

PULL TO ATTACH

Carolina Rook

From: Carrie Martin
Sent: Friday, May 31, 2019 7:28 AM
To: Rick Olson; Mary Starrett; Casey Kulla
Cc: Ken Huffer; Cynthia Thompson; Keri Hinton; Carolina Rook
Subject: Request for Agenda Item: Week of June 2, 2019

Dear Commissioners,

The following request will be included for consideration in your **Tuesday, June 4, 2019** agenda packets.

Thank you,

Carrie Martin

Dear Commissioners:

On behalf of the **Yamhill County Transit Area (YCTA)**, I would like to request approval to submit a grant application to the **ODOT Transportation and Growth Management (TGM)** program, which is due on **Thursday, June 6, 2019**. The application requests **\$200,000** to hire a YCTA grant administrator and develop a facilities master plan that will augment chapter seven of the Transportation Development Plan (TDP), and provide a comprehensive guide to meeting mobility, accessibility, and connectivity goals county-wide.

YCTA currently operates a transit center in downtown McMinnville, with additional connections offered throughout the county via curbside, shelter, and commercial partner stops. The master plan will evaluate and propose sites for administration/maintenance facilities, stations and stops, and provide guidelines for transit connection implementation that support state and local system goals. Additionally, the hiring of a dedicated, full-time YCTA grants administrator will provide much-needed support to existing YCTA staff for submission of state and federal grant applications, and their associated reporting criteria.

The TGM grant program requires a **12% match** of the total project costs (\$24,000), which YCTA will provide in the form of in-kind time and materials.

With this in mind, we are asking for your approval to submit this application for funding. Please let us know if you have questions.

Thank you for your time and consideration of this request.

Sincerely,

Carrie

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Accepted by Yamhill County
Board of Commissioners on
6/6/19 by Board Order
19-175