

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined session on July 28, 2022, at 10:00 a.m. in Room 32 of the courthouse and a virtual meeting via Zoom, Commissioners Lindsay Berschauer, Casey Kulla and Mary Starrett being present.

Also present were Ken Huffer, County Administrator; Christian Boenisch, County Counsel; Jason Foose, County Surveyor and Carolina Rook, BOC Staff.

Guests: Lynn Bratcher; Ronnie Vostinak and Amanda Golden participated via Zoom.

Welcome! Thank you for attending today's meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda, you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any item, please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak. NEW – Public participation also includes the ability to attend Formal Session via Zoom. For attendees that are attending the meeting via Zoom, the Chair will ask if any Zoom attendees wish to provide public comment in same manner as provided above. At that time, attendees will be asked to use the “raise hand” function in Zoom and staff will unmute the participant. Meetings will also continue to be available for view via a live stream on the Commissioners’ You Tube channel. Written public comments may be submitted via email at [cocinfo@co.yamhill.or.us](mailto:bocinfo@co.yamhill.or.us).

- A. **CALL TO ORDER:** Commissioner Berschauer called the meeting to order at 10:02 a.m.
- B. **FLAG SALUTE**
- C. **CALENDAR SESSION:** This time is reserved for the review of the commissioner’s joint schedule (if needed).
- D. **PUBLIC COMMENT:** This time period is reserved for public comment on any topic other than: 1) agenda items, 2) A quasi-judicial land use matter, or 3) a topic scheduled for public hearing. The Chair may limit the length of individual comments.
There was no public comment received.
- E. **DEPARTMENT UPDATES:** None.

F. **WORK SESSION:** This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session – None.

G. **CONSENT AGENDA:**

Commissioner Starrett requested that item G1 be moved to Other Business. Commissioner Berschauer moved approval of the consent agenda as amended. The motion passed. Commissioner Berschauer, Kulla, and Starrett voting aye.

Contracts & Grants

1. Approval of Amendment #4 to an agreement between Yamhill County and Homeward Bound Pets Humane Society for dog processing and kenneling services, extending the terms and increasing the cost of the agreement to \$88,695. Retroactive to July 1, 2022 through June 30, 2023. Commissioner Starrett requested to move Item G1 to Other Business for further discussion. No action was taken. *[Item G1 moved to Other Business]*

2. **B.O. 22-244** - Approval of Amendment #1 to an agreement between Yamhill County Health and Human Services and Waystar (fka ZirMed – B.O. 11-787) for claims services in the amount of \$609.00 per month and \$0.84 per page for patient statements effective upon approval with auto renewal.

Budget

3. **B.O. 22-245** - Authorize a list of checks for the 2022 Yamhill County Fair and Rodeo.

H. **OLD BUSINESS:** None.

I. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B.O. 22-246** - Approval of Amendment #4 to an agreement between Yamhill County and Homeward Bound Pets Humane Society for dog processing and kenneling services, extending the terms and increasing the cost of the agreement to \$88,695. Retroactive to July 1, 2022 through June 30, 2023.

Commissioner Starrett asked Ronnie Vostinak to clarify what this amendment allows, what it will alleviate, and what it will mean going forward. Ms. Vostinak explained that the number of dogs that have been coming in is overwhelming the shelter which is costing Homeward Bound a lot more money. The total cost proposed is what has been calculated given all the extra animals they took in. She discussed the number of kennels that will be negotiated in the contract based on the room they have available and the county's needs. Ms. Vostinak explained that the new shelter will have 20 kennels which is the limit to what they can have on their land. She discussed the dogs in their care that are not currently adoptable and the training they are receiving to become adoptable. There was discussion of small changes that would be made to the contract in the future but it was the consensus of the Board to bring those back at a later time for another amendment and to approve the current contract.

Commissioner Starrett moved approval of item I1. The motion passed, Commissioner Berschauer, Kulla, and Starrett voting aye.

2. **B.O. 22-247** - Consideration of approval to accept a quote and purchase from U.S. Survey Supplies for electronic surveying equipment in the amount of \$47,794.50.

Commissioner Kulla moved approval of item I2. The motion passed, Commissioners Berschauer, Kulla, and Starrett voting aye.

3. **B.O. 22-248** - Consideration of approval to declare buses #102, 102S, 116V and 201 as surplus and authorize staff to dispose of via auction per county policy.

Commissioner Starrett moved approval of item I3. The motion passed, Commissioners Berschauer, Kulla, and Starrett voting aye.

4. **B.O. 22-249** - Consideration of approval in the matter of an order vacating a portion of a public road at the request of June K. Wolff and Eric A. Wolff without a public hearing, Public Works Docket # RV-4-2021.

Commissioner Kulla moved approval of item I4. The motion passed, Commissioners Berschauer, Kulla, and Starrett voting aye.

J. PUBLIC HEARINGS: None.

K. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to the county's website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at bocinfo@co.yamhill.or.us

3. Electronic versions of all meeting agendas and meeting information packets can be found at the county's website: <https://www.co.yamhill.or.us/meetings>

Following Commissioner announcements, the meeting adjourned at 10:45 a.m.

Megan Marasco
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS



Chair LINDSAY BERSCHAUER



Commissioner CASEY KULLA



Commissioner MARY STARRETT

Accepted by Yamhill County
Board of Commissioners on
9-22-22 by Board Order
22-297

LB  CK  MS 