

BOARD ORDERS AND MINUTES
IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON
FOR THE COUNTY OF YAMHILL
SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY ("the Board") sat for the transaction of county business in combined session on October 22, 2020, at 10:00 a.m. in Room 32 of the courthouse, Commissioners Casey Kulla, Mary Starrett and Richard L. "Rick" Olson being present.

Also present were Ken Huffer, County Administrator; Christian Boenisch, County Counsel; Jessica Beach, Community Justice Director; Ken Friday, Planning Director; Ashley Watkins, Solid Waste Coordinator; and others as listed on the sign-in sheet.

Welcome! Due to COVID-19 and physical distancing requirements, attending the meeting is discouraged. The public can view the meeting via the YouTube link on the Yamhill County Meetings page. <https://www.co.yamhill.or.us/meetings>. See below for instructions regarding submitting general public comment or comments on agenda items.

A. CALL TO ORDER: Commissioner Kulla called the meeting to order at 10:00 a.m.

B. FLAG SALUTE

C. CALENDAR SESSION: This time is reserved for the review of the commissioner's joint schedule (if needed).

The Commissioners reviewed the joint schedule for October 23 - 29, 2020. No other county business was discussed.

D. PUBLIC COMMENT: *Due to COVID-19 and physical distancing requirements, anyone wishing to submit general public comment or comments related to a specific agenda item may do so in written format via email at bocinfo@co.yamhill.or.us or by mail at 535 NE Fifth St., McMinnville, OR 97128. Any comments received prior to the meeting will be shared with the Board of Commissioners and submitted to the record.*

Commissioner Kulla reviewed public comments received via e-mail. Larry Strober submitted general public comment asking the Board to consider the installation of a Peace Pole. Phillip Higgins commented on behalf of the City of Yamhill. Mr. Higgins submitted written public comments and gave oral comments regarding a property located in the City of Yamhill which the county owns but is considering selling. His comments prompted discussion which led to the Board's consensus to schedule a separate work session.

E. WORK SESSION: This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session – None.

F. DEPARTMENT UPDATES:

a. Community Justice – Jessica Beach

Jessica Beach stated that operations in Juvenile had to be reorganized quickly due to COVID-19 to minimize staff and inmate population exposures. She stated the significant population decrease had resulted in a state budget decrease for the 2020-22 biennium. She stated that the Detention camera upgrade is nearing completion. As of July 2020, the Juvenile Detention school was renamed to promote better societal acceptance of the juveniles upon exit. She noted ongoing conversations with Clatsop County for detention bed services. Ms. Beach stated that the Parks Department has had some challenges regarding meeting contracts with a shortage of custody crews which reflected in a shortage of revenue. She noted two vacancies on the Parks Board and the position vacancy for a Parks Director which recently opened upon the departure of Jarod Logsdon.

b. Planning Department – Ken Friday

Ken Friday stated the use of the e-permitting software Accella has allowed continued permit issuance during office closures, minimizing public contact during COVID-19. He reported that due to COVID-19, the Newberg Household Hazardous Waste (HHW) collection event was cancelled; the event hours in McMinnville were extended and received positive community feedback. Appreciation was expressed for the efforts and flexibility of the Planning staff during the closures. Lastly, Mr. Friday noted decreased permit revenue but said there are several plans on hold for future inspections and projects and foresees a revenue uptick in the spring.

G. CONSENT AGENDA:

1. Minutes

- a. B.O. 20-366 - July 2, 2020, Formal/Informal Session;
- b. B.O. 20-367 - July 9, 2020, Formal/Informal Session;
- c. B.O. 20-368 - July 16, 2020, Formal/Informal Session;
- d. B.O. 20-369 - July 23, 2020, Formal/Informal Session;
- e. B.O. 20-370 - July 27, 2020, Formal/Informal Session; and
- f. B.O. 20-371 - July 30, 2020, Formal Session

Commissioner Starrett moved approval of item G1. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

H. OLD BUSINESS: None.

I. OTHER BUSINESS (Add-ons and non-consent items):

1. **B.O. 20-372** - Consideration of approval of the ratification of the 2020-2023 collective bargaining agreement between Yamhill County and the Yamhill County Deputy District Attorneys Association (YCDDAA), effective through June 30, 2023.

Commissioner Olson moved approval of item I1. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

2. **B.O. 20-373** - Consideration of approval of extending the provisions of the 2020-2023 YCDDAA collective bargaining agreement to the non-bargaining employees of the District Attorney's Office.

Commissioner Olson moved approval of item I2. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

3. **B.O. 20-374** - Consideration of approval to extend the current COVID-19 Paid Administrative Leave Policy (B.O. 20-91) to expire on December 31, 2020 or upon termination of the state of emergency declared by the Governor of Oregon whichever occurs first unless extended by the Board of Commissioners.

Commissioner Kulla moved approval of item I3. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

4. **B.O. 20-375** - Consideration of approval to extend the current Temporary COVID-19 Telecommuting Policy (B.O. 20-104) to expire on December 31, 2020 or upon termination of the state of emergency declared by the Governor of Oregon, whichever occurs first.

Commissioner Kulla moved approval of item I4. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

5. **B.O. 20-376** - Consideration of extending the emergency declaration in Yamhill County as previously approved by B.O. 20-93.

Commissioner Starrett expressed support based on HHS Director Manfrin's recommendation to continue the declaration to ensure the ability to receive PPE. County counsel will draft the extension to expire December 31, 2020. Commissioner Kulla moved approval of item I5. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

6. **B.O. 20-377** - Consideration of accepting the quote and the approval of the purchase of thirty-two (32) Lenovo Think Pads X1 Carbon Gen laptops, twenty-eight (28) Think Center M75q-1 micro desktops and five (5) Think Pad X1 Carbon laptops with 4G capability from Lenovo in the amount of \$68,558.

Commissioner Olson moved approval of item I6. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

7. **B.O. 20-378** - Consideration of authorizing Yamhill County Health and Human Services to submit an application for grant funding to the Oregon Health Authority, Oregon Immunization Program for COVID-19 vaccine planning and infrastructure support in the amount of \$24,624.

Commissioner Starrett moved approval of item I7. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

8. Consideration of adopting an ordinance in the matter of amending Ordinance 626 regarding changing the membership rights and certain members of the Solid Waste Advisory Committee and modifying certain duties and responsibilities of the Solid Waste Advisory Committee and its members.

Christian Boenisch reviewed the ordinance language with the Board. After discussion, Mr. Boenisch issued the first reading into the record by title only. He noted that since the ordinance is not being adopted as an emergency, the second reading of the ordinance and final adoption will be scheduled for November 5, 2020. *[No further action taken.]*

9. **B.O. 20-379** - Consideration of submitting a letter of support for Community Home Builders.

Commissioner Kulla moved approval of item I9. The motion passed, Commissioners Kulla, Starrett and Olson voting aye.

10. Consideration of approval to allow the Kiwanis Club to install a peace pole on Yamhill County building property.

There was consensus of the Board was to direct staff to work with Larry Strobel regarding the pole placement on county property. *[No action taken.]*

11. Consideration of submitting a letter of support for allocating funding for the purchase of motels statewide for housing of displaced fire victims and COVID-19 homeless individuals.

Commissioner Kulla brought forward a letter to support Project Turnkey sponsored by the Association of Oregon Counties (AOC). Commissioner Starrett and Olson expressed concerns about the allocation of funding and the loss of potential revenue to local commercial businesses due to proposed funded government owned motels for non-congregate care use. Commissioners Starrett and Olson voiced support for local shelter programs such as the Yamhill County Action Partnership (YCAP) motel project or the Yamhill County Gospel Rescue Mission which has been challenged by occupancy permit issues, but readily available. There was no consensus to provide a Board signed letter, but individual commissioners could express their individual support. *[No action taken.]*

J. PUBLIC HEARINGS: None.

K. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to the county's website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at bocinfo@co.yamhill.or.us
3. Electronic versions of all meeting agendas and meeting information packets can be found at the county's website: <https://www.co.yamhill.or.us/meetings>

Following Commissioner announcements, the meeting adjourned at 11:54 a.m.

Carolina Rook
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair



CASEY KULLA

Commissioner



MARY STARRETT

Unavailable for signature

Commissioner

RICHARD L. "RICK" OLSON

Accepted by Yamhill County
Board of Commissioners on
1/14/2021 by Board Order
21-21