



TO: Yamhill County Board of Commissioners

FROM: Cynthia Thompson, Transit Manager

Cc: Ken Huffer, Justin Hogue, Casey Kulla, Carolina Rook, Christian Boenisch

DATE: 11-30-22

Re: Board Action Items for Yamhill County Transit

**Yamhill County Transit Action Items for
Board of Commissioners**

Date: December 8, 2022, BOC meeting

#1 Project Description:

STIF-D Grant Application due November 30, 2022– Approve YCT staff submittal of the grant application for Discretionary State Transportation Improvement Funds (STIF-D). The grant request is for two (2) replacement buses for the YCT fleet at an estimated total project cost of \$1,440,000 with a 20% match of \$288,000. The application proposes the match funds will be STIF Formula funds.

1 Board Action Requested

Staff recommends Board approval for staff's submittal of the STIF-D application to ODOT for two (2) replacement category A buses (12 year/500,000-mile useful life). The application was due on November 30, 2022, and YCT staff submitted the proposal pending BOC approval. The total project cost is \$1,440,000. (*\$1,152,000 grant funds & \$288,000 match funds*). Grantees will be announced in May 2023.

1 Grant Source - Background Info:

Section 122 of House Bill 2017 provides statewide funding for public transportation service. Proceeds from the payroll tax are deposited into the Statewide Transportation Improvement Fund. The Oregon Department of Revenue began assessing the tax July 1, 2018. ODOT administers the STIF Discretionary Fund program with five percent of these revenues and the STN Program through a combination of four percent of STIF revenues and Federal Transit Administration (FTA) Section 5311(f) moneys. The Oregon Transportation Commission decides which projects to award funding to after local and regional review of applications are complete.



Applicants for STIF Discretionary funding must demonstrate their ability to provide at least 20% of the Project's total costs as match, some projects are eligible for 10 percent match rate depending on project characteristics. Applicants to these fund programs must be Public Transportation Service Providers, as defined by OAR 732-040-0005 (24) or, as relevant to FTA 5311(f) funding, entities eligible to receive FTA Section 5311(f) funding. Eligible STIF Discretionary Fund applicants may contract with a non-profit or for-profit public transportation provider following procurement requirements applicable to the source(s) of project funding.

Projects eligible to receive grants under the STIF intercommunity Fund or FTA Section 5311(f) Intercity Fund include, but are not limited to, capital projects such as vehicles, facilities, equipment, and technology, as well as mobility management, planning, research, pilot, and ongoing operations projects.

On November 30, 2022, to meet the grant submission deadline, Yamhill County Transit staff prepared and submitted a grant application for STIF-D funds for \$1,440,000 with a 20% match of \$288,000 for a total grant funding of \$1,152,000. YCT plans to include the \$288,000 match funds as a project in the 2023-25 STIF Plan so the funding will be provided by STIF Formula funds.

Staff recommends approval of submission of this grant application to ODOT. If YCT is recommended for funding, the grant agreement will be presented to the Board of Directors/BOC for approval by June 30, 2023.

Accepted by Yamhill County
Board of Commissioners on
12/8/22 by Board Order
22-375