



5285 Meadows Road
Suite 400
Lake Oswego, OR 97035
(503) 607-0517
eileen@lgl-advisors.com

May 26, 2023

BY EMAIL

Christian Boenisch
Yamhill County Counsel
535 NE 5th Street
McMinnville, OR 97128

RE: Engagement For Legal Services

Dear Mr. Boenisch:

Thank you for selecting this firm to provide legal services to Yamhill County ("County"). This letter defines the terms of our engagement.

The scope of services I will provide includes general legal advice and services related to special service districts in Yamhill County. This scope of services may be modified at any time upon our mutual agreement.

Eileen Eakins' hourly rate is \$285 per hour (including travel time), plus any expenses incurred, such as filing fees, deposition charges, copying costs, postage, mileage, and related expenses. Generally, billing is based on actual attorney time spent, in increments of two-tenths of an hour. Payment is due within thirty (30) days of the date of invoice. Late payments may be subject to assessment of compound interest. Continued delinquencies may result in termination of this agreement.

We will bill you approximately monthly, depending on the amount of work that was done on your file during that period of time. No fee deposit will be required at this time. However, if a legal matter arises that is likely to incur substantial legal fees and costs, such as a litigation matter, we may ask for a deposit before proceeding with that matter.

Enclosed with this letter is a form for you to sign and return to me, indicating your acceptance of the terms described in this engagement letter. We look forward to working with the County.

Sincerely,

A handwritten signature in blue ink, appearing to read "Eileen Eakins", is written over the word "Sincerely,".

Eileen G. Eakins
Enc.

B.O. 23-209

ACKNOWLEDGEMENT AND ACCEPTANCE OF TERMS



Yamhill County
535 NE 5th Street
McMinnville, OR 97128

Phone Number and Email

By signing below, I agree to engage Northwest Local Government Legal Advisors, LLC ("the Firm") for legal services, and hereby acknowledge receipt of an engagement letter from the Firm dated May 26, 2023.

I accept the terms described in the engagement letter and authorize the Firm to provide legal services as provided therein.

A handwritten signature in black ink, appearing to read "Christian Boenisch", is written over a horizontal line.

Christian Boenisch, County Counsel

PLEASE MAIL OR EMAIL SIGNED FORM TO:

Northwest Local Government Legal Advisors, LLC
5285 Meadows Road, Suite 400
Lake Oswego, OR 97035
eileen@lgl-advisors.com

Accepted by Yamhill County
Board of Commissioners on

6.1.23 by Board Order

B.O. 23-209