Application
2. Outdoor Mass Gathering Permit Application
3. Coast Guard Auxiliary Request

If permission is granted, the Marine Board application is in need of your signature and the County Sheriff's signature.

Please return all forms to: Laureen Thorsen, 18775 SW Vista St., Aloha, OR 97003.
Ph. 503-649-4064.

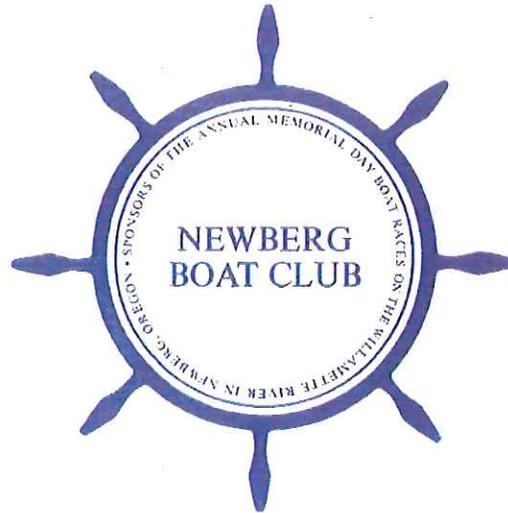
Thank you in advance for your time and the attention that you give to this annual event and please join us for our "71st" Memorial Weekend event.

Sincerely,

Laureen Thorsen

NEWBERG BOAT CLUB / COLUMBIA OUTBOARD RACING ASSOCIATION

February 3, 2019



Yamhill County Board of Commissioners
Yamhill County Courthouse
535 E 5th Street
McMinnville, Oregon 97128-4523

**RE: 2019 NEWBERG BOAT CLUB / COLUMBIA OUTBOARD RACING ASSOCIATION
MEMORIAL WEEKEND BOAT RACES**

Dear Commissioners:

The Newberg Boat Club and the Columbia Outboard Racing Association have voted to jointly sponsor the "71st" Memorial Weekend Boat Races. The two-day event will be sanctioned and insured through the American Power Boat Association and will be held on May 25 & 26, 2019, on the Willamette River at Rogers Landing in Newberg, Oregon. We are requesting permission from the Yamhill County Board of Commissioners to honor our request to sponsor this event.

Listed below are items in need of your approval:

1. We request exclusive use of Rogers Landing Park and Boat Launch beginning at 5:00 p.m. on Friday, May 24, until 11:59 p.m. on Sunday, May 26.
2. We request the Mass Gathering Park Fee be waived, for this event in recognition of the past 70 plus years the Newberg Boat Club has dedicated their time and service to the upkeep of the park and boat launch.
3. We request permission to have access to Roger Landing on May 18 & 19, the weekend prior to the event, for our pre-race park cleanup work party.
4. We request permission for the boat club members and race participants to have access to Rogers Landing Park on Thursday, May 23 to begin moving in equipment and Friday, May 24 for set-up purposes and on Monday, May 27 for tear down and clean-up purposes.

5. We request permission for boat club members and race participants to have overnight camping privileges on Thursday May 23, for set up and security, and to relieve traffic conditions for participants traveling from WA and CA. Also, overnight privileges on Friday, May 24 and the event days of Saturday, May 25, and Sunday, May 26, 2019.
6. We request permission to construct a temporary safety fence between fencing at the east end of the parking lot, along the river bank, to the west end of the parking lot in open areas where the park fencing does not exist. This request is to enable us to comply with safety standards required by our insurance carrier.
7. We request authorization to deny access to outside concessions and solicitors at the race site.

These requests are in need of your written permission and are required to be in our possession at both events.

Thank you for your time and consideration.

It is my privilege to welcome you, your commission and your families to the 2019 anniversary of our "71st Memorial Weekend Boat Races."

Sincerely,



NEWBERG BOAT CLUB / COLUMBIA OUTBOARD RACING ASSOCIATION

Laureen Thorsen
Co-Race Chairman
18775 SW Vista Street
Aloha, Oregon 97003
Phone: 503-649-4064
Cell – 503-250-0756
Email: lathorsen@frontier.com

OREGON STATE MARINE BOARD



PO Box 14145
 435 Commercial St NE, #400
 Salem OR 97309-5065
 Phone: (503) 378-2635
 jessica.watson@state.or.us
 FAX: (503) 378-4597

APPLICATION FOR PERMIT TO HOLD A MARINE EVENT, REGATTA OR PARADE

IMPORTANT:

MUST BE FILED AND COMPLETED AT LEAST 30 DAYS PRIOR TO EVENT (ORS 830.375)

(1) Name of Event:

Memorial Weekend Boat Races

(2) Name and address of sponsoring organization (REQUIRED):

Newberg Boat Club and Columbia Outboard Racing Association

(3) email address (REQUIRED):

lthorsen@boatclub.com

(4) Body of Water: Willamette River

(5) Date of Testing: _____ Event Date: 5/25 & 5/26, 2019

Start Time: 10:00 a.m. Finish: 6:30 p.m.

(6) Description of event and/or courses NOTE: Attach a section of a chart or drawing showing boundaries

An assortment of outboard hydroplane and runabout boat racing craft will compete for points on an approx 3/4 mile oval course to be run between the old St. Paul bridge and the north end of Ash Island on the Willamette River in Newberg, OR

(7) Number of participating craft:
 approx. 90

(8) Size of participating craft:
 10 ft to 18 ft

(9) Type of participating craft:
 Outboard racing craft

(10) Number and description of vessels provided by sponsoring organization for safety and conduct of the event:
 2 rescue boats and 4 tow boats plus two judge boats

(11) Estimated number of spectator craft:
 -0-

(12) Chair of the race (Cruise) committee:
 Don Schmidt / Brant Policar

(13) Location of Chair during the event:
 Hot Pits or Officials Barge

(14) Means of communicating with Chair during the event:
 Wireless radios and PA system

(15) Name, address and telephone number of person to be contact for further details concerning the event:

Lauren Thorsen 18775 SW Vista St, Aloha OR 97003 503-250-0756

(16) The undersigned has full authority as spokesperson for the sponsoring organization:

Signature Lauren Thorsen Date 2/3/2019

(17) Instructions: Attach a copy of your entry requirements and operations procedures.

(18) First Endorsement: County sheriff or enforcement agency - required (see reverse) (Print name and address)

Not Necessary ** Approval recommended Not recommended***

Signature _____ Title _____ Date _____

Address _____ City - Zip Code _____

(19) Second Endorsement: Land Managing Agency (complete only if more than one Land Managing Agency is involved). Include agency name and address

Approval recommended Not recommended**

Signature _____ Title _____ Date _____

Address _____ City - Zip Code _____

(20) Third Endorsement: Land Managing Agency (Federal, State or Local) as required. (See reverse.) Include agency name and address

Approval recommended Not recommended**

Signature _____ Title _____ Date _____

Address _____ City - Zip Code _____

(21) Fourth Endorsement: County Sheriff or enforcement agency (complete if more than one law enforcement agency is involved). (Print name and address)

Approval recommended Not recommended**

Signature _____ Title _____ Date _____

Address _____ City - Zip Code _____

** Based upon content of application, event does not "introduce extra or unusual hazards to water safety or waters of this state."

*** Attach letter outlining special requirements or reasons for not recommending approval.

Yamhill County, Oregon

Application for Outdoor Mass Gathering Permit (Ord. 580)

Board of Commissioners, Yamhill County Courthouse, 535 E. 5th Street McMinnville, OR 97128 Tel: 503-434-7501 • Fax: 503-434-7553

Docket _____
Date _____
Rec'd By _____
Receipt # _____
Fee \$ _____

APPLICANT			LEGAL OWNER (IF DIFFERENT)		
<u>NEWBERG BOAT CLUB/COLUMBIA OUTBOARD</u>	<u>RACING ASSOCIATION</u>				
Last Name	First	MI	Last Name	First	MI
<u>18775 SW VISTA ST</u>			<u></u>		
Mailing Address (Street or PO Box)			Mailing Address (Street or PO Box)		
<u>ALONG</u>	<u>OR</u>	<u>97003</u>			
City	State	Zip	City	State	Zip
<u>503-250-0756</u>			<u></u>		
Telephone			Telephone		

If the applicant is not the legal owner, state applicant's interest in property:

PROPERTY INFORMATION

Tax Lot(s) _____ Zone _____

Address of property ROBERTS LANDING BOAT RAMP & PARK, NEWBERG OR

(Fill out application form completely. Attach additional pages if necessary.)

Type of Event: COMPETITION POWER BOAT RACE Persons expected to attend per event: 90 PARTICIPANTS

Date or dates (5 max.): 5/25 & 5/26 2019 PLUS SPECTATORS

Present use of the property: PUBLIC PARK AND BOAT RAMP

Please list the type of buildings that are currently on the property (i.e. residence (type), pole building, agricultural barn or other outbuildings, etc.):

PERMANENT PUBLIC RESTROOMS

Is there a septic system on the property? Yes _____ No X

How will water be provided for event? Well _____ City X Other _____

How is the property accessed? RIVER ST IN NEWBERG OR

Proposed plan for offstreet parking (attach diagram if appropriate). Proposed plan for traffic control for egress and ingress and parking control (attach additional sheets if necessary):

SPECTATOR PARKING IN EMPTY LOT ON SOUTH SIDE OF RAILROAD
TRACK AT THE END OF RIVER ST. AT THE HEAD OF THE ENTRANCE TO PARK.

**Thirteenth Coast Guard District
State Request for U.S. Coast Guard/Auxiliary Assistance**

Form

State: Oregon Agency Name: Coast Guard Auxillary

Waterway & Location: Willamette River at Rogers Landing, Newberg Oregon

Contact Name: Laureen Thorsen Phone: 503-649-4064

Contact E-mail: lathorsen@frontier.com

Single Event

Event Name: Memorial Weekend Boat Races

Event Date(s)/Time(s): May 25 and 26, 2019 10:00 a.m. to 6:30 p.m. both days

Mission (check all that apply): Distressed Boater Patrol Safety Zone Patrol

Other: _____

Requested Resources: Boats: 2 Personal Water Craft: _____ (PWCs cannot operate solo)

Other: _____

Participating State/Local Resources: Sheriff Patrol

Seasonal Request

See attached list. (Include all information in the block immediately above for each seasonal event listed)

City/County/State Agency Representative Signature

Date

State Boating Law Administrator (BLA) Signature

Date

Printed BLA Name: _____

Traffic Flow Pattern for the 2019 Memorial Weekend Boat Races

Most all the traffic comes down South River street, Boat racers and people who are helping at the race will turn left off of South River Street onto Ne Rogers Landing Rd, there is a manned gate at this location that only allows those cars and trailers down to the landing, parking for general admission will turn right into the field just south of the railroad tracks, there will be members of the boy scouts and Venture crews at this entry Point to help people with parking, there will be 2 ea shuttle vans that will transport people from the entrance of Ne Rogers Landing Rd down to the race site. Any thru traffic will continue on down South River Street turning right onto East 14th, any traffic coming up east 14th will continue up South River Street.