



"Excellence in Service"

# Yamhill County Sheriff's Office

**Sheriff Tim Svenson**

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## YAMHILL COUNTY SHERIFF'S OFFICE FEE SCHEDULE

### APPLICATIONS AND OTHER PERMITS

#### **General Fingerprinting**

For up to 2 cards (Code 362.99) **\$25.00**  
Each additional card (Code 362.99) \$5.00 per card

#### **New Concealed Handgun License (includes as outlined):**

For CHL Review and Processing (Code 322.91) **\$65.00**  
For Fingerprinting (Code 322.92) \$50.00  
\$15.00

#### **Renewal (including Transfer) Concealed Handgun License (includes as outlined):**

For CHL Review and Processing (Code 322.91) **\$50.00**  
\$50.00

#### **Transfer Renewable Concealed Handgun License (includes as outlined):**

For CHL Review and Processing (Code 322.91) **\$65.00**  
\$50.00  
For Fingerprinting (Code 322.92) \$15.00

#### **Transfer VALID Concealed Handgun License (includes as outlined):**

For CHL Review and Processing (Code 322.91) **\$30.00**  
\$15.00  
For Fingerprinting (Code 322.92) \$15.00

#### **Address Change / Replacement for Lost CHL Card (includes as outlined):**

For CHL duplication of license because of loss or change of address (Code 322.91) **\$15.00**  
\$15.00

### ATTORNEY COURTHOUSE SECURITY BYPASS CARD

#### **New Security Bypass Card (valid for two years):**

Covers application review, background check and card **\$30.00**

#### **Renewal Security Bypass Card (valid for two years):**

**\$30.00**

#### **Lost / Replacement Card (valid through original period):**

**\$20.00**

### CIVIL SERVICE FEES

Code 342.04

#### **Conveyance of real property (Sheriff's Deed):**

**\$60.00**

#### **Criminal Subpoenas:**

**No charge**

#### **Garnishments (Delivery):**

**\$25.00**

**Notice Process:** (i.e., FEDs (Forced Entry and Detainer), Notice of Restitution (enter date); Small Claims, Summons/ Complaint or Petition, Motion Orders, Civil Subpoenas (must have witness fees attached)); **\$45.00 (for 2 persons)**

*If service is requested for more than two parties at the same address, the fee is \$25.00 per person*  
*\$25.00 for each additional party at the same address.*

**Orders of Assistance or Executions:** **\$125.00**

**Restraining Orders** **No charge**

**Writ of Foreclosure** **\$607.38**

**RECORDS REQUESTS**

*Code 342.04*

**Public Records Request\*:**

*Fee is applied towards copy of report, up to 20 pages, and includes 30 minutes of research/redaction of records processing time.* **\$12.00 per person and/or incident**

Reports over 20 pages or requiring more than 30 minutes of research/redaction processing time will be assessed at staff rate. **\$12.00 per person and/or incident + Hourly rate of assigned staff**

**Records Requests for Criminal Justice agencies, Department of Human Services (DHS), and/or Senior Disability Services** **No charge**

**Photo CD / DVD** **\$15.00 per CD / DVD**

*\*Public Records Request by mail must include payment and a self-addressed stamped envelope.*

**TOW / IMPOUND RELEASE**

**Release Fee:** **\$75.00**

Accepted by Yamhill County  
Board of Commissioners on  
3/4/21 by Board Order  
# 21-86