



Yamhill County
OREGON
Excellence in Service

INFORMATION TECHNOLOGIES
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DATE: September 21, 2020

TO: Yamhill County Board of Commissioners; Ken Huffer, County Administrator;
Justin Hogue, Business Services Director

FROM: Shane Hoffman, IT Manager

SUBJECT: Procure Windows 10 Enterprise Licensing for 2020-21 Fiscal Year

ATTACHMENTS (2): TechHeads Quote
IT PO

Request:

IT is requesting Board of Commissioners' authorization to purchase 350 Windows 10 Enterprise licenses from TechHeads in the amount of \$36,008 for 2020-21 fiscal year. The quantities on the quote reflect what Yamhill County is required to purchase to remain in compliance. We are paying for the first of three years for the 350 Windows 10 Enterprise licenses. After the third year we will continue to pay SA (software assurance) each year. SA costs are generally 45% of the yearly cost, so approximately \$16,000 per year. Software assurance gives us the ability to transfer Windows 10 Enterprise licenses from one device to another as needed (e.g. when someone receives a new pc or laptop the Windows 10 Enterprise license can be transferred from the old device to the new device). The funding for Windows 10 Enterprise licensing will be paid for by account 010-017-683.07.

Adhering to our purchasing rules, I received three quotes from three different vendors from which to purchase Windows 10 licensing. I propose to award TechHeads as the selected vendor for purchasing Windows 10. The cost comparisons for purchasing Windows 10 are as follows:

Vendor	Cost
TechHeads	\$36,008.00
Dell	\$36,032.50
Structured	\$79,137.00

Thank you for your time and consideration.

Regards
Shane J Hoffman

Accepted by Yamhill County
Board of Commissioners on
9/24/2020 by Board Ord.
20-332