

Yamhill County

DEPARTMENT OF PLANNING AND DEVELOPMENT

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October 8, 2021

MEMORANDUM

To: Ken Huffer, County Administrator
Board of Commissioners

From: Ken Friday, Planning Director

Re: Increasing Senior Planner from 1.6 to 2.0 FTE

I need to report that Senior Planner, Stephanie Armstrong has decided to leave Yamhill County in December to spend more time with her family. The past few years she has been working part-time so her position is presently only 0.6 FTE. In order to attract a qualified candidate to replace her, I am requesting that the Board increase the number of Senior Planners in my office from 1.6 to 2.0. While this represents a change to the position authority in our adopted 2021-2022 budget, we have sufficient expense authority for this change.

Please let me know if you have any questions.

Accepted by Yamhill County
Board of Commissioners on
10/14/21 by Board Order
21-417