



TO: YCTA Board of Directors
Yamhill County Board of Commissioners

FROM: Cynthia Thompson, Transit Manager

Cc: Ken Huffer, Carolina Rook, Tonya Manley, Eric Anderson,
Christian Boenisch

DATE: March 31, 2023

Re: Board Action Items for Yamhill County Transit

**Yamhill County Transit Action Items for
Yamhill County Board of Director's and Board of Commissioners**

Date: April 6, 2023

#2 Project Description:

Approve vendor Zumar Industries Inc. and purchase two hundred (200) Bus Route Signs (16x24) and two hundred (200) Bus Stop ID Signs (9x16) for \$15,320.00 including shipping.

2 Board Action:

Staff recommends approval of the vendor Zumar Industries Inc. and approve \$15,320.00 with 15% contingency to purchase two hundred (200) Bus Route Signs (16x24) and two hundred (200) Bus Stop ID Signs (9x16) from Zumar Industries Inc. and authorize the Transit Manager to prepare and sign the purchase order when submitting the order.

2 Background Info:

The background for the bus stop signs is essentially the same as the description for Project #1 above.

On March 6th, 2023, YCT sent the request for quote to seven vendors. Zumar Industries Inc. and Custom Products Corporation (CPC) were the only vendors to send in a proposal. YCT received CPC's proposal on March 7th, 2023, and Zumar's proposal on March 16th, 2023.

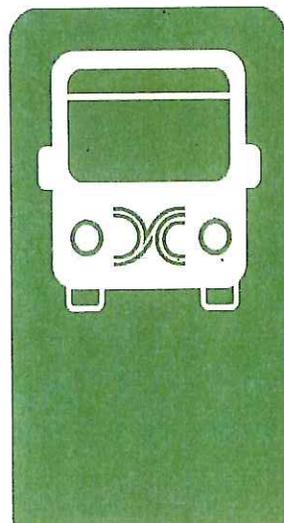
YCT staff called references for CPC but did not receive any responses. TriMet recommended Zumar. YCT staff followed up with additional questions of vendors regarding the product, shipping, etc. CPC's proposed price is lower than Zumar's yet after review and discussion the Transit Manager recommends Zumar as the vendor due to their extensive experience with bus stop signs and their work history with TriMet. In addition, they can guarantee delivery in 4 weeks rather than six plus weeks.



company was formally Control Signs Company Washington. In 1976 after traffic sign manufacturing Zumar Industries Inc.

Zumar provides signs for throughout Oregon provides our customers with transit stop.

YCT currently has one hundred ninety-five (195) unique stops. The bus stop signs will be delivered as blank signs and graphics with the logo and route information will be added locally. The bus stop graphics will be industry standard 3M material designed for bus stop signs. The bus symbol sign will include bus stop ID numbers that coincide with the information in the Yamhill County Transit (YCT) real time system. All bus stop locations are geo-coded (GTFS). There will also be a phone number on the bus ID sign so if a rider wants to access information about when the next bus will arrive, they can also dial a phone number to obtain the information.



Bus Stop ID Sign Template
(9x16).

Zumar Industries Inc. was developed on a foundation of quality, integrity, and family values. The established in 1951 as Traffic (TCSC) in Tacoma, acquiring the reputable company, TCSC became

other major transit agencies including TriMet, which an easily recognizable



This purchase is consistent with the Yamhill County Transit Procurement Plan adopted in 2017 by the Board. This project is included in the current 23-25 STIF plan and will be funded with State Transportation Improvement Funding.

Staff recommends approval of the attached purchase order to Zumar Industries Inc. A copy of the Request for Quote and the proposals from the bidders and a vendor comparison form are attached.

Accepted by Yamhill County
Board of Commissioners on
4.7.23 by Board Order
B.O. 23-126



Celebrating 70 Years

Job 240412 Created - Draft Copy

ISSUE PO TO

ZUMAR
12015 Steele Street South
Tacoma, WA 98448

ESTIMATE

ESTIMATE NUMBER: 39045
DATE ESTIMATED: 6/27/2022

BILL TO

YAMHILL COUNTY TRANSIT
535 NE Fifth St
McMinnville, OR 97128 US

SHIP TO

YAMHILL COUNTY TRANSIT

McMinnville, OR 97128 US

CUST. NO.	ACCOUNT MANAGER	TERMS	FOB	ESTIMATED SHIP DATE
000219	Non Govt. WA	Due upon Receipt	FOB Origin	

FREIGHT \$400 FIRM -

ITEM	PART NUMBER DESCRIPTION	QUANTITY ESTIMATED	UNIT PRICE	UOM	TOTAL PRICE
001	130-672 SPECIAL ROUTER CUT DOUBLE SIDED 080 16X24 7310 1170 *SEE ATTACHED** DP	1	60.00	EA	60.00 USD
002	130-673 SPECIAL ROUTER CUT DOUBLE SIDED 080 9X16 7310 1170 *SEE ATTACHED* DP	1	60.00	EA	60.00 USD
003	130-672 SPECIAL ROUTER CUT DOUBLE SIDED 080 16X24 7310 1170 DP	200	44.00	EA	8,800.00 USD
004	130-673 SPECIAL ROUTER CUT DOUBLE SIDED 080 9X16 7310 1170 DP	200	30.00	EA	6,000.00 USD
TOTAL FOR ESTIMATE :					14,920.00 USD

This is a quotation on the goods named above and is subject to the conditions noted below:

Quote is valid today through date of expiration shown above. Prices are for goods shown on the plan and/or takeoff sheet provided at the time of quote request. Pricing is for furnish only and does not include installation or hardware unless otherwise specified. Production days begin upon receipt of approved layouts (if applicable). Customer is responsible for all applicable sales taxes and duty which are calculated at the time of invoicing. Quotation valid for 30 days unless otherwise specified.

*Exhibit
"A"*

YAMHILL COUNTY TRANSIT BID FORM: BUS STOP SIGNS

March 16, 2023

YCTA CONTACT INFORMATION

YCTA Contact	Eric Anderson	Phone	(503) 474-6314
Email	andersone@co.yamhill.or.us	Bid Due Date	March 24, 2023

SCOPE OF WORK

Produce 2 bus stop signs as described below: Quantity 200 ea.

1) Bus Route Sign

Size: 16" X 24"

Shape: Special shape (see photo and schematic)

Special router cut double sided 080 16x24 7310 1170 DP-Plain

Colors: No printing- graphics will be added by client after delivery

2) Bus Symbol Sign

Size: 9" X 16"

Shape: Rectangle (see photo and schematic)

Special router cut double sided 080 9x16 7310 1170 DP-Plain-200 each

Colors: No printing – graphics will be added by client after delivery

3.) Need pricing if we decide to change the 9 x 16 from a rectangular sign to a round or oblong shape approximately the same size.

Pricing, shipping cost and delivery on the following:

SELECTION CRITERIA

Price will be the primary selection criteria. However, YCT will consider business references and work experience in the final selection.

BID REQUIREMENTS

The quote should include all tools and materials needed to complete the job.

Add additional requirements

	Hourly Rate	Cost/Item	Total Cost

In addition to the bid, we are asking each company to provide three business references.

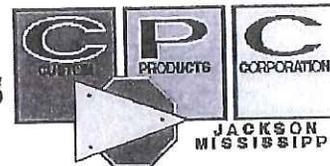
Name of Reference	Phone	Type of work you provided for them

By signing below, the undersigned verifies and certifies:

- The company can meet all the specifications and requirements including the federal clauses and the contract terms outlined in Attachment A.
- The owner(s) and company are not suspended or debarred from doing business with the federal government.
- The submitted bid is complete and that the company can carry out the work as detailed in the scope of work section above.

Company Name & Years in Business	Signature of Owner or Authorized Representative	Date
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Traffic Control Devices · Custom Graphics · Sign Shop Supplies



Yamhill County Transit

Bid#: Sheeted blanks

Terms: Net 30

Delivery: 45 days; Due to major disruptions in the supply chain which has lead to shortages around the world lead times may be extended longer than 45 days.

Deviations to Specifications/Terms:

Per request:

Free Freight: For free freight minimum order is \$8,946.00 Orders under \$8,946.00 will ship Origin and the participating municipality will be responsible for paying the freight charges. Free freight based on delivery to locations classed Commercial and having a dock and/or forklift. If there is no dock or forklift, then additional charges will apply. Additional Freight Accessorials unique to your delivery location or requested by consignee at time of delivery will be billed to customer's account.

Sheeted Blanks: Will only have WHITE 7310 applied to two sides. No print, no 1170 supplied. The print and 1170 the transit should have client that is printing to do.

CPC Terms and Conditions APPLY:

Minimum Order

Custom Products Corporation (CPC) has a minimum order of \$50.00. or a \$10 service charge applies

Quality

We manufacturer our products to meet the quality standards referenced in the Sample Procurement Specifications for Aluminum Traffic Control Signs and Components Guide prepared by the American Traffic Safety Services Association (ATSSA). A copy of these specifications may be found at www.atssa.com/Resources/TechnicalAssistanceCenterTAC.aspx or www.cpcsigns.com. Only quality claims for products not meeting these standards will be honored.

Prices/Raw Material Surcharges

Prices are subject to change without notice. Please call for quotation on items not found or priced on this website.

CUSTOM PRODUCTS CORPORATION

Post Office Box 54091/Jackson, Mississippi 39288/601-932-5854/800-367-1492/Fax 601-932-7178

Exhibit
"C"

Traffic Control Devices - Custom Graphics - Sign Shop Supplies



Payment Terms

Credit Cards: Visa, MasterCard, AMEX, and Discover are accepted. The card will be run at the time of order entry for the product, freight, freight accessories, and any applicable sales tax.

Shipping

F.O.B. Origin: All items are F.O.B. Origin.

Method: Custom Products Corporation (CPC) will ship UPS Ground whenever possible. We can ship UPS Red or Blue upon customer request and expense. Heavy and oversize shipments will be sent by LTL motor freight. Freight Accessories must be added to Residential and other "Limited Access" sites not equipped with truck height loading docks or forklifts. We strongly encourage customers with these "Limited Access" facilities to select Hold At Terminal when placing their order which must go LTL rather than UPS. Freight Accessories unique to your delivery location which are unknown at the time of order or requested by consignee at time of delivery will be charged to customer after delivery.

Receiving/Inspection: Upon delivery, check merchandise for quantity and carrier damage. Any problems must be noted on carrier delivery receipt. Notify Custom Products Corporation (CPC) immediately of any problems and provide images of the pallets/merchandise as received by the carrier.

For UPS shipments- UPS DELIVERIES: If a package from UPS is damaged instead of signing your name it should be signed "DAMAGED". This helps Custom Products Corporation (CPC) to file a claim with UPS.

Otherwise, they will not pay a claim. If there is damage found after delivery, contact the carrier and request an inspection report. Claims for damaged goods must be filed with the carrier. Custom Products Corporation (CPC) is not responsible for such claims. Claims for lost items will be resolved by scale tickets printed at the CPC dock site. If the printed tickets show that the proper weight of items left the Custom Products Corporation (CPC) docks, then a claim must be filed with the carrier. If the tickets show that the proper weight of items did not leave the Custom Products Corporation (CPC) docks then the claim will be filed with Custom Products Corporation (CPC).

Product Care and Handling: Additional policies regarding the proper handling of merchandise may be included with shipment or found on our web site www.cpcsigns.com.

Returned Goods

No Returns/Credits/No Charge Replacements after 30 days from receipt of Order.

Restocking Fee: 15% on all stock items in routine quantities and re-sellable condition, subject to a \$50 minimum Restocking Fee. Customer is also responsible for the freight costs for returning items. Non-stock items are not returnable.

Return Order Number: All returns must have a Return Order Number to be accepted at the receiving dock. Please call for this number before returning goods to Custom Products Corporation (CPC). Return order numbers will expire 30 days after issuance, so do not delay in returning products to Custom Products Corporation (CPC). After the 30th day, no credits will be issued on return order numbers. All returned materials must be returned to Custom Products Corporation (CPC) in the same manner you received it. Products must be properly slip sheeted and packed as received for return shipments..

Credits: Credits will be issued after we have received, verified quantity, and inspected the material for damage.

Returns Specialist: You will work with a Custom Products Corporation (CPC) Returns Specialist, rather than a Territory Manager, during the return process.

Cancellation

There is no charge for canceling the order before the artwork is started or raw materials have been ordered. There will be an art charge if a Custom Graphics order or Non-Standard Traffic Sign order must be canceled

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Post Office Box 54091/Jackson, Mississippi 39288/601-932-5854/800-367-1492/Fax 601-932-7178

Traffic Control Devices - Custom Graphics - Sign Shop Supplies



once the artwork has been started. This charge ranges from \$40 to \$250 depending on job complexity. An order cannot be canceled once production has begun or raw materials have been ordered.

Lead Times/Expedite Fees

Many of our products are in stock and will have a Quick Ship logo on the product image. Products that are a part of this program typically ship within a few business days. If your project is time sensitive, please contact us to find out if the items you are looking for qualify for our expedite program, or if it is in stock.

Notes

Additional information for most of our product lines is available on this website www.cpcsigns.com in the "Resource Library" section. You can also call Customer Service TOLL-FREE at 1-800-367-1492.

Note: For pricing to be valid the above/below Terms and Conditions must be accepted. If not accepted then please award to the next low bidder

Sincerely,
Heidi McGee

Sincerely,

Heidi McGee
Governmental Bid Manager

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Hello.

Below are the requested references. Please feel free to contact any of them at your convenience. Please also feel free to call me at (888) 905-5665 ext. 214.

Thank you,

Heidi McGee
Bid Manager

References

Cameron County

201 North T St
Harlingen TX 78550
Ph: (956)372-8452
Contact: Omar Garza

E: omar.garza@co.cameron.tx.us

Scope of Work: Supply Signs, Post and Sheeting
Doing Business Since: October 2014 to Current

Taylor County

600 Pecan St
Abilene TX 79602
Ph: (325)738-8602

Contact: Scott Henderson

E: henderss@taylorcountytexas.org

Scope of Work: Supply Signs, Post and Brackets
Doing Business Since: January 2015 to current

Parker County

3033 FM 1885
Weatherford TX 76088
Ph: (817)304-6750
Contact: Calvin Kirk

E: Calwin.kirk@parkercountytx.com

Scope of Work: Supply Signs, Post and Brackets

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Doing Business since: November 1999 to current

East Pennsboro Township

645 Tower Rd

Enola, PA 17025

Ph: (717)732-1815

E: cyohe@eastpennsboro.net

Contact: Chad Yohe

Scope of Work: Road Signs and Related Material

Doing Business Since February 2013 to current

City of Midland

PO Box 1152

Midland TX 79702

Ph: (432)-685-7985

Contact: Sammy Sanchez

E: ssanchez@midlandtexas.gov

Scope of Work: Supply sign faces and roll goods

Doing Business Since 2002 to current

Bank Reference:

Trustmark National Bank

P.O. Box 291

Jackson, MS 39205

PH# 601-354-5111

Line of Credit With:

Bancorpsouth Bank

2910 West Jackson St.

Tupelo, MS 38801

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BID REQUIREMENTS

The quote should include all tools and materials needed to complete the job.

Add additional requirements

	Hourly Rate	Cost/Item	Total Cost
16x24 .080 w/ 7310 sheeting NA		30.78	
No print NO 1170 .1170 applied after printed by transit other client		29.78	6156.00
		13.95	2790.00
9x16 .080 w/ 7310 sheeting NA			8946.00
No print no 1170 .1170 applied after print by transit other client.			

In addition to the bid, we are asking each company to provide three business references.

Name of Reference	Phone	Type of work you provided for them
See attached references		

By signing below, the undersigned verifies and certifies:

- The company can meet all the specifications and requirements including the federal clauses and the contract terms outlined in Attachment A.
- The owner(s) and company are not suspended or debarred from doing business with the federal government.
- The submitted bid is complete and that the company can carry out the work as detailed in the scope of work section above.

Company Name & Years in Business Custom Products Corporation 39 yrs	Signature of Owner or Authorized Representative 	Date 03.10.2023
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YAMHILL COUNTY TRANSIT BID FORM: BUS STOP SIGNS

March 6, 2023

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YCTA Contact	Eric Anderson	Phone	(503) 474-6314
Email	andersone@co.yamhill.or.us	Bid Due Date	March 16, 2023

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2) Bus Symbol Sign

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Shape: Rectangle (see photo and schematic)

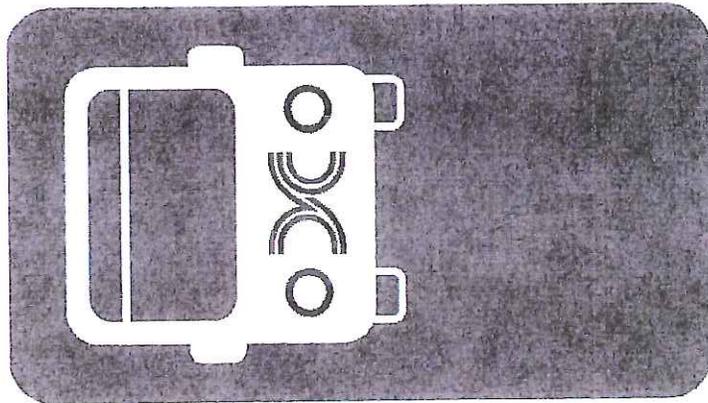
Special router cut double sided 080 9x16 7310 1170 DP-Plain-200 each

Colors: No printing – graphics will be added by client after delivery

3.) Need pricing if we decide to change the 9 x 16 from a rectangular sign to a round or oblong shape approximately the same size.

Pricing, shipping cost and delivery on the following:

9 X 16 Inches



16 X 24 Inches

