



Yamhill County
OREGON
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INFORMATION TECHNOLOGIES
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DATE: February 7, 2023

TO: Yamhill County Board of Commissioners; Ken Huffer, County Administrator;
Justin Hogue, Business Services Director

FROM: Shane Hoffman, IT Manager

SUBJECT: Purchase Laptops/Desktops

ATTACHMENTS (1): TechHeads quote

Request:

IT is requesting Board of Commissioners' approval to purchase 15 Lenovo ThinkPad E14s and 20 M70q desktops. The hardware procurement is a planned, budgeted expense for computer replacements for fiscal year 2022-23. The equipment will be paid for by account 040-017-543.01 / Computer Replacement Fund / Department Equipment.

Adhering to our purchasing rules, I received three quotes from three different vendors from which to purchase the computer equipment. I propose to award TechHeads as the selected vendor for purchasing the computer equipment. The cost comparisons are as follows:

Vendor	Cost
TechHeads	\$34,835.00
Lenovo	\$35,175.00
CDW	\$41,573.80

Thank you for your time and consideration.

Shane J Hoffman
IT Manager
Yamhill County

Accepted by Yamhill County
Board of Commissioners on
2.16.23 by Board Order
B.O. 23-60