



Yamhill County
OREGON
Excellence in Service

INFORMATION TECHNOLOGIES
 636 NE 7th Street
 McMinnville, Oregon 97128
 Phone: (503) 434- 7505
 Fax: (503) 472-9179
 Website: www.co.yamhill.or.us

DATE: October 15, 2021

TO: Yamhill County Board of Commissioners; Ken Huffer, County Administrator;
 Justin Hogue, Business Services Director

FROM: Shane Hoffman, IT Manager

SUBJECT: Procure Office 365 (O365) Licensing for 2021-22 Fiscal Year

ATTACHMENTS (2): Tangent Quote
 Tangent PO

Request:

IT is requesting Board of Commissioners' authorization to pay our yearly Office 365 subscription for the following licenses: 780 O365 user licenses, 3 premium licenses for our Systems Administrator, Network Administrator, and Sr. Desktop Support (Azure AD Premium P2- Government), 10 Exchange online license, and O365 support from Tangent in the amount of \$161,924.00 for 2021-22 fiscal year. The monies to pay for the O365 licenses is budgeted and will be paid for by account 010-017-683.07.

Adhering to our purchasing rules, I received three quotes from three different vendors from which to purchase the O365 licenses. I propose to award Tangent as the selected vendor for purchasing the O365 licenses. The cost comparisons are as follows:

Vendor	Cost
Tangent	\$161,924
Structured	\$174,196
CDW	\$168,106

Thank you for your time and consideration.

Regards
 Shane J Hoffman

Accepted by Yamhill County
 Board of Commissioners on
10/21/21 by Board Order
 # 21-427