



TO: YCTA Board of Directors
Yamhill County Board of Commissioners

FROM: Cynthia Thompson, Transit Manager

Cc: Ken Huffer, Carolina Rook, Tonya Manley, Eric Anderson,
Christian Boenisch

DATE: March 31, 2023

Re: Board Action Items for Yamhill County Transit

**Yamhill County Transit Action Items for
Yamhill County Board of Director's and Board of Commissioners**

Date: April 6, 2023

#1 Project Description:

Approve the vendor and purchase two hundred (200) poles with anchors, brackets, wedges, slide hammers, and caps for \$51,065.15 including shipping. Zilla Corporation is the only bidder for the poles and accessories.

1 Board Action Requested

Staff recommends approval of Zilla Corp. as the vendor and approval of \$51,065.15 with 15% contingency to purchase the bus stop poles and associated accessories. Authorize the Transit Manager to prepare and sign the purchase order when submitting the order.

1 Background Info:

The Bus Stop Installation project was delayed after the consultant Access + Mobility Solutions ended their agreement with Yamhill County Transit (YCT). Nelson Nygaard is the new consultant working on this project as of February 2023. The goal is to install the bus stop signs and poles this summer for the phase one stops (approx. 70 stops) in McMinnville and on ODOT highway locations. Nelson Nygaard has reviewed all the information from Access + Mobility Solution and will be recontacting all jurisdictions in Yamhill County and acquiring the regulations and permits required to place bus stop

poles and signs at the 195 bus stop locations throughout the YCT district and service area.

On March 6th, 2023, YCT sent the request for quote to six vendors and Zilla Corporation was the only vendor to respond to the request for quote. YCT received the proposal on March 7th, 2023. Please note, the attached Zilla bid reflects a higher price because we reduced the quantities of anchors needed and it reduced the price from \$68,831.15 to \$51,065.15.

Zilla Corporation (Zilla) is a 100% woman-owned company whose goods are wholly obtained, produced, manufactured, and assembled in the United States of America. Zilla believes in creating more sustainable and aesthetically pleasing communities with cutting-edge products that are simple and affordable.

Zilla provides poles and accessories for other major transit agencies throughout Oregon including TriMet, which provides our customers with an easily recognizable transit stop.



NEX plate welded to a 2.25" X 6" 12ga non-perforated square anchor.

Another feature of this product is that it only requires four (4) bolts and has a small footprint of approximately six square inches using a small portion of the sidewalk and does not impede pedestrian travel.

This purchase is consistent with the Yamhill County Transit Procurement Plan adopted in 2017 by the Board.

This project is included in the current 23-25 STIF plan and will be funded with State Transportation Improvement Funding.

Staff recommends approval of the attached purchase order. A copy of the Request for Quote and Zilla's response are attached.

Accepted by Yamhill County
Board of Commissioners on
4.6.23 by Board Order
B.O. 23-125



Estimate

Zilla Corporation
 2275 W Midway Blvd, Unit C
 Broomfield, CO 80020 USA
 (720) 880-6700 | www.zillarac.com

DATE	ESTIMATE #
3/7/2023	50844

BILL TO
Eric Anderson Yamhill County Transit 535 NE 5th Street McMinnville, OR 97128 USA

SHIP TO
Eric Anderson Yamhill County Transit 535 NE 5th Street McMinnville, OR 97128 USA AndersonE@co.yamhill.or.us 503-474-5203

Ship Via	Flatbed
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Item	Description	Qty	Rate	Amount
NEX21410PLP	NEX 2' 14ga 10' Plain Post Powder Coat RAL 9011 Graphite Black	200	\$109.10	\$21,820.00
TC200P	Top Cap for 2" Nex Powder Coated RAL 9011 Graphite Black	200	\$16.25	\$3,250.00
SQR2251230INCHPFG	Square 2.25" 12ga 30" Perforated anchor	200	\$54.66	\$10,932.00
ANCHORPLATEP	NEX Plate Welded to a 2.25"x6" Plain Anchor Powder Coated RAL 9011 Graphite Black	200	\$73.00	\$14,600.00
NL200P	Wedge - Powder Coated RAL 9011 Graphite Black	225	\$6.23	\$1,401.75
SM200SETP	NEX Side Mount Bracket Kit Powder Coated RAL 9011 Graphite Black	825	\$8.60	\$7,095.00
Slide Hammer	Slide Hammer of NEX wedge removal	5	\$226.48	\$1,132.40

Note
All Pricing & Availability is Subject to Change. Estimate is Valid for 30 Days from Date Above. All freight is FOB shipping point.

SUBTOTAL	\$60,231.15
SHIPPING	\$3,600.00
DISCOUNT	\$0.00
TAX	\$0.00
TOTAL	\$63,831.15

THANK YOU FOR CHOOSING ZILLA!

Exhibit "A"

YAMHILL COUNTY TRANSIT BID FORM: BUS STOP POLES

March 6, 2023

YCTA CONTACT INFORMATION

YCTA Contact	Eric Anderson	Phone	(503) 474-6314
Email	anderson@co.yamhill.or.us	Bid Due Date	March 16, 2023

SCOPE OF WORK

Product pricing including shipping cost and delivery time of the following:

NEX 2" 14ga 10' plain post powder coat RAL 9011 graphite black-200 each

Top cap for 2" NEX powder coated RAL 911 graphite black-200 each

Square 2.25 12ga 30' perforated anchor-200 each

NEX plate welded to a 2.25'x6' plain anchor powder coated RAL 9011 graphite black-200 each

Wedge-powder coated RAL 9011 graphite black-225 each

NEX side mount bracket kit powder coated RAL 9011 graphite black-825 each

Slide hammer of NEX wedge removal-5 each

Different anchors and/or setting materials for poles being set into dirt or asphalt-Quantity currently unknown

SELECTION CRITERIA

Price will be the primary selection criteria. However, YCT will consider business references and work experience in the final selection.

Bid Requirements

The quote should include all tools and materials needed to complete the job.

Add additional requirements

	Hourly Rate	Cost/Item	Total Cost

In addition to the bid, we are asking each company to provide three business references.

Name of Reference	Phone	Type of work you provided for them

By signing below, the undersigned verifies and certifies:

- The company can meet all the specifications and requirements including the federal clauses and the contract terms outlined in Attachment A.
- The owner(s) and company are not suspended or debarred from doing business with the federal government.
- The submitted bid is complete and that the company can carry out the work as detailed in the scope of work section above.

Company Name & Years in Business

Signature of Owner or Authorized Representative

Date