

INFORMAL WORK SESSION MINUTES
February 5, 2019 1:30 p.m.

Room 32, Courthouse
535 NE Fifth St.

Present: Commissioners Richard L. "Rick" Olson, Mary Starrett and Casey Kulla

Staff: Ken Huffer, Justin Hogue, Derrick Wharff, John Phalen, Christian Boenisch, Carrie Martin, Keri Hinton and Mikalie Frei

Guests: Nicole Montesano, News Register; and Dave Adams – KLYC.

Commissioner Olson called the meeting to order at 1:30 p.m.

A. WORK SESSION: This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 1:30 p.m.

1. Work Session –

a. Review/discussion of Work Session schedule – Ken Huffer

Mr. Huffer stated the purpose of work sessions is to get topics on the calendar for organization of research or scheduling staff prior to adding items to Thursday's agenda. He provided the 2019 work session calendar to the Board. He discussed agenda procedures and noting Tuesday sessions are for review for Thursday agendas and work session and department updates. He proposed a new Tuesday agenda format and asked for the Board's feedback.

Commissioner Olson stated that he is in favor of the changes and outlined the proposal to Commissioner's Starrett and Kulla. Mr. Huffer will move forward on finalizing the format draft and will return it to the Board at a future date.

It was suggested that work session topics should be forwarded to Mr. Huffer to schedule it according to staff schedules and research time if necessary. Commissioner Olson stated that he would like to see Tuesday meetings directed towards work sessions rather than agenda item discussions. The consensus of the Board was to inform Mr. Huffer of work session topics for scheduling. Mr. Huffer reminded the Board of upcoming work session topics.

b. End of work session

B. DEPARTMENT UPDATES:

1. Public Works – John Phelan

Mr. Phelan presented the Board with an update of the Public Works building and noted the mechanics staff and administrative staff will occupy the space. He expects the move in to be complete in about two weeks. He will update the Board on final building expenses in the near future. He expects to receive plans by February 15th from WH Pacific regarding Laughlin Bridge with a bid process to follow. DeYoung bridge will be opened by the end of today within budget. Bill Gille will be retiring and left it to the discretion of the Board to discuss a succession plan. He asked the Board to consider transferring Old Sheridan Bridge over to the City of McMinnville. The Board thanked Mr. Phelan and his work crews for maintaining county roads during icy and weather related conditions. There was discussion regarding the succession plan

for Mr. Gille's which will require county counsel's review, citing a similar process in the City of Amity. Mr. Phelan noted that filling the county surveyor position is a priority which is why he would prefer to do a retainer for an engineer at this time. Commissioner Olson suggested doing a work session at the new Public Works building. Mr. Huffer will check the schedule and advise the Board.

C. PRELIMINARY CONSENT AGENDA:

Consensus of the Board to move items C1 through C8 to the agenda for Thursday.

Minutes

1. a. November 8, 2018, Formal Session;
b. December 6, 2018, Formal Session;
c. December 11, 2018, Informal Session;
d. December 18, 2018, Informal Session; and
e. December 20, 2018, Formal Session

Contracts/Grants

2. Approval of Amendment #1 to the agreement between Yamhill County Health & Human Services and Washington County (B.O. 18-225) for the Cities Readiness Initiative (CRI) program in the amount of \$11,079 through June 30, 2019.
3. Approval of Amendment #3 to the agreement between Yamhill County Health & Human Services and Yamhill Valley Treatment (B.O. 17-249) dba Provoking Hope in the amount of \$87,483 for opioid state targeted response services through June 30, 2019.
4. Approval of Amendment #7 to Agreement #153142 (B.O. 17-207) between Yamhill County and the Oregon Health Authority for \$56,276.29, retroactive to September 16, 2018 for the financing of community mental health, substance use disorders and problem gambling services.
5. Approval of a contract employment agreement between Yamhill County Health and Human Services and Melissa Heuberger to provide professional clinic services at the rate of \$62.42, effective February 9, 2019 through June 30, 2019.
6. Approval of Agreement #1806 between Yamhill County and Andy Medcalf Construction Company for the Health and Human Services Ticor building remodel in the amount of \$345,322.

Committees

7. Approval of the following changes to the Parkway Committee:
 - a. Appoint Sal Peralta to a four-year term to expire on January 15, 2023.
 - b. Appoint Stan Primozech to a two-year term to expire on January 15, 2021.
 - c. Designate Kellie Menke as a member-at-large.
8. Approval to appoint Amy Hanifan and reappoint Lessie Dale, John Heiser, William Koenig and Mary Newell to the Ambulance Service Area (ASA) Committee for three-year terms to expire on December 31, 2021.

D. NON-CONSENT AGENDA ITEMS OTHER TOPICS FOR DISCUSSION: (Add to consent agenda or leave off):

1. Staff report and discussion of the High Heaven Gate.

Mr. Boenisch discussed the board order included in this week's packet and asked the Board to discuss and advise staff of any changes prior to Thursday. He mentioned a lock box to provide keys to homeowners. Commissioner Kulla stated he wanted to rescind the original Weyerhaeuser board order. He expressed that the gates should be opened (not removed) to all citizens. It is a public road but not a county-maintained road. Weyerhaeuser reported that maintenance of the road is much easier without the additional traffic and dumping. Commissioner Olson expressed his struggle between citizens public access and restricting access to prevent vandalism and traffic. He stated his opinion that the road should not be gated and agreed with Commissioner Kulla to leave the gate open.

Commissioner Starrett reminded the Board of the citizen testimony regarding vandalism and traffic. Mr. Huffer asked the Board to hold deliberation discussion for Thursday. Mr. Boenisch expressed concern that Weyerhaeuser may not want to be responsible for installing and maintaining a gate that will remain open. He will advise Weyerhaeuser of Commissioner's Olson and Kulla's preferences to leave the gate open and will revise the language on the proposed board order. Commissioner Starrett stated that although Public Works is processing the "no dumping" signs to post, signs will not stop criminal behaviors like a gate would. Commissioner Olson stated he would entertain a cost sharing option for maintenance and debris removal if the gate is removed. Mr. Boenisch will contact Weyerhaeuser and advise the Board of the outcome and will draft a board order rescinding the 2001 permit.

2. Discussion of the Connect Oregon VI grant.

There was discussion between staff and the Board. Commissioner Starrett questioned the liability upon the county of continuing to receive funding for a specialty project that is in litigation and without a cost projection or a master plan. Commissioner Olson expressed concern regarding the land use mitigation, the remand from LUBA and lack of a master plan. Mr. Huffer shared the idea of doing a scope of work that focuses on construction of the Stag Hollow Bridge while building out plans and rephrasing the work for the other two bridges. More discussion with ODOT and OBEC may be needed. This option may provide an option for an extension of construction which may alleviate the risk of liability. Commissioner Olson suggested a change in timeline in addition of the phasing of the bridge design, engineering and construction. Mr. Huffer noted that these recommendations can be formatted in a proposal and addressed with the Board next week. Commissioner Olson would like to be able to maintain the grant funding. Commissioner Starrett expressed concern regarding the back and forth of Commissioner Olson's decision making regarding the Yamhelas Westsider Trail/Connect Oregon VI. The consensus of the Board is to have further discussion with ODOT and OBEC.

3. Consideration of delegating authority to County Counsel to take any steps necessary to terminate the litigation in Clackamas County, et al. v. MERS, et al.

Mr. Boenisch stated that it has been determined by outside counsel to dismiss the litigation. It was the consensus of the Board to move item D3 to the agenda for Thursday.

E. EXECUTIVE SESSION: None.

MS

F. COMMISSIONER UPDATES/ANNOUNCEMENTS:

Following commissioner updates the meeting adjourned at 2:49 p.m.

Carolina Rook
Secretary

Accepted by Yamhill County
Board of Commissioners on
6/13/19 by Board Order
19-176

Handwritten initials