



Brian Van Bergen
Yamhill County Clerk

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Board of Property Tax Appeals • Business Licenses • Elections • Marriage Licenses • Passports • Recording • Voter Registration

Memorandum

To: Yamhill County Board of Commissioners
From: Brian Van Bergen, Yamhill County Clerk
CC: Christian Boenisch, Derrick Wharff, Ken Huffer, Keri Hinton & Carolina Rook
Date: January 6, 2020
RE: Appointment of additional BoPTA Board Member

BACKGROUND: The Board of Commissioners approved the three-member 2020 Board of Property Tax Appeals (BoPTA) Board on October 31, 2019 via Board Order # 19-445. Three is the minimum number of BoPTA Board members needed. Whenever possible, I prefer having more than the minimum number.

ACTION: Please consider adding Jessica Payne to both the "County Governing Body" & "Non-Office Holder" pools in case one of our first three members needs to recuse themselves from hearing an appeal. She is a licensed and experienced realtor in the state of Oregon. She has received the Oregon Department of Revenue (DOR) training and is eligible to serve as a BoPTA Board member.

Jessica's contact information: Jessica Payne
1925 SE Woodmill Ct
McMinnville, OR 97128
941-241-2066
Jess.r@frontier.com

Your immediate attention to this change is requested so we can post the BoPTA Board's Convening Meeting.

Sincerely,

Brian Van Bergen
Yamhill County Clerk

Accepted by Yamhill County
Board of Commissioners on
1/9/20 by Board Order
20-16