

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined session on February 10, 2022, at 10:00 a.m. in a virtual meeting via Zoom, Commissioners Lindsay Berschauer, Casey Kulla and Mary Starrett being present.

Also present were Ken Huffer, County Administrator; Christian Boenisch, County Counsel; Justin Hogue, Business Services Director; Tim Svenson, Sheriff; Kris Bledsoe, County Treasurer; Jason Foose, County Surveyor; Nohely Barajas-Montalvo, Legal Assistant; Megan Marasco, BOC Staff; and Russ Heath, Fleet Manager.

Guests via Zoom: Cassandra Tyler, SERA Architects; Ashley Nored, SERA Architects; Becky Epstein, SERA Architects; KJ Konink; Rodrigo Lagunas; Lauren P.; and Char McCreight.

*Welcome! Due to COVID-19 and physical distancing requirements, attending the meeting is discouraged. The public can view the meeting via the YouTube link on the Yamhill County Meetings page. <https://www.co.yamhill.or.us/meetings>. See below for instructions regarding submitting general public comment or comments on agenda items.*

**A. CALL TO ORDER:** Commissioner Berschauer called the meeting to order at 10:02 a.m.

**B. FLAG SALUTE**

**C. CALENDAR SESSION:** This time is reserved for the review of the commissioner’s joint schedule (if needed).

The Commissioner’s reviewed the joint schedule for the week of February 14 – February 20, 2022. No other county business was discussed.

**D. PUBLIC COMMENT:** *Due to COVID-19 and physical distancing requirements, anyone wishing to submit general public comment or comments related to a specific agenda item may do so in written format via email at [bocinfo@co.yamhill.or.us](mailto:bocinfo@co.yamhill.or.us) or by mail at 535 NE Fifth St., McMinnville, OR 97128. Any comments received prior to the meeting will be shared with the Board of Commissioners and submitted to the record.*

Public comments were received via e-mail regarding COVID-19 information, agriculture overtime and public comment residency.

**E. DEPARTMENT UPDATES:**

a. Sheriff's Office – Tim Svenson

Sheriff Svenson addressed illegal marijuana processing activity noting overlapping tri-county area cases. He noted partnership with federal and regional agencies and anticipated prosecutions to move forward. He stated Emergency Management continued to assess countywide testing and vaccination sites and distribution of state issued supplies. He noted that Emergency Management was working on updating community partner emergency operation plans as a project aligned with a county allotment through the Homeland Security grant program.

Sheriff Svenson anticipated coming before the Board in the future to propose the purchase of body cameras and tasers for jail and patrol staff. Due to COVID-19 restrictions, custody bed space has been limited to approximately 120 with the balance of beds being used for the quarantined population, or unused due to distancing requirements. He expressed challenges and potential risk of litigation and infection rates pending the state mask mandates being lifted and returning state mandated mask policy decisions back to individual detention facilities. Lastly, with the dissolution of YAMCO Watch and recent changes to city agency frequency encryptions, he noted other public notification resources, such as Pulse Point and Everbridge, were available to attain public safety notifications while protecting the safety of emergency agencies and victim privacy.

**F. WORK SESSION:** This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session –

a. Review/discussion of: Strategic Capital Planning Project

Justin Hogue and the SERA Architects staff updated the Board regarding the SCP project of the county campus and objective settings. They discussed the property condition and program space needs with opportunities for expansion. Ms. Tyler outlined next steps which included development of site options and a timeline leading up to the next update to the Board on March 17, 2022.

b. End of work session

**G. CONSENT AGENDA:** None.

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**H. OLD BUSINESS:**

1. **B.O. 22-37** - Consideration of a letter regarding Agricultural Overtime Mandate [Legislative proposal]. (Commissioner Berschauer). *[Continued from February 3, 2022.]*

Commissioner Berschauer noted that the proposed mandate was now a law identified as legislative HB 4002. She proposed a letter requesting a compromise in the bill's amendments mandating farmworkers receive overtime pay. After discussion, Commissioner Berschauer moved approval of item H1. The motion passed, Commissioners Berschauer and Starrett voting aye, Commissioner Kulla voting nay.

**I. OTHER BUSINESS (Add-ons and non-consent items):**

1. **B.O. 22-38** - Consideration of approval of Amendment #1 to an agreement between Yamhill County and Jensen Hughes, Inc. (B.O. 21-504) for modifications to the comprehensive 360-degree management structure operational study in the Sheriff's Office, providing a technical language change in the not-to-exceed amount of \$52,273.00, effective through May 31, 2022.

Commissioner Berschauer moved approval of item I1. The motion passed, Commissioners Berschauer, Kulla and Starrett voting aye.

2. **B.O. 22-39** - Consideration of approval of Agreement #21-293 to accept funding from the Oregon Military Department (OMD) Oregon Emergency Management (OEM) Homeland Security Grant Program, retroactive to October 1, 2021 through September 30, 2023 in the amount of \$51,427 for the Yamhill County Sheriff's Office purchase and deployment of portable radios to increase interoperability between YCSO and surrounding agencies.

Commissioner Starrett moved approval of item I2. The motion passed, Commissioners Berschauer, Kulla and Starrett voting aye.

3. **B.O. 22-40** - Consideration of approval of contract between Yamhill County and Clearwater Analytics, LLC. for reporting and analytics of Yamhill County's investments in the amount of \$15,000 per year with a 3% annual increase effective upon approval with annual renewal.

Commissioner Berschauer stated this agreement would streamline the reporting process for county investment accounts. Mr. Boenisch confirmed that the agreement met the (Request for Proposal) RFP solicitation process. Mr. Huffer stated the 3% increase was consistent with similar types of contracts which would be paid for by interest income. After discussion, Commissioner Berschauer moved approval of item I3. The motion passed, Commissioners Berschauer, Kulla and Starrett voting aye.

4. **B.O. 22-41** - Consideration of approval of the purchase of a Caterpillar 150JOY-LR All-Wheel Drive Motor Grader from Peterson Caterpillar in the amount of \$365,652.48 and replace unit 19-153 to Peterson Caterpillar for a minimum trade in value of \$265,000.

Commissioner Kulla moved approval of item I4. The motion passed, Commissioners Berschauer, Kulla and Starrett voting aye.

5. Review and discussion of 2022 AOC Dues.

Ken Huffer stated there was a significant increase in the 2022 dues schedule resulting from a statewide dues restructure to various counties. The consensus of the Board was to table item I5 pending additional review. There was no action taken.

**J. PUBLIC HEARINGS: None.**

**K. ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to the county's website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).
2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at [bocinfo@co.yamhill.or.us](mailto:bocinfo@co.yamhill.or.us)
3. Electronic versions of all meeting agendas and meeting information packets can be found at the county's website: <https://www.co.yamhill.or.us/meetings>

Following Commissioner announcements, the meeting adjourned at 12:32 p.m.

Carolina Rook  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

  
\_\_\_\_\_  
Chair LINDSAY BERSCHAUER

  
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Commissioner CASEY KULLA

  
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Commissioner MARY STARRETT

Accepted by Yamhill County  
Board of Commissioners on  
4/28/22 by Board Order  
# 22-127

