



Yamhill County Sheriff's Office

Sheriff Tim Svenson

535 NE 5th Street, Room 143, McMinnville, Oregon 97128-4595
Business Office: (503) 434-7506 • Fax: (503) 472-5330
Jail: (503) 434-7507 • Fax: (503) 434-7534 Email: sheriff@co.yamhill.or.us

"Excellence In Service"

MEMORANDUM

Date: May 14, 2021
To: Board of Commissioners
From: Sheriff Tim Svenson *Tim Svenson*
Re: Patrol (010-043) New Grant – Request for Position Authority and GF Allocation to purchase in-kind match vehicle

As mentioned during my budget presentation on May 4, 2021, we recently finalized a grant opportunity with National Highway Traffic Safety Administration (NHTSA) through Oregon Department of Transportation (ODOT) for multi-year support of a new Impaired Driving Traffic Safety Enforcement Deputy (164AL-21-14-01 YCS). This position will be used to improve the detection, apprehension, and prosecution of impaired drivers while on patrol in Yamhill County; increase DUII deterrence; develop and deliver educational campaigns related to impaired drivers; and decrease crashes, deaths, and injuries related to impaired driving.

The position will begin in the current fiscal year and all personnel costs will be funded at 100% for the initial period (not to exceed amount of \$69,000), 100% for the first full year, between 75% and 100% for the second full year, and between 50% and 75% for the final full year.

This will require the addition of 1.0 FTE to 010-043-404.02 Deputy Sheriff to our 29.0 FTE for a total of 30.0 FTE in 010-043-404.02 Deputy Sheriff for FY20-21, as the grant is retroactive to May 1, 2021.

In addition, the initial period will require the County to provide an in-kind match of a fully-equipped patrol vehicle. I have been able to secure a separate grant to cover the cost of an eCitation ticket machine for both the licensing and hardware costs, for a total of \$2,253.39. In addition, I am working on a separate grant to cover the expense of the radar/lidar, for a total of \$2,099.00. I would also like to request that the \$15,000 allocated in 010-043-800.02 Office Equipment be moved to 010-043-802.02 Vehicle & Equipment. For the remaining \$35,000, we are requesting additional discretionary allocation in order to meet the match requirement as outlined below:

Account Code	V30 Budget Amount		Request	Change to Budget
010-043-800.02	\$ 15,000.00	-	\$ 15,000.00	\$ 0.00
010-043-802.02	\$ 0.00	+	\$ 50,000.00	\$ 50,000.00
Total	\$ 15,000.00	+	\$ 35,000.00	\$ 50,000.00

As noted above, the multi-year funding will conclude September 30, 2024. If additional funding is not available in 2024, we will absorb the position through attrition.

TS:emw

cc: Ken Huffer, County Administrator
Justin Hogue, Business Services Manager
Michael Barnhart, Finance Manager

Accepted by Yamhill County
Board of Commissioners on
5/20/2021 by Board Order
21-191