

**SECOND AMENDMENT TO AGREEMENT FOR  
SCHOOL BASED HEALTH CENTER SERVICES  
Sunrise Family Clinic LLC**

THIS SECOND AMENDMENT TO AGREEMENT (“Amendment #2”) is made by and between Yamhill County, a political subdivision of the State of Oregon acting by and through its Health and Human Services Department, (“County”) and Sunrise Family Clinic LLC (“Provider”), an Oregon limited liability company, 320 SE Baker Street, McMinnville, OR 97128.

**RECITALS:**

- A. County and Provider are parties to that certain agreement dated February 6, 2020 (the “Underlying Agreement”), pursuant to which Provider operates the McMinnville School District School Based Health Center (“McMinnville SBHC”). The Underlying Agreement is memorialized in Yamhill County records as Board Order 20-29. The Underlying Agreement was first amended on October 1, 2020, memorialized as Board Order 20-345 (“First Amendment”).
- B. County and Provider now desire to further amend the Underlying Agreement upon the terms and conditions as more particularly set forth herein below.
- C. Capitalized terms not defined herein shall have the meanings attributed to such terms in the Agreement.

NOW, THEREFORE, in consideration of the mutual covenants and agreements set forth herein below and of other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the parties hereto, County and Provider, intending legally to be bound, hereby agree as follows:

- 1. Section 2 of the Underlying Agreement is hereby amended to include the following: “Provider agrees to perform the services (the “Services”) included in the SBHC Outreach and Engagement Project which is attached hereto as Exhibit A and incorporated herein by this reference.”
- 2. The balance of Section 2 of the Underlying Agreement remains unchanged.
- 3. Section 3 of the Underlying Agreement, as amended, is hereby further amended to include the following: “One-time funding in the amount of \$50,000 is added for the SBHC Outreach and Engagement Project. Outreach and Engagement Project Funds must be spent and all supplies purchased by June 30, 2021. The maximum amount due to Sunrise for performance of Services for the fiscal period of July 1, 2020 through June 30, 2021 is \$110,000.”
- 4. The balance of Section 3 of the Underlying Agreement remains unchanged.
- 5. Section 7 of the Underlying Agreement is hereby amended to include the following: “Provider will submit a final narrative report with a final budget detailing expenditure of the funds on the template provided by the School-Based Health Center Program Office. Final report is due to Yamhill County by July 7, 2021.”
- 6. The balance of Section 7 of the Underlying Agreement remains unchanged.

7. The balance of the Underlying Agreement remains unchanged.

8. Ratification. Except as otherwise expressly modified by the terms of this Amendment #2, the Underlying Agreement shall remain unchanged and continue in full force and effect. All terms, covenants and conditions of the Underlying Agreement not expressly modified herein are hereby confirmed and ratified and remain in full force and effect, and, as further amended hereby, constitute valid and binding obligations of Provider enforceable according to the terms thereof.

9. Authority. County and Provider and each of the persons executing this Amendment #2 on behalf of County and Provider hereby covenants and warrants that: (i) such party has full right and authority to enter into this Amendment #2 and has taken all action required to authorize such party (and each person executing this Amendment #2 on behalf of such party) to enter into this Amendment #2, and (ii) the person signing on behalf of such party is authorized to do so on behalf of such entity.

10. Binding Effect. All of the covenants contained in this Amendment #2 shall be binding upon and shall inure to the benefit of the parties hereto and their respective heirs, legal representatives and permitted successors and assigns.

11. Counterparts. This Amendment #2 may be executed in multiple counterparts, each of which shall be an original, but all of which shall constitute one and the same Amendment #2.

12. Recitals. The foregoing recitals are intended to be a material part of this Amendment #2 and are incorporated herein by this reference.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed on the date indicated by their duly authorized officials, this Amendment #2 in duplicate, each of which shall be deemed an original on the date executed by all parties.

DONE the last date set forth adjacent to the signatures of the parties below.

SUNRISE FAMILY CLINIC, LLC

By: [Signature]  
(signature)  
Date: 4/30/2021

Jacqui Terrill Cooke, FNP-C, CNM  
(printed name)

Owner  
(title)

Tax ID No.: on file

YAMHILL COUNTY, OREGON

[Signature]  
MARY STARRETT, Chair  
Board of Commissioners  
Date: 5/13/2021

Lindsey Manfrin  
Digitally signed by Lindsey Manfrin  
DN: dc=us, dc=or, dc=yamhill, dc=co, ou=County, ou=HHS,  
ou=Public Health, cn=Lindsey Manfrin,  
email=manfrin@yamhill.or.us  
Date: 2021.05.11 11:37:16 -0700  
LINDSEY MANFRIN, Director  
Department of Health & Human Services  
Date: \_\_\_\_\_

FORM APPROVED BY:  
[Signature]  
CHRISTIAN BOENISCH  
County Counsel  
Date: 5/14/21



### **SBHC Outreach and Engagement Funding Opportunity Application**

Applications for SBHC Outreach and Engagement Awards must submit the following information to be considered a complete application. Applications are due by *5pm on Monday February 8<sup>th</sup>*.

- SBHC(s) applying for funding: McMinnville SBHC
- Contact person (name and organization): Jacqui Cooke
- Contact information (email and phone): 503-474-3600: terrillcooke@yahoo.com

1. Describe the need for your outreach and engagement project(s). (300-word max)

McMinnville SBHC had just opened in November 2019 when COVID hit. Despite outreach activities (information sent home with students, e-mailed to parents, meeting with counselors and staff), utilization was just starting to build when COVID began. Since March 2020, utilization has been minimal, despite continued community outreach. Thus far in the 2020-2021 school year, fewer than 20 students have been seen on the medical side. Mental health caseloads have also remained low, despite the knowledge that mental health concerns are at an all time high, though they are building slowly. This project is a collaborative partnership between medical and behavioral health sponsors and will include school nurses and counselors as well, to create a variety of video and print materials to increase knowledge of the SBHC and decrease stigma of help seeking behavior, whether medical or behavioral health. Hiring of a young media consultant to help start a youth advisory council, with particular encouragement of minority participation, and develop material is planned. Once material is developed, we plan to implement of a marketing campaign to increase engagement in services. Material development will includes youth (and particularly minority) friendly information development to post at school once students return, as well as on social media and on school web pages in the form of print and video.

2. Describe your proposed project(s) and whether this is a new project or enhancing an existing project. How will this address health inequities?

Provide temporary increase in hours to experienced administrative nurse practitioner to oversee grant process, planning for maintenance, and outcomes.

Hiring of a temporary media consultant, who will be tasked with starting a youth advisory committee, working on social media and website development, and marketing with materials once developed.

Training for staff on engaging youth in meaningful participation in systems.

Materials developed will decrease stigma of seeking help and have inclusive information, in particular reaching out to racial and LGBTQIA+ minorities.

3. Describe the goals of your project(s) and what you expect to achieve by the end of the funding period.

Development of robust youth advisory committee

Training of staff on engaging youth in meaningful participation

Development of youth and minority friendly promotional material, including website and social media

4. Project Timeline: Provide a detailed timeline for each project. Include a month-by-month projection of activities.

March:

Hire energetic media consultant (potentially marketing major at local college) to develop youth advisory committee, create social media accounts, work on website, and work with advisory committee to develop promotional material.

Start social media accounts

Start building awareness for youth advisory committee (YAC) and plan meetings and incentives to participate, particularly including minority populations

Plan out content of video messaging

Identify partners to participate in Helix & schedule training with YouthERA—Helix training provides training to adults on how to engage youth in meaningful participation within systems

April

Helix training

First youth advisory committee – have them work on development of print and promotional material

Create messaging for video

Have social media up and running, start to include youth input

May

Have material previewed and ready to print and video

Plan distribution of media

Continue youth advisory committee meetings

Continue social media and website development

June

Complete distribution of media

Plan for future of youth advisory for 2021-2022

Plan/training website and social media upkeep

5. Project Budget: Provide an estimated budget for each project. This may be in narrative form.

Young media consultant: 20hrs per week for 4 months (March through June) \$8,000  
Administrative oversight of consultant and project (experienced admin NP at 10 hours per week plus assoc admin costs, assignment of staff to YAC and training costs): \$22,000  
Meals & incentives (gift cards, t-shirts, etc) for student advisory members: \$3000  
Print and promotional materials, including social media and video marketing for SBHC: \$12,000  
Helix training: \$500  
Technology costs (computer for staff, software, website/social media set ups and advertising): \$4500

Please include the following as an attachment:

Letter of support – For those where the LPHA is the contract holder but not that lead agency doing the work. Provide a letter of support from the LPHA indicating their support of the proposed project and acknowledging that they will receive any funds through the county contract.

Please email completed applications to [sbhc.program@dhsosha.state.or.us](mailto:sbhc.program@dhsosha.state.or.us)