

**INFORMAL WORK SESSION MINUTES**  
**February 4, 2020 1:30 p.m.**

**Room 32, Courthouse**  
**535 NE Fifth St.**

---

Present: Commissioners Casey Kulla, Mary Starrett and Richard L. "Rick" Olson

Staff: Ken Huffer, Christian Boenisch, Carrie Martin, Mark Lago, Keri Hinton and Nohely Barajas-Montalvo

Guests: Nicole Montesano, News Register and others as listed on the sign-in sheet

---

Commissioner Kulla called the meeting to order at 1:30 p.m.

**A. CALENDAR SESSION:** This time is reserved for the review of the commissioner's joint schedule (if needed).

The Commissioners reviewed joint schedules for February 4 through February 29, 2020. No other county business was discussed.

**B. WORK SESSION:** This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 1:30 p.m.

1. Work Session – None.

**C. INFORMAL SESSION:** This time is reserved for briefings, receipt of reports, consultation among commissioners and staff, reports from commissioners on recent actions in the areas of their responsibilities, and other personnel and administrative decisions as appropriate.

1. Department Updates

a. 2019 Start-up Grant program – Carrie Martin

Ms. Martin addressed the Mid Valley Start-up Grant program. The program engages entrepreneurs in each stage of business development in the Mid-Valley. She asked the Board to consider the applications recommended by the Launch Mid-Valley Start-up Grant Committee.

b. Public Works – Mark Lago

Mr. Lago presented photos of Peavine Road and Quarry Road showing road wash outs (Exhibit "A") and said that repairs are in progress. Mr. Lago discussed the 2020 MIP List, noting some contract projects. He reported on the Cove Orchard groundwater draining into septic systems and stated he is attempting to find grants and other funding sources for capital improvements.

2. Thursday Formal Session Agenda Review
  - a. Consent Agenda Review (keep or move to non-consent)  
There were no consent agenda items to discuss.
  - b. Non-consent Agenda Review (add to consent or leave off)  
The consensus of the Board was to move items F1 through F4 and item C1(a) to Thursday's consent agenda. Item F5 will be removed for further discussion.
3. Executive Session - None
4. Commissioner Updates/Announcements/Discussion:
5. Adjourn

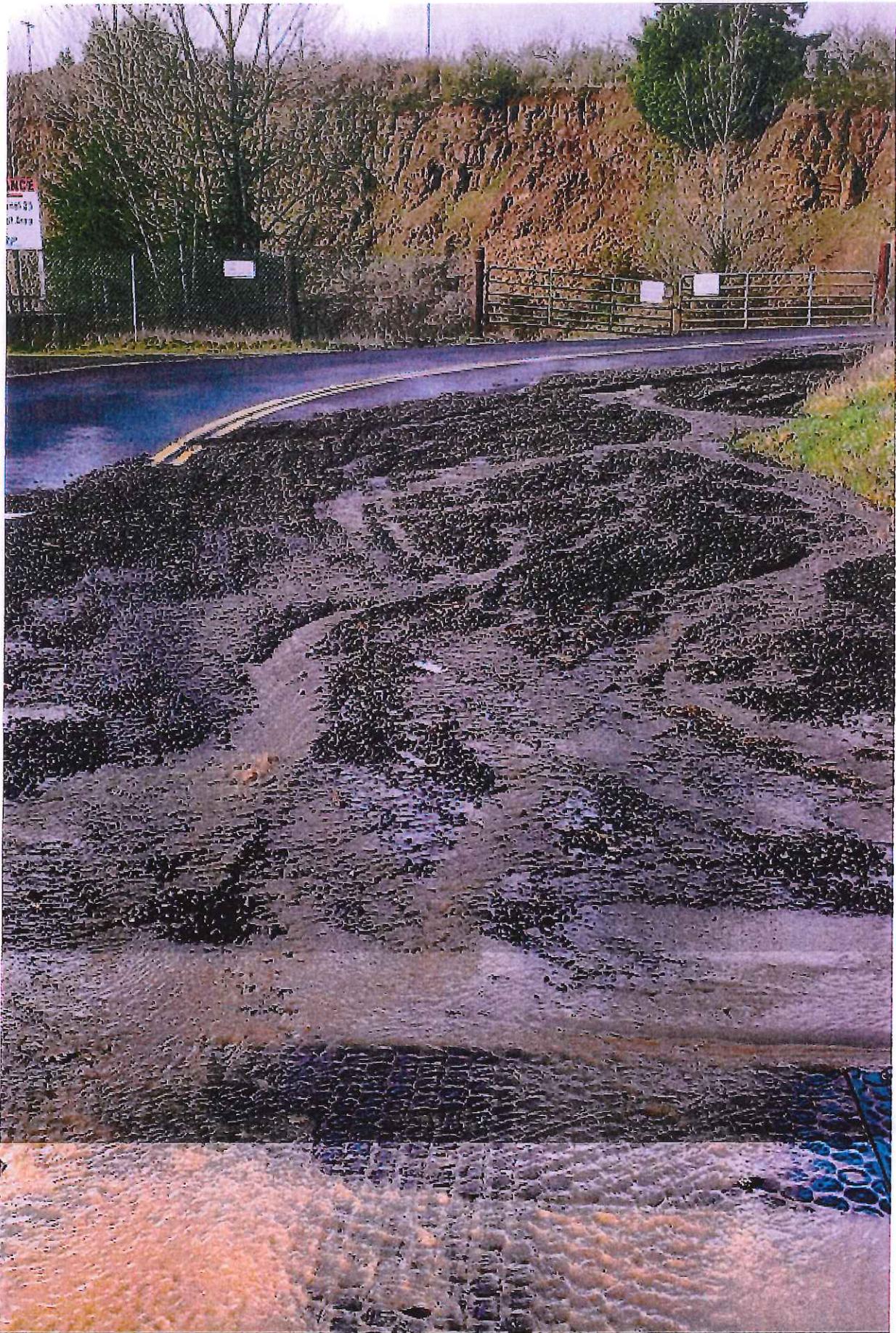
Following commissioner updates the meeting adjourned at 2:37 p.m.

Carolina Rook  
Secretary

Accepted by Yamhill County  
Board of Commissioners on  
8/20/20 by Board Order  
20-276  
# \_\_\_\_\_



Exhibit "A"



Quarry Rd.

Exhibit  
"A"