



Yamhill County
OREGON
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INFORMATION TECHNOLOGIES

636 NE 7th Street
McMinnville, Oregon 97128
Phone: (503) 434- 7505
Fax: (503) 472-9179
Website: www.co.yamhill.or.us

DATE: September 15, 2022

TO: Yamhill County Board of Commissioners; Ken Huffer, County Administrator;
Justin Hogue, Business Services Director

FROM: Shane Hoffman, IT Manager

SUBJECT: Mitel Yearly Maintenance Support

ATTACHMENTS (1): Structured Quote

Request:

IT is requesting Board of Commissioners' authorization to purchase Mitel maintenance for \$39,862.29 from Structured for 2022-23 fiscal year. The support agreement is for one year and includes the Mitel licenses as well as support for all Mitel equipment except the physical phones (see attached quote). This is a planned expense and will be paid for by account 648-1025014-68307 – Telecommunications|Software Licensing and Maintenance Fees.

I recommend we keep our maintenance and support for fiscal year 2022-23 with Structured because they have extensive knowledge of our Mitel system, and it will help ensure system reliability and availability. It is for these reasons I recommend we do not need three quotes.

Thank you for your time and consideration for this request.

Regards
Shane J Hoffman

Accepted by Yamhill County
Board of Commissioners on
9/22/22 by Board Order
22-299