



COUNTY APPLICATION FOR ODVA FUNDS  
FY2022: JULY 1, 2021 TO JUNE 30, 2022

This is a fillable form. Save the form to your computer, complete the form, print, sign, scan and send electronically.

A county must complete and submit this form along with the required documents listed below to the Oregon Department of Veterans Affairs **no later than 10/31/2021** in order to receive state funds for the county's Veteran Services Office. Please submit the documents to: [ODVA\\_CVSO-NSOFunding@odva.oregon.gov](mailto:ODVA_CVSO-NSOFunding@odva.oregon.gov).

**SUBMIT TO:** [ODVA\\_CVSO-NSOFunding@odva.oregon.gov](mailto:ODVA_CVSO-NSOFunding@odva.oregon.gov)

TIME PERIOD  
July 1, 2021 to June 30, 2022

**CONTACT INFORMATION**

Oregon Department of Veterans Affairs Statewide Veteran Services  
700 Summer St NE Salem, OR 97301-1285  
For questions, please call: (503) 373-2090

COUNTY  
Yamhill

Budgeted Revenue for July 1, 2021 to June 30, 2022

ITEM	AMOUNT
County Funds	\$ 258,384
*Carry forward of unspent budgeted funds from previous fiscal year (if applicable)*	\$ 0.00 *See Note*
ODVA Funds for 2021-22	\$ 124,958
Other Funds (Identify source)	\$
<b>TOTAL REVENUE</b>	<b>\$ 383,342</b>

Budgeted Expenditures for July 1, 2021 to June 30, 2022

TOTAL BUDGETED EXPENDITURES \$ 383,342

(NOTE: Budgeted expenditures should match budgeted revenue)

Required Documents

- A copy of the actual revenue and expenditures for the prior fiscal year, **if changed since submission with fourth quarter report.**
- \*A description of the planned use of the carry-forward funds from FY 2021, if applicable.\*
- If the county contracts for the provision of veteran services, attach a signed copy of the contract.

**CERTIFICATION**

By my signature below, I hereby certify the following: the county is applying for funds for the county Veteran Services Office from the Oregon Department of Veterans Affairs; the county will use these funds only as provided in ORS 406.310 and ORS 406.450 – 406.460; the county will comply with the Oregon Administrative Rules in Chapter 274, Division 030 that govern these funds; and the county will submit quarterly reports of activities and expenditures to the Oregon Department of Veterans Affairs no later than the 30<sup>th</sup> day of the month following the end of each quarter.

Printed Name of County Commissioner/Judge (or designee)

Yamhill County

Signature of Authorized County Representative named above

Date Signed

10/21/21

Title of Signer

Chair, Board of Commissioners

Email Address

starrettm@co.yamhill.or.us

Telephone Number

503-434-7501

ODVA APPROVED FOR FUNDING

Authorized Signature

Date

Sheronne Blasi, Director SVS

10/27/21

\*County re-located an OHA funded position from Veteran Services into a different county fund. The position has not been discontinued, it is now grouped with other peer specialist positions.

Accepted by Yamhill County  
Board of Commissioners on  
10/21/21 by Board Order  
# 21-425



PROPOSED VETERANS BUDGET						
FISCAL YEAR 2021-2022						
ACCOUNT NUMBER	DESCRIPTION	FTE	BUDGET	BUDGET		
016-071-334.09-P115	STATE HEALTH GRANT - Base		124,958			
	County General Funds - FY 2021-22		258,384			
	<b>TOTAL REVENUE</b>		<b>383,342</b>			
<b>PERSONNEL</b>						
ACCOUNT NUMBER	DESCRIPTION	FTE	BUDGET	BUDGET		
016-071-401.02-P115	ADMIN OFFICE SPECIALIST	0.007	355			278
016-071-401.18-P115	ADMIN SERVICES DIRECTOR	0.008	821			371
016-071-401.25-P115	PROGRAM SUPERVISOR	0.007	490			28
016-071-401.30-P115	SR MANAGEMENT ANALYST	1.007	81,449			514
016-071-401.32-P115	MANAGEMENT ANALYST	0.014	898			278
016-071-401.33-P115	HHS DIRECTOR	0.010	1,224			46
016-071-401.48-P115	DATA ANALYST	0.014	860			517
016-071-402.02-P115	OFFICE SPECIALIST 2	1.000	41,269			100
016-071-402.14-P115	SENIOR ACCT CLERK	0.004	204			299
016-071-403.20-P115	VETERANS CLAIM REP	1.000	68,824			1,173
016-071-475.00-P115	LONGEVITY PAY		167			56
016-071-479.00-P115	OTHER EARNINGS		25			93
016-071-482.00-P115	EXTRA HELP		296			1,839
016-071-485.00-P115	CERTIFICATION/EDUCATION		1,209			130
016-071-486.00-P115	INCENTIVE PAY		112			874
016-071-490.00-P115	MEDICARE TAX		2,691			371
016-071-491.00-P115	SOCIAL SECURITY		11,505			45
016-071-492.00-P115	RETIREMENT		37,125			19,862
016-071-493.10-P115	MEDICAL INSURANCE		60,585			2,139
016-071-493.12-P115	EMPLOYEE ASSISTANCE PROGRAM		81			556
016-071-493.15-P115	VEBA		3,502			556
016-071-493.20-P115	DENTAL INSURANCE		4,218			1,473
016-071-493.25-P115	VISION INSURANCE		448			150
016-071-493.31-P115	SHORT TERM DISABILITY		1,197			556
016-071-493.40-P115	LIFE INSURANCE		76			200
016-071-494.00-P115	ACCIDENT INSURANCE		250			11,264
016-071-494.80-P115	TIME LOSS RESERVE		200			268
016-071-495.00-P115	UNEMPLOYMENT		188			7,733
016-071-496.00-P115	WORKERS COMP ASSESSMENT		76			1,534
016-071-499.00-P115	FET/VACATION/SICK (SELLBACK)		519			2,184
016-071-499.98-P155	COMP TIME LIABILITY ADJUSTMENT		37			20
016-071-499.99-P115	VACATION LIABILITY ADJUSTMENT		695			1,421
	<b>SUBTOTAL FOR PERSONNEL</b>	<b>3.07</b>	<b>321,596</b>			<b>36</b>
						<b>747</b>
						<b>3,683</b>
						<b>532</b>
						<b>281</b>
						<b>61,651</b>
						<b>95</b>
						<b>95</b>
						<b>95</b>
<b>MATERIALS &amp; SERVICES</b>						
ACCOUNT NUMBER	DESCRIPTION	FTE	BUDGET	BUDGET		
016-071-510.01-P115	CENTRAL SUPPLIES					278
016-071-511.99-P115	MISC OP SUPPLIES					371
016-071-513.01-P115	EDUCATIONAL MATERIALS					28
016-071-513.03-P115	PUBLICATIONS & DUES					514
016-071-543.01-P115	DEPT. EQUIPMENT					278
016-071-583.02-P115	DATA PROCESSING SUPPLIES					46
016-071-610.01-P115	PROFESSIONAL SERVICES					517
016-071-610.24-P115	INTERPRETER SERVICES					100
016-071-611.01-P115	AUDIT					299
016-071-611.02-P115	CONTRACT SERVICES					1,173
016-071-611.03-P115	JANITORIAL CONTRACT					56
016-071-612.02-P115	SCHOOLS AND CONFERENCES					93
016-071-620.01-P115	TELEPHONE					1,839
016-071-621.01-P115	POSTAGE					130
016-071-630.01-P115	TRAVEL EXPENSES					874
016-071-640.01-P115	ADVERTISING					371
016-071-650.01-P115	EQUIPMENT LEASE					45
016-071-652.01-P115	BUILDING RENT					19,862
016-071-670.02-P115	HEAT/WATER/LIGHT					2,139
016-071-683.01-P115	COPY MACHINES/MAINT					556
016-071-683.02-P115	DEPT EQUIP MAINTENANCE					556
016-071-695.13-P115	LICENSE AND CERTIFICATIONS					1,473
016-071-699.01-P115	OTHER EXPENSE (COVID-19)					150
016-071-699.07-P115	WRAP SERVICES					556
016-071-780.01-P115	BUILDING RESERVE					200
016-071-780.02-P115	INTERNAL PROPERTY INSURANCE					11,264
016-071-780.03-P115	ADMIN OVERHEAD					268
016-071-780.04-P115	TELECOMMUNICATIONS					7,733
016-071-780.06-P115	EQUIPMENT REPLACEMENT					1,534
016-071-780.09-P115	MANUAL CHECK CHARGE					2,184
016-071-780.15-P115	COMPUTER NETWORK CHARGE					20
016-071-780.17-P115	INTERNAL POSTAGE					1,421
016-071-780.27-P115	INTERNAL LIABILITY					36
016-071-780.46-P115	CO INT NETWORK CHARGES					747
016-071-780.54-P115	TELECOMM PER CALL					3,683
016-071-780.55-P115	INT LEGAL SERVICES					532
	<b>SUBTOTAL FOR MATERIALS &amp; SERVICES</b>					<b>281</b>
						<b>61,651</b>
						<b>95</b>
						<b>95</b>
						<b>95</b>

B.O. 21-425  
Exhibit "A"