



Yamhill County Department of Community Justice

615 E. Sixth Street, McMinnville, Oregon 97128 · Phone: 503-434-7513 · Fax: 503-472-5216

Date: 3/2/2020

To: Yamhill County Board of Commissioners

From: Jarod Logsdon, Parks and Work Crew Division Manager

Re: Add 1.0 FTE DCJ Position Management Authority

I would like to request board consideration to change current position management authority within the DCJ approved 2019-20 budget 21-063. The addition of 1.0 FTE Work Crew Supervisor to the DCJ budget will correspond with the vacancy of 1.0 Public Works FTE Work Crew Supervisor position. The change in departments of the Work Crew Supervisor position will allow for better inmate supervision, improved resource allocation, and reduce oversight and incident. The Public Works Work Crew Supervisor position has historically operated independent from the rest of the Work Crew program. I have been in communication with the Public Works Director and we both agree this is the best strategy moving forward. With this position under the Department of Justice, the Work Crew Division Manager can better communicate, support, and provide direction to the supervisor while the Work Crew program still benefits the Public Works Department.

If approved, funding for the position will be paid from 021-063-403.25 and the Department of Community Justice will invoice Public Works in a similar arrangement as between DCJ and the Fairgrounds.

In conclusion, I would like to request the following change:

Add 1.0 FTE Work Crew Supervisor to the DCJ 21-063 budget.

Thank you for your consideration of this matter. Please let me know if you have any questions.

Sincerely,

Jarod Logsdon
Parks and Work Crew Division Manager

Accepted by Yamhill County
Board of Commissioners on
3/5/2020 by Board Order
20-83