

## BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY ("the Board") sat for the transaction of county business in formal session on February 14, 2019, at 10:00 a.m. in Room 32 of the courthouse, Commissioners Richard L. "Rick" Olson, Mary Starrett and Casey Kulla being present.

Also present were Ken Huffer, County Administrator; Justin Hogue, Business Services Manager; Christian Boenisch, County Counsel; Mikalie Frei, County Counsel staff; Carrie Martin, Grants and Special Projects; Dave Adams, KLYC Radio; Nicole Montesano, News-Register; and others as listed on the sign-in sheet.

Commissioner Olson called the meeting to order at 10:00 a.m. The invocation was offered by Delvin Zook.

*Welcome! Thank you for attending today's meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any agenda item please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak.*

**A. PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than: 1) agenda items, 2) a quasi-judicial land use matter, or 3) a topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person.

**B. CONSENT AGENDA:** None.

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**C. OLD BUSINESS:**

1. Consideration of the High Heaven Gate permit.

Mary Bryant commented on the time frame of the Board and staff actions regarding High Heaven gate from December 2018 to current. Ms. Bryant submitted a handout for the Board and county counsel's review.

Commissioner Olson requested another week to conduct further research regarding limited county road status. Mr. Boenisch clarified that High Heaven gate was a limited maintenance road but its status was changed when the gate was installed. It was clarified, that if the road was opened to the public, it would allow the county to allocate funds for maintenance which would require Board action for Public Works to do so. The Board asked that Public Works assess the road of its condition and report back regarding what it would take to bring it to county road standards. Commissioner Starrett added that the assessment should include

estimated costs for maintenance and upkeep (garbage, vandalism, etc.). Commissioner Olson also added that the findings should include whether the gate should be removed and also identify who the responsible party for maintenance and upkeep should be once the road is opened. Mr. Boenisch will work with staff to continue research and return next Thursday with options for Board consideration. Commissioner Starrett asked that Public Works be present at next Thursday's meeting. Commissioner Olson asked that county counsel address the revised gate permit conditions next Thursday and to address the road maintenance / upkeep recommendations the following week.

**D. OTHER BUSINESS** (Add-ons and non-consent items):

1. **B.O. 19-51** - Consideration of accepting a bid from Peterson Caterpillar for the replacement of an emergency generator with the addition of an attenuated cabinet for the Clerk's Office in the amount of \$33,585.

Commissioner Starrett moved approval of item D1. The motion passed, Commissioners Olson, Starrett and Kulla voting aye.

**E. PUBLIC HEARINGS:** None.

**F. ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to the county's website, [www.co.yamhill.or.us/content/volunteer-opportunities](http://www.co.yamhill.or.us/content/volunteer-opportunities), or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

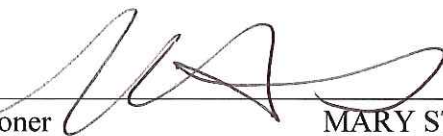
For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at [bocinfo@co.yamhill.or.us](mailto:bocinfo@co.yamhill.or.us)

Following Commissioner announcements, the meeting adjourned at 10:47 a.m.

Carolina Rook  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

  
Chair RICHARD L. "RICK" OLSON

  
Commissioner MARY STARRETT

  
Commissioner CASEY KULLA

Attest to Yamhill County  
Board of Commissioners on  
6/13/19 by Board Order  
# 19-178

