

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY ("the Board") sat for the transaction of county business in combined session on March 2, 2023, at 10:00 a.m. Room 32 of the Yamhill County courthouse, and in a virtual meeting via Zoom, Commissioners Lindsay Berschauer, Kit Johnston, and Mary Starrett being present.

Also present were Ken Huffer, County Administrator; Christian Boenisch, County Counsel; Carrie Martin, Grants; Greg Haffner, Public Works; Brian Young, Emergency Management and Carolina Rook, BOC Staff. Jodi Gollehon, Assistant County Counsel II and Nohely Barajas-Montalvo, Legal Assistant participated via Zoom.

Guests via Zoom: Remy Drabkin, Howie Harkema, Jody Christensen, Heidi Bell, Marianne Thomson, Sheamus McCarthy, Jenn Richter, Jenna Sanders, Howie Harkema. Patricia Marshall, Lee Schrepel and Dennis McElroy participated via Zoom.

Welcome! Thank you for attending today's meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda, you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any item, please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak. NEW – Public participation also includes the ability to attend Formal Session via Zoom. For attendees that are attending the meeting via Zoom, the Chair will ask if any Zoom attendees wish to provide public comment in same manner as provided above. At that time, attendees will be asked to use the "raise hand" function in Zoom and staff will unmute the participant. Meetings will also continue to be available for view via a live stream on the Commissioners' YouTube channel. Written public comments may be submitted via email at [cocinfo@co.yamhill.or.us](mailto:bocinfo@co.yamhill.or.us).

A. **CALL TO ORDER:** Commissioner Berschauer called the meeting to order at 10:00 a.m.

B. **FLAG SALUTE**

C. **CALENDAR SESSION:** This time is reserved for the review of the Commissioners' joint schedule (if needed).

The Commissioners reviewed the joint schedule. No other county business was discussed.

D. **PUBLIC COMMENT:** This time period is reserved for public comment on any topic other than: 1) agenda items, 2) A quasi-judicial land use matter, or 3) a topic scheduled for public hearing. The Chair may limit the length of individual comments. None

B.O. 23 - 271

E. DEPARTMENT UPDATES: None.

F. WORK SESSION: This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session – None.

G. CONSENT AGENDA:

Commissioner Berschauer moved approval of the consent agenda. The motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye.

Contracts & Grants

1. **B.O. 23-72** - Approval of an agreement between Yamhill County and Farline Bridge, Inc. for the construction of the Gopher Valley Road Bridge Replacement Project in the amount of \$1,088,088.95 effective upon notice to proceed through October 31, 2023.

2. **B.O. 23-73** - Approval of an agreement between Yamhill County and Brightside Electric & Lighting Services, Inc. for the Moore Building fire alarm system upgrade project in the amount not-to-exceed \$42,950 effective upon approval.

H. OLD BUSINESS:

1. **B.O. 23-74** - Consideration of an agreement between Yamhill County and YCCO Community for the Promotion Healthy Childhood Environments Grant Program retroactive to September 1, 2022.

County Administrator Ken Huffer reminded the Board about the Healthy Childhood Environment grant that was part of one of the categories in the American Rescue Plan Act (ARPA) funds that the Board identified to utilize ARPA funds for to rollout funding. He said both the BOC and YCCO staff have been in lengthy conversation and a verbal agreement was previously made to proceed with putting together a taskforce to come up with recommendations that would then go before the Board on how best to utilize the 2.2 million that had been identified for possible grant programs, or how best to make an investment into childcare related programs and projects. He also provided to the Board that staff did not fully execute the agreement and a lot of work has since proceeded.

Representatives Seamus McCarthy and Jennifer Richter from YCCO provided a brief update on the work the taskforce has performed and discussed the agreement the with the Board. Commissioner Starrett moved approval of item H1. The motion passed, Commissioners Berschauer, Johnston and Starrett voting aye.

A work session will be scheduled to review in greater detail the proposal from the task force once the materials are ready.

2. Consideration of opening sealed bids for Tax Lot R4414 03591 County-owned tax foreclosed real property.

[No action taken. Item moved to March 9, 2023]

3. **B.O. 23-75** - Consideration of approval of Ordinance 925 in the matter of a Comprehensive Plan Amendment from Agriculture/Forestry Large Holding (AFLH) to Commercial (C), and a Zoning Map Amendment from EF-80, Exclusive Farm Use District, to NC, Neighborhood Commercial District; and declaring an emergency.

No objections received. Christian Boenisch read the title into record two times. Commissioner Berschauer moved approval of item H3. The motion passed, Commissioners Berschauer, Johnston and Starrett voting aye.

4. Discussion of City of McMinnville's request for a County Emergency Declaration related to McMinnville homelessness.

[No action taken. Item moved to March 9, 2023]

I. OTHER BUSINESS (Add-ons and non-consent items):

1. **B.O. 23-76** - Consideration of approval to rescind Board Order 23-64 regarding the appointments of Bill Rosacker and Robyn Wheatley to the Parkway Committee each to a four-year term to expire December 31, 2026.

Commissioner Berschauer moved approval of I1. The motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye.

2. **B.O. 23-77** - Consideration of approval of Amendment #12 to Agreement #169533 between Yamhill County and the Oregon Health Authority (B.O. 21-248) adding financing for public health services in the amount of \$187,948 effective through June 30, 2023.

Commissioner Starrett moved approval of I1. The motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye.

3. **B.O. 23-78** - Consideration of approval of Amendment #1 to Grant Agreement #PO-16500-00006591 between Yamhill County and the State of Oregon's Secretary of State Office (B.O. 22-235) adding funding for election modernization in the amount of \$5,000, effective upon approval through July 31, 2023.

Commissioner Berschauer moved approval of item I3. The motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye.

4. **B.O. 23-79** - Consideration of approval of Amendment #1 to an agreement between Yamhill County and Graviton Consulting Services, Inc. (B.O. 21-360) extending cloud software implementation service support in the amount of \$32,200 effective April 1, 2023 through October 31, 2023.

Commissioner Johnston moved approval of item I4. The motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye.

J. PUBLIC HEARINGS:

1. Consideration of a mass gathering permit application for the 2023 Memorial Weekend Boat Races event on May 26th, 27th, 28th and 29th, 2023. Applicant: Newberg Boat Club/Columbia Outboard Racing Association.

Commissioner Berschauer opened the public hearing at 11:43 a.m.

Applicant: Don Schmidt stated this would be the 75th event year and asked the Board to consider approval of the application. Christian Boenisch noted that the Board historically reduced the application fee to \$250 for the fundraising event. Mr. Schmidt noted the association continued to make charitable donations to community programs last year despite not meeting their typical revenue goals due to COVID-19.

Laureen Thorsen stated she was in favor of the application.

Dwayne Sharp stated his support of the application.

Catherine Reinhart stated her support of the application.

Appellant: There was no testimony received in opposition of the application.

Commissioner Berschauer closed the public hearing at 11:49 a.m.

Deliberation: Commissioner Starrett moved approval of the mass gathering application with the reduction of the application fee to \$250. The motion passed, Commissioners Berschauer, Starrett, and Johnston voting aye. *[Tentatively approved; final written decision, conditions, and findings to be adopted at a date to be advised].*

K. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to the county's website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).
2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at bocinfo@co.yamhill.or.us
3. Electronic versions of all meeting agendas and meeting information packets can be found at the county's website: <https://www.co.yamhill.or.us/meetings>

Following Commissioner announcements, the meeting adjourned at 11:57 a.m.

Nicole Necas
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS



Chair

LINDSAY BERSCHAUER



Commissioner

KIT JOHNSTON



Commissioner

MARY STARRETT

Accepted by Yamhill County
Board of Commissioners on
8.3.23 by Board Order
B.O. 23-271