



Yamhill County
Public Works Department
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YAMHILL COUNTY BOARD OF COMMISSIONERS COVER SHEET

To: Administrator Ken Huffer
Commissioner Casey Kulla
Andrea Paola, Human Resources
Carolina Rook, Keri Hinton
From: Mark Lago, Director, Yamhill County Public Works
Date: January 3, 2020
Re: Request for additional FTE for Utility hire

BACKGROUND:

After much discussion between Public Works management personnel and County Administration about the understaffed positions in the Public Works Department, it was determined that to increase the number of utility workers and medium equipment operators, and decrease the heavy equipment operators would best suit the needs of the County. Unused funds dedicated to personnel, and other available money in the department budget, have been utilized to recruit and build a more appropriate department work crew.

STAFF RECOMMENDATION:

Based on the above information, I would like to request Board of Commissioners' approval of the addition of one FTE for a permanent full-time (fully benefited YCEA) utility position. Recruitment will begin immediately upon approval.

FISCAL IMPACT:

Funds for this position are available throughout Fund 11 as savings have been realized through attrition of personnel in the 2019/20 fiscal year, and because the audited beginning balance was considerably larger than anticipated due to reduced expenditures in 2018/19.

Accepted by Yamhill County
Board of Commissioners on
1/9/20 by Board Order
20-15