CPS Contractor MOU for Web-Based Classes – Full Class with 25 Registrations

Contractor: Yamhill County Health and Human Services Business Name: Yamhill County

Contracted by: The Child Center

Contractor will:

Provide certified Think:Kids Collaborative Problem Solving Parent Education classes as authorized by the Parent Education Director. Classes are to be web-based, 8-session classes, and provided to attendees in areas of Oregon which are underserved by Mental Health Professionals. Class registration size will be limited to 25 participants and classes will have between 12 and 20 participants.

Maintain Think:Kids certification in Collaborative Problem Solving.

Use Contractor's own equipment, materials, and web-meeting platform to conduct on-line classes with Think:Kids approved PowerPoint materials.

Contractor will keep electronic and written data secure to comply with HIPAA requirements.

Collect and report weekly attendance to the Registrar and/or coordinator and communicate the importance of completing client satisfaction surveys and CPS-AIM forms.

Assist in promoting available classes as they are able.

Coordinate and collaborate with The Child Center on service provision and scheduling.

The Child Center will:

Coordinate class schedules. Promote scheduled classes. Provide class rosters to Contractor. Collect registration, attendance, CPS-AIM-P v2 data. Mail class materials to registered participants. Mail or email certificates of completion to participants.

Complete necessary reporting of contract data to the Oregon Health Authority.

Pay Contractor $3,100 for each series of on-line classes provided. Payment will be initiated within 10 business days of the date of the last class in the 8-week series. Payment will be prorated if the initial number of participants is less than 12.

By signing this document, the Contractor acknowledges that by signing this document you are aware of the necessary requirements of a criminal background check with the State of Oregon and certify that you have done so, in compliance with this contract. Additionally, you will be required to report any suspected abuse in compliance with State regulations

Lindsay Berschauer	Yamhill County	4/21/22
Contractor Signature	Business Name	Date
MVS		5/8/22
Parent Education Director, The Child Center		Date
Meghan Miller		11/29/2022
Executive Director, The Child Center		Date

Accepted by Yamhill County Board of Commissioners on 4/21/22 by Board Order #22-118