

YAMHILL COUNTY BOARD OF COMMISSIONERS  
SPECIAL FORMAL SESSION

June 3, 2020

11:00 a.m.

Room 32, Courthouse  
535 NE Fifth St.

PRESENT: Commissioners Casey Kulla, Mary Starrett and Richard L. "Rick" Olson

STAFF: Ken Huffer, County Administrator; Christian Boenisch, County Counsel and  
Lindsay Manfrin, HHS Director (participated via telephone)

*Welcome! Due to COVID-19 and social distancing requirement, attending the meeting is discouraged. The public can view the meeting via YouTube link on the Yamhill County Meetings page. <https://www.co.yamhill.or.us/meetings>. Public comment can be submitted in written format via email at [bocinfo@co.yamhill.or.us](mailto:bocinfo@co.yamhill.or.us) or by mail at 535 NE Fifth St., McMinnville, OR 97128.*

Commissioner Kulla called the meeting to order at 11:00 a.m.

**PUBLIC COMMENT:** Public comment was received by Lesli Lucier regarding agenda item 1.

**AGENDA:**

1. Consideration of approval of submitting a letter to the Governor's Office requesting that Yamhill County enter Phase II of the state reopening plan.

Mr. Huffer summarized the steps taken by the county to move into Phase II of the state reopening plan, which if approved, could begin June 6<sup>th</sup>. In addition to requesting the county move into Phase II, the letter would attest to the county meeting criteria of having sufficient PPE, contact tracers and no substantive changes to the Phase I plan, although challenges still exist with meeting the 70% metric for positive case tracing. Lindsey Manfrin discussed the current case number which could delay moving to Phase II, as there was a total of seven new positive cases confirmed within the past week. Case investigation reflected that the cases were not linked or associated with an outbreak. She recommended that the letter be modified to include the latest data with the understanding that the request may be denied due to the increase of cases beyond the metric thresholds. Ms. Manfrin verified that there was one reported hospitalization in the county and the county positivity rate is lower compared to statewide rates.

There was consensus that Mr. Huffer and Ms. Manfrin collaborate to update the letter based on the current case data. Commissioner Starrett moved approval of authorizing the county administrator Ken Huffer to draft an updated letter to the Governor's Office requesting the approval of reopening into Phase II. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

2. Other business as necessary: None.

The meeting adjourned at 11:30 a.m.

Carolina Rook  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS



Chair

CASEY KULLA



Commissioner

MARY STARRETT



Commissioner

RICHARD L. "RICK" OLSON

Accepted by Yamhill County  
Board of Commissioners on  
10/15/2020 by Board Order  
# 20-358