



**3TO:** Yamhill County Board of Commissioners

**FROM:** Cynthia Thompson, Transit Manager

**Cc:** Ken Huffer, Justin Hogue, Christian Boenisch, Carolina Rook, Nicole Nicas, Tonya Manley, Kit Johnston

**DATE:** November 30, 2023

**Re:** Board Action Items for Yamhill County Transit

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**Yamhill County Transit Action Items**  
**Board of Commissioners**  
**Date: BOC Formal Session December 7, 2023**

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**#1 Project Description:**

**Bus Procurement:** Select vendor Model-1 and approve purchase of five (5) transit vehicles (three (3) mini-vans, and two (2) 9 passenger vans) using grant funding from grant agreements 34342, 35397, and 35090 approved by the Board of Commissioners and YCTA Board of Directors per YCTA 5-25-23, BO 23-342, BO 23-343. State Transportation Improvement Funds (STIF) and local County funds provides the required match.

**#1 Board Action Requested**

Approve the selection of the bus vendor Model-1, as the successful low bidder of the procurement process to purchase three (3) mini-vans and two (2) RamVans. Three mini vans Cat E-3, total purchase price with preferred options is \$352,812. Two RamVans Cat E1, total purchase price with preferred options is \$366,900. Authorize the Transit Manager to sign the ODOT purchase order and County purchase order and submit to the vendors to order the vehicles.

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**#1 Background Info:**

The procurement process for these vehicles was conducted according to County and YCT procurement policies. YCT utilized the State procurement system. The Request for Quotes for the Ram Vans was sent to vendors on 9/14/23 with bids due 10/3/23 and the RFQ for the mini vans was sent to vendors on 10/4/23 and bids due 10/27/23. YCT received two bids for the Ram Vans and only one bid for the mini vans. The bid comparison spreadsheet is attached for



the two (2) 9 passenger low floor Ram Vans. These vans are four-year 100,000-mile vehicles, the difference between E-1 and E-3 is the gross vehicle weight and seating capacity. Both van styles are low floor ramp access wheelchair accessible in accordance with the YCT Transit Development Plan goals/standards for a fully low floor accessible fleet. The successful low bidder for the mini-vans and the Ram Vans is Model-1 formerly known as Creative Bus Sales.

The delivery date for all vehicles is 120 – 150 days from receipt of the purchase order.

The cost of transit vehicles has increased significantly over the last two years and even with the recent grant amendments to address timing and the increased cost, the bids received through this procurement process are higher than anticipated. YCT planned for this in the STIF plan with a project to assist with local match for bus purchases. Yet, some local funds may be required for match. As a reminder and to provide additional background information regarding the bus procurement challenges, YCT attached a copy of the Board Memo from August 25, 2023, and the letter to the Region 10 FTA administrator regarding the changes to the grants to modify the vehicle types and extend the terms of the grant.

Below is a list of the attachments.

- 1.) 8-25-23 Board Memo and FTA letter- Background info
- 2.) Request for Quotes (RFQ's) for E-1 and E-3 vans
- 3.) Vendor proposals with comparison spreadsheet for mini-van
- 4.) Vendor proposals with comparison spreadsheet for RamVan
- 5.) ODOT purchase order (E-1 Ram Vans)
- 6.) ODOT purchase order (E-3 mini-vans)

YCT Staff recommends Board approval of Model 1 as the vendor to purchase five vans, three mini-vans and two nine passenger vans according to YCT, County, and ODOT Procurement standards.

Accepted by Yamhill County  
Board of Commissioners on  
12/14/23 by Board Order  
# 23-445

## REQUEST FOR TRANSIT VEHICLE PRICE QUOTE (RFQ)

This is (check appropriate):

- Initial Request for Quote (from Requesting Agency to Vendors)  
Due Date: ~~October 3, 2023~~ **November 7, 2023**
- Response to RFQ (from Responding Vendor back to Requesting Agency)
- Grant Funded Purchase Grant Agreement Number: 35090 and 35617
- 

VENDOR (Business Name): MODEL1 Commercial Vehicles

Vendor Contact Person: Ken Jarmer Phone: (503) 936-4320

Email Address: kjarmer@model1.com Alt Phone: (503) 226-3943 x314\_

Meets Buy America Standards (49 USC § 5323(j); 49 CFR part 661)

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### REQUESTING AGENCY INFORMATION

Agency: Yamhill County Transit Area

Date: 9/14//2023

Contact Person: Cynthia Thompson

Phone: 503-995-7965

Email Address: [Thompsonc@co.yamhill.or.us](mailto:Thompsonc@co.yamhill.or.us)

Agency Address: 800 NE 2<sup>nd</sup> Street McMinnville, OR 97128

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**Kimberly Stanchfield from Knowledge In Mobility will be assisting with this purchase process. Send all questions, correspondence, RFQ submittals to both Kimberly at [Kimberly@KnowledgeInMobility.com](mailto:Kimberly@KnowledgeInMobility.com) and Cynthia Thompson as listed above.**

The above Agency, through its Public Transit program or public transit affiliate, is requesting price quotes from Oregon State Price Agreement Contract Vendors for the purchase of the following vehicle(s):

From: Oregon State Price Agreement

No. of Vehicles Required: ~~3~~ **2**

PTD Vehicle Category (Check): (Please see PTD Vehicle Descriptions and Useful Life Standards)

Cat A  Cat B  Cat C  Cat D  Cat E-1 (select from 1 to 3)

Length (can be range): 19'-22' Regular Seats: 8-10 (plus driver) ADA Stations/Tiedowns: 2

Fuel Type:  Gasoline  Diesel  Bio-fuel  Hybrid  CNG  Propane

High Floor  Low Floor Other Comment: Ram Promaster or equivalent

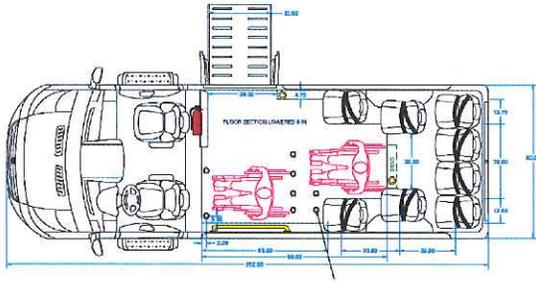
The general specification for vehicle is as follows:

A. VENDOR'S VEHICLE BASE PRICE INFORMATION	VEHICLE BASE PRICE
<i>This Section to be completed by Vendor</i>	<i>Enter base price from State Price Agreement below</i>
Vehicle Make/Model: BraunAbility ProMaster 3500	\$97,626
Length: Approximately 21'	
Fuel Type: Gasoline	
Floor: <input type="checkbox"/> High Floor <input checked="" type="checkbox"/> Low Floor Other:	
No. of Regular Passenger Seats: 9	
No. of ADA Stations w/Tiedowns Desired: 2	
Other Special Note:	

**B. VEHICLE REQUIRED SPECIFICATIONS**

<i>Requesting Agency completes Description column</i> <i>Vendor completes "Vendor Response" columns</i>	VENDOR RESPONSE
<i>Requesting Agency's Required Specifications Description</i>	<i>Vendor Suggestions (related to vehicle specs)</i>
1. At the end of the RFQ are 3 required certification attachments. Theses must be returned with the RFQ response. Failure to include will render your response non-responsive.	Attached.
2. All standard specs per State Price Agreement - please include a list of vendor provided standard specs with RFQ response including all chassis specs	Attached.
3. High roof public transit van (Ford Transit, Mercedes, Dodge Ram or equivalent). Please state chassis being provided.	Dodge RAM ProMaster 3500.
4. Engine HP should be equivalent to a 3.6L gasoline engine	Provided.
5. ADA-compliant low floor conversion	Provided.
6. Heavy Duty multi-speed overdrive transmission	Provided.
7. Heavy-duty alternator and heavy-duty battery or two batteries	Provided. 220 Amp., Single Battery.

8. Power windows and door locks with keyless entry	Provided.
9. OEM sideview power heated mirrors with turn signal indicators	Provided.
10. Driver controlled front and rear OEM heating and air conditioning system	Provided.
11. Exterior Paint Color: Agency to provide paint color to successful vendor for full body paint at factory before delivery.	Provided. To be painted locally.
12. Driver seat mounted and 1 <sup>st</sup> row overhead airbags	Provided.
13. OEM AM/FM Stereo with Bluetooth and multi-function display. Lighted and highly visible clock included in dashboard display.	Provided.
14. Daytime running lights	Provided.
15. OEM Rearview back-up camera, in dash screen	Provided.
16. Cruise Control with message center	Provided.
17. Tilt steering column with power steering	Provided.
18. Driver side console with 12V Power Point, minimum 2 USB ports and overhead storage console	Provided.
19. Power anti-lock disc brakes with stability control on all wheels	Provided.
20. Front and rear license plate brackets with frame and mounting hardware installed on vehicle	Provided.
21. Full-size spare tire and wheel, rear mounted under van	Full-Size Spare Tire & Wheel Provided.
22. Wheelchair door ajar light on driver's console	Provided.
23. Side mounted wheelchair ramp, 1000#, 32" wide. Ramp can be power or manual swing away mounted in bus style entrance door with a 32" clear opening.	Provided.
24. Non-slip commercial flooring with reinforced subfloor throughout wheelchair securement area	Provided.
25. Stainless steel or equivalent driver and passenger full length running boards.	Driver & Passenger Running Boards Provided. Not Full Length. See Floorplan.
26. Seating for 8-10 ambulatory passengers. All seats (except rear row) to have aisle side armrests and PPE grab handles. All seats to have 3-point seat belts.  Sample floorplan	Provided. Floorplan to match sample shown here.



All seats to be covered in vinyl fabric. All seat covers to be replaceable.

Provided.

27. Two (2) complete sets of retractable wheelchair tie-downs (Q-Strait ONE) or equivalent

Q'Strait ONE Provided.

28. DOT safety equipment to include: fire extinguisher, triangle kit, first aid kit, body fluid kit, seat belt cutter (all installed/secured before delivery)

Provided.

29. Security camera system with 4 cameras. Include backup view monitor for the rear facing camera. Purchased & installed. Cameras to match Yamhill Fleet mfg (Safety Vision). Contact agency for camera location before installation.

Vehicle includes OEM back-up camera with in-dash video monitor.

Safety Vision 4-camera system Provided. Please advise if additional back-up monitor & exterior rear facing camera with recording is required.

30. Interior signage – “Video camera in use” installed in both English and Spanish

Provided.

31. Master Disconnect switch to be mounted in driver's stepwell, near the rear of the driver's seat. Not in battery box.

Braun Ability is working on a disconnect, but they haven't done this on a vehicle yet. If available, it will be provided.

32. Fog Lights – OEM or aftermarket acceptable.

Provided.

33. Driver's fan (mounted to front dash)

Provided.

34. Cup holder in driver doghouse

Provided.

35. Rear Tow hooks

Provided.

36. YCTA Graphics to be printed and installed by Gillespie Decals (Vomela) at vendor location before delivery.

Not included per email 10/2/23.

37. Total 5 keys per van

Provided.

38. Mounting stanchion and brackets only for Diamond NV Farebox. Stanchions for farebox must be in easy reach of the driver when sitting.

Provided.

<p>39. Kenwood NX-820HGK Two Way Radio (or equivalent) installed by Silke at Vendor location and programmed for YCTA fleet.</p>	<p>Provided. Silke states that the NX-820HGK is obsolete. They have quoted the NX-3820HGK-TR model for replacement.</p>
<p>40. Right and left grab handle at side passenger entry door to accommodate ambulatory passengers</p>	<p>Provided. Left and both bus doors.</p>
<p>41. Yamhill is contracting with <i>Connexionz</i> for Real Time Bus Tracking software. Vendor is required to purchase and install all hardware and software before delivery. All components will be tested by Yamhill before delivery acceptance.</p> <p>Please contact Hugo Valdovinos at Connexionz for Yamhill's specific equipment needed.</p> <p>At a minimum:</p> <div style="border: 1px solid black; padding: 5px; margin: 5px 0;"> <p>Description</p> <p>Medius G2, MultiMedia, Cellular RC7611 (USA)</p> <p>8 Inch Rugged MDT Android 9.0 with High Brightness</p> <p>RAM Mount - Kit</p> <p>Hanover 120x8 Amber Internal LED sign</p> <p>REI 20 Inch LCD Slimline Monitor 12/24V</p> <p>Medius - Media License</p> <p>Item Freight</p> <p>Cabling - HDMI, Power, misc</p> <p>J1708 Hanover Internal Sign Cable, 20ft (Licensed)</p> <p>Pepwave MAX BR1 Mini with Cat 4 LTE Modem (AT&amp;T/Verizon/T-Mobile)</p> </div> <p>CNX Phone 1 (661) 451-1005  Direct 1 (213)807-9395  Mobile 1 (661) 877-8051  Email <a href="mailto:hugo.valdovinos@Connexionz.com">hugo.valdovinos@Connexionz.com</a></p>	<p>Provided. Quoted by Hugo to include components and installation at Model1 in Canby.</p> <p><b>PER email revision 11/1/2023, only MDT/Tablet and MDT holder provided. Installed by Connexionz.</b></p>
<p>42. 3 year / 36,000 bumper to bumper warranty minima</p>	<p>Provided.</p>
<p>43. 5 year / 60,000 mile powertrain warranty</p>	<p>Provided.</p>
<p>44. Vehicle to have a full tank of fuel at delivery</p>	<p>Provided.</p>
<p>45. Provide copy of proposed chassis order with RFQ response</p>	<p>Attached.</p>
<p>46. Vendor to provide ALL required FTA docs to Yamhill County before delivery is scheduled (FMVSS/DBE/Pre and Post Award Buy America, TVM)</p>	<p>Attached.</p>
<p>47. Indicate proposed delivery date (mm/year). Grant expires on June 30, 2025 – VEHICLE MUST BE DELIVERED BEFORE THAT DATE.</p>	<p>Delivery approximately 150 days from receipt of PO.</p>

<p>48. The vendor will provide the recipient, or a designated representative of the recipient, the opportunity to inspect the vehicle for compliance with these specifications and applicable motor vehicle regulations. The inspection(s) must be completed prior to the delivery and acceptance of the vehicle.</p>	<p>Agreed.</p>
<p>49. Prior to releasing the vehicle to Yamhill County, the vendor will provide hands on instructions, by a qualified and experienced employee, in the proper and safe operation of all mechanical and electrical components in the vehicle. Towing procedures must be included in the instruction. Yamhill County driver/designee will conduct an operational familiarization test drive with the vendor's employee.</p>	<p>Agreed.</p>

<p>50. To the greatest extent possible, vendor should work to have warranty work performed within 25 miles of Yamhill County location.</p> <ul style="list-style-type: none"> <li>• Explain how warranty work and vendor repairs are proposed (attach separate sheet if necessary)</li> <li>• Location of warranty repair facility w/i 1-hr drive of Yamhill County Transit</li> <li>• Response time on warranty service repairs</li> <li>• Transport of vehicle for service</li> <li>• Shop rates for non-warranty repairs</li> </ul>	<ul style="list-style-type: none"> <li>➤ Warranty repairs require pre-authorization from Model1 after consultation with manufacturer.</li> <li>➤ Warranty and other repairs will be completed in a timely manner. Model1 will authorize YCTD to work with local shops on approved warranty repairs, if more convenient.</li> <li>➤ Warranty and other repairs may be completed at Model1 shop in Canby, Oregon.</li> <li>➤ Requests for warranty repair will be answered same day, or withing 24 hours, M-F.</li> <li>➤ Non-warranty shop rate is \$150/hr.</li> </ul>
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<p style="text-align: right;"><b>Subtotal Cost of Required Options:</b></p>	<p style="text-align: right;">\$92,631 <del>\$84,796</del></p>
<p style="text-align: right;"><b>Total Vehicle Cost With All Required Options:</b></p>	<p style="text-align: right;">\$190,257 <del>\$182,422</del></p>
<p style="text-align: right;"><b>Estimated Vehicle Privilege Tax (if billing to agency) – NOTE: ADA Modifications are exempt from tax</b></p>	<p style="text-align: right;"><del>\$947</del> \$908</p>
<p style="text-align: right;"><b>Total Vehicle Cost With All Required Options and tax:</b></p>	<p style="text-align: right;"><del>\$191,204</del> <b>\$183,330</b></p>

**C. VEHICLE PREFERRED OPTIONS**

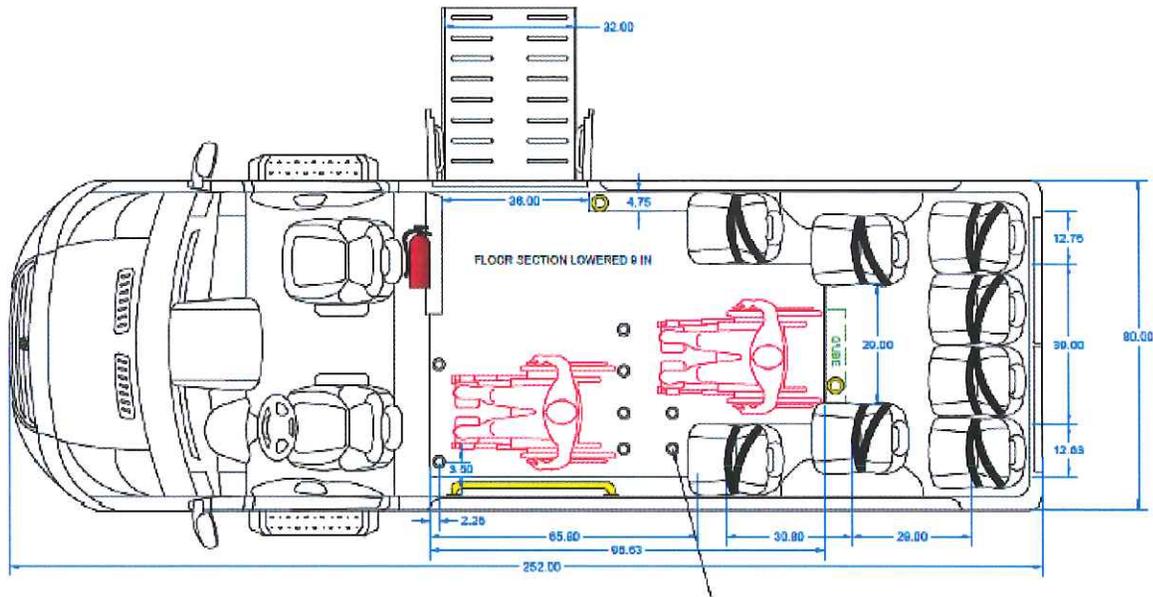
<p style="text-align: center;"><b>Requesting Agency's Preferred Options Description</b></p>	<p style="text-align: center;"><b>Included in Base Price?  YES / NO</b></p>	<p style="text-align: center;"><b>\$Additional Cost for Option\$  (or Note Not Available)</b></p>	<p style="text-align: center;"><b>Vendor Suggestions  (related to vehicle specs)</b></p>
<p>1. Extended engine and transmission powertrain warranty options for up to 100,000 miles</p>	<p style="text-align: center;">Yes</p>	<p style="text-align: center;">Standard</p>	
<p>2. One set of cable chains with storage box</p>	<p style="text-align: center;">No</p>	<p style="text-align: center;">\$120</p>	

3. Secondary charging system for Connexionz equipment and accessories. Agency wishes to avoid power issues during summer months when AC will be heavily used with ramp and MDT equipment. Include master power switch	No		Model1 is working on a possible solution. May require additional info from YCTD and/or Connexionz.
4. Front mounted narrow bike rack	No		Front mount unavailable due to collision avoidance safety systems on vehicle.
5. Hanover LED Destination Signs pre-programmed with YCTA destinations. Put destination sign controls within easy reach of driver when driver is seated.	No		Model1 is working on a possible solution. Will advise ASAP.
6. Per email revision 11/1/23, Interior PA System.	No	\$950	The PA will be an aftermarket addition. Installed in Canby.
<b>Subtotal Cost of Preferred Options:</b>		<del>\$120</del> <b>\$1,070</b>	

Vendor's Signature: Ken Jarmer Date Sent: November 7, 2023

Vendor's Response Back to RFQ – Please sign and date your response here.

**Sample Floor plans (Attach or cut-and-paste new plan here, or attach on bac**



**VENDOR INFORMATION**

Vendors are strongly encouraged to submit price quotes using the format provided. Vendors should specifically note if and how they meet the above specifications and note any differences in what has been called out above, in their price quotes. This may be done on the form, or on an attached sheet. The vehicle(s) will be purchased with funding from the Oregon Department of Transportation, Public Transit Division and the Requesting Agency, and will follow applicable Federal and State procurement guidelines.

**Price Quote shall be submitted to the Requesting Agency contact person named on the first page on this form.**

**Price Quotes may be sent by U.S. Mail, emailed, or faxed to the addresses for Requesting Agency noted on page 1 of this form.**

**VEHICLE SELECTION INFORMATION**

Selection of the vehicle and successful price quote will be based on:

- Lowest Cost With Required Specifications (*Lifecycle costs may be considered in price determination and may affect lowest bid determination*)**
- Best Value Determination (ODOT PTD pre-approval required.)**

**The Best Value Determination criteria are as follows:**

**Attachments 1, 2 & 3 attached separately.**



**Northwest Bus Sales, Inc**  
**33207 Pacific Highway South**  
**Federal Way, WA 98003**  
**Phone (253) 841-9997**  
**Fax (253) 845-9384**  
**[www.nwbus.com](http://www.nwbus.com)**

October 3, 2023

To: Cynthia Thompson  
Yamhill County Transit Area  
From: Rob Goolsby – Northwest Bus Sales

Re: New Van Quote

Hi Cynthia,

Thank you for the opportunity to participate in your RFQ for (3) E1 Low Floor vans. A few notes on our response:

- 1) Q'Straint ONE securements are extremely expensive. I had anticipated roughly \$5,000 per position, but learned that those are manufactured abroad. In order to meet Buy America requirements, you must get the Buy America certified units which cost roughly double that amount.
- 2) Aftermarket paint is included. We are uncertain if an OEM color would be requested or if a custom color will be required, so we opted for aftermarket paint.
- 3) Graphics will be procured by Yamhill after delivery of vehicle.
- 4) Kenwood radio is provided, will be installed by Silke after delivery.
- 5) If bike rack is selected, a seat may need to be removed in order to make weight.
- 6) Since this is an OEM van body and not a shuttle bus, the front destination sign requires modification to the OEM body to create a destination sign window.

Northwest Bus Sales aims to be the most competitively priced provider of quality buses and vans, but where we really shine is in our support- both during *and after* the sale. Attached you will find our quote for your custom-built vans. We appreciate your business and look forward to working with you on this purchase. If you have any questions regarding this quote, please do not hesitate to call me on my cell at 206-445-8591.

Best Regards,

Rob Goolsby  
Northwest Bus Sales  
[rob@nwbus.com](mailto:rob@nwbus.com)  
[www.nwbus.com](http://www.nwbus.com)

## REQUEST FOR TRANSIT VEHICLE PRICE QUOTE (RFQ)

This is (check appropriate):

- Initial Request for Quote (from Requesting Agency to Vendors)  
Due Date: October 3, 2023
- Response to RFQ (from Responding Vendor back to Requesting Agency)
- Grant Funded Purchase Grant Agreement Number: 35090 and 35617
- 

VENDOR (Business Name): Northwest Bus Sales, Inc.

Vendor Contact Person: Rob Goolsby Phone: 206-445-8591

Email Address: rob@nwbus.com Alt Phone: 253-841-9997

Meets Buy America Standards (49 USC § 5323(j); 49 CFR part 661)

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### REQUESTING AGENCY INFORMATION

Agency: Yamhill County Transit Area Date: 9/14/2023

Contact Person: Cynthia Thompson Phone: 503-995-7965

Email Address: Thompsonc@co.yamhill.or.us

Agency Address: 800 NE 2<sup>nd</sup> Street McMinnville, OR 97128

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*Kimberly Stanchfield from Knowledge In Mobility will be assisting with this purchase process. Send all questions, correspondence, RFQ submittals to both Kimberly at [Kimberly@KnowledgeInMobility.com](mailto:Kimberly@KnowledgeInMobility.com) and Cynthia Thompson as listed above.*

The above Agency, through its Public Transit program or public transit affiliate, is requesting price quotes from Oregon State Price Agreement Contract Vendors for the purchase of the following vehicle(s):

From: Oregon State Price Agreement No. of Vehicles Required: **3-2**

PTD Vehicle Category (Check): (Please see PTD Vehicle Descriptions and Useful Life Standards)

Cat A  Cat B  Cat C  Cat D  Cat E-1 (select from 1 to 3)

Length (can be range): 19'-22' Regular Seats: 8-10 (plus driver) ADA Stations/Tiedowns: 2

Fuel Type:  Gasoline  Diesel  Bio-fuel  Hybrid  CNG  Propane

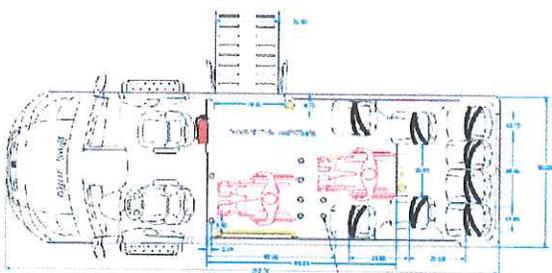
High Floor  Low Floor Other Comment: Ram Promaster or equivalent

The general specification for vehicle is as follows:

A. VENDOR'S VEHICLE BASE PRICE INFORMATION	VEHICLE BASE PRICE
<i>This Section to be completed by Vendor</i>	<i>Enter base price from State Price Agreement below</i>
Vehicle Make/Model: Prime-Time Specialty Vehicles MT-1	
Length:	
Fuel Type: Gasoline	
Floor: <input type="checkbox"/> High Floor <input checked="" type="checkbox"/> Low Floor Other:	
No. of Regular Passenger Seats: 9	
No. of ADA Stations w/Tiedowns Desired: 2	
Other Special Note:	\$145,972

**B. VEHICLE REQUIRED SPECIFICATIONS**

<i>Requesting Agency completes Description column</i> <i>Vendor completes "Vendor Response" columns</i>	VENDOR RESPONSE
<i>Requesting Agency's Required Specifications Description</i>	<i>Vendor Suggestions (related to vehicle specs)</i>
1. At the end of the RFQ are 3 required certification attachments. These must be returned with the RFQ response. Failure to include will render your response non-responsive.	Attached
2. All standard specs per State Price Agreement - please include a list of vendor provided standard specs with RFQ response including all chassis specs	Attached
3. High roof public transit van (Ford Transit, Mercedes, Dodge Ram or equivalent). Please state chassis being provided.	Ram ProMaster
4. Engine HP should be equivalent to a 3.6L gasoline engine	Standard
5. ADA-compliant low floor conversion	Standard
6. Heavy Duty multi-speed overdrive transmission	Standard
7. Heavy-duty alternator and heavy-duty battery or two batteries	Standard
8. Power windows and door locks with keyless entry	Standard
9. OEM sideview power heated mirrors with turn signal indicators	Standard

10. Driver controlled front and rear OEM heating and air conditioning system	Standard
11. Exterior Paint Color: Agency to provide paint color to successful vendor for full body paint at factory before delivery.	Aftermarket paint, Included in final price
12. Driver seat mounted and 1 <sup>st</sup> row overhead airbags	ProMaster OEM airbags
13. OEM AM/FM Stereo with Bluetooth and multi-function display. Lighted and highly visible clock included in dashboard display.	Standard
14. Daytime running lights	Included in final price
15. OEM Rearview back-up camera, in dash screen	Standard
16. Cruise Control with message center	Standard
17. Tilt steering column with power steering	Standard
18. Driver side console with 12V Power Point, minimum 2 USB ports and overhead storage console	ProMaster OEM power points, additional USB added if needed at no cost.
19. Power anti-lock disc brakes with stability control on all wheels	Standard
20. Front and rear license plate brackets with frame and mounting hardware installed on vehicle	Standard
21. Full-size spare tire and wheel, rear mounted under van	Standard
22. Wheelchair door ajar light on driver's console	Standard, sliding door activates dome lights
23. Side mounted wheelchair ramp, 1000#, 32" wide. Ramp can be power or manual swing away mounted in bus style entrance door with a 32" clear opening.	Manual swing away ramp, standard
24. Non-slip commercial flooring with reinforced subfloor throughout wheelchair securement area	Standard
25. Stainless steel or equivalent driver and passenger full length running boards.	Powder coated steel running boards, standard
26. Seating for 8-10 ambulatory passengers. All seats (except rear row) to have aisle side armrests and PPE grab handles. All seats to have 3-point seat belts.  Sample floorplan  	Included in final price
All seats to be covered in vinyl fabric. All seat covers	

to be replaceable.	
27. Two (2) complete sets of retractable wheelchair tie-downs (Q-Straint ONE) or equivalent	Included in final price
28. DOT safety equipment to include: fire extinguisher, triangle kit, first aid kit, body fluid kit, seat belt cutter (all installed/secured before delivery)	Standard
29. Security camera system with 4 cameras. Include backup view monitor for the rear facing camera. Purchased & installed. Cameras to match Yamhill Fleet mfg (Safety Vision). Contact agency for camera location before installation.	Standard
30. Interior signage – "Video camera in use" installed in both English and Spanish	
31. Master Disconnect switch to be mounted in driver's stepwell, near the rear of the driver's seat. Not in battery box.	Included in final price
32. Fog Lights – OEM or aftermarket acceptable.	OEM, Standard
33. Driver's fan (mounted to front dash)	Included in final price
34. Cup holder in driver doghouse	Standard
35. Rear Tow hooks	RAM OEM
36. YCTA Graphics to be printed and installed by Gillespie Decals (Vomela) at vendor location before delivery.	Included in final price
37. Total 5 keys per van	Included in final price
38. Mounting stanchion and brackets only for Diamond NV Farebox. Stanchions for farebox must be in easy reach of the driver when sitting.	Included in final price
39. Kenwood NX-820HGK Two Way Radio (or equivalent) installed by Silke at Vendor location and programmed for YCTA fleet.	Included in final price
40. Right and left grab handle at side passenger entry door to accommodate ambulatory passengers	Standard
<del>41. Yamhill is contracting with Connexionz for Real Time Bus Tracking software. Vendor is required to purchase and install all hardware and software before delivery. All components will be tested by Yamhill before delivery acceptance.</del>  <del>Please contact Hugo Valdevinos at Connexionz for Yamhill's specific equipment needed.</del>  <del>At a minimum:</del>	Included in final price

<p><b>Description</b></p> <p>Medius G2, MultiMedia, Cellular RC7611 (USA)        8 Inch Rugged MDT Android 9.0 with High Brightness        RAM Mount - Kit        Hanover 120x8 Amber Internal LED sign  <u>REI 20 Inch LCD Slimline Monitor 12/24V</u>        Medius - Media License        Item Freight        Cabling - HDMI, Power, misc        J1708 Hanover Internal Sign Cable, 20ft (Licensed)        Pepwave MAX BR1 Mini with Cat 4 LTE Modem (AT&amp;T/Verizon/T-Mobile)</p> <p><del>CNX Phone 1 (661) 451-1005</del>  <del>Direct 1 (213) 807-9395</del>  <del>Mobile 1 (661) 877-8051</del>  <del>Email hugo.valdevinos@Connexionz.com</del>        MDT/Tablet and the holder for the MDT</p>	
42. 3 year / 36,000 bumper to bumper warranty minima	Standard
43. 5 year / 60,000 mile powertrain warranty	Standard
44. Vehicle to have a full tank of fuel at delivery	Standard
45. Provide copy of proposed chassis order with RFQ response	Attached
46. Vendor to provide ALL required FTA docs to Yamhill County before delivery is scheduled (FMVSS/DBE/Pre and Post Award Buy America, TVM)	Standard
47. Indicate proposed delivery date (mm/year). Grant expires on June 30, 2025 – VEHICLE MUST BE DELIVERED BEFORE THAT DATE.	Estimated 9-12 months
48. The vendor will provide the recipient, or a designated representative of the recipient, the opportunity to inspect the vehicle for compliance with these specifications and applicable motor vehicle regulations. The inspection(s) must be completed prior to the delivery and acceptance of the vehicle.	Standard
49. Prior to releasing the vehicle to Yamhill County, the vendor will provide hands on instructions, by a qualified and experienced employee, in the proper and safe operation of all mechanical and electrical components in the vehicle. Towing procedures must be included in the instruction. Yamhill County driver/designee will conduct an operational familiarization test drive with the vendor's employee.	Standard
<p>50. To the greatest extent possible, vendor should work to have warranty work performed within 25 miles of Yamhill County location.</p> <ul style="list-style-type: none"> <li>Explain how warranty work and vendor repairs</li> </ul>	<p>RAM Chassis components can have warranty repairs performed at any RAM Dealership, such as Bob Lanphere's Newberg Jeep RAM. Response time is subject to availability at dealership. Mechanical failures requiring towing will be covered by RAM for 5 years / 60,000</p>

<p>are proposed (attach separate sheet if necessary)</p> <ul style="list-style-type: none"> <li>• Location of warranty repair facility w/i 1-hr drive of Yamhill County Transit</li> <li>• Response time on warranty service repairs</li> <li>• Transport of vehicle for service</li> <li>• Shop rates for non-warranty repairs</li> </ul>	<p>miles. Non warranty repairs will be billed at dealerships standard rate. Conversion component repairs can be performed by any qualified facility with prior authorization.</p>
--	---

<b>Subtotal Cost of Required Options:</b>	\$40,679
<b>Total Vehicle Cost With All Required Options:</b>	\$186,651
<b>Estimated Vehicle Privilege Tax (if billing to agency) – NOTE: ADA Modifications are exempt from tax</b>	\$0
<b>Total Vehicle Cost With All Required Options and tax:</b>	\$186,651

### C. VEHICLE PREFERRED OPTIONS

<b>Requesting Agency's Preferred Options Description</b>	<b>Included in Base Price?  YES / NO</b>	<b>\$Additional Cost for Option\$  (or Note Not Available)</b>	<b>Vendor Suggestions  (related to vehicle specs)</b>
1. Extended engine and transmission powertrain warranty options for up to 100,000 miles	NO	\$2,973	5 Year/100k miles
2. One set of cable chains with storage box	NO	\$150	
3. Secondary charging system for Connexionz equipment and accessories. Agency wishes to avoid power issues during summer months when AC will be heavily used with ramp and MDT equipment. Include master power switch	NO	Not Available	Chassis ordered with 220 amp alternator.
4. Front mounted narrow bike rack	NO	\$3,415	May require removal of one seat to make weight.
5. Hanover LED Destination Signs pre-programmed with YCTA destinations. Put destination sign controls within easy reach of driver when driver is seated.	NO	\$9,495	Includes body modification for front sign
6. Add interior PA System	NO	\$395	
<b>Subtotal Cost of Preferred Options:</b>		<b>\$16,428</b>	

**Vendor's Signature:**  **Date Sent:** 11/3/23

**Vendor's Response Back to RFQ – Please sign and date your response here.**

**Sample Floor plans (Attach or cut-and-paste new plan here, or attach on back)**

## **VENDOR INFORMATION**

Vendors are strongly encouraged to submit price quotes using the format provided. Vendors should specifically note if and how they meet the above specifications, and note any differences in what has been called out above, in their price quotes. This may be done on the form, or on an attached sheet. The vehicle(s) will be purchased with funding from the Oregon Department of Transportation, Public Transit Division and the Requesting Agency, and will follow applicable Federal and State procurement guidelines.

**Price Quote shall be submitted to the Requesting Agency contact person named on the first page on this form.**

**Price Quotes may be sent by U.S. Mail, emailed, or faxed to the addresses for Requesting Agency noted on page 1 of this form.**

## **VEHICLE SELECTION INFORMATION**

Selection of the vehicle and successful price quote will be based on:

- Lowest Cost With Required Specifications (*Lifecycle costs may be considered in price determination and may affect lowest bid determination*)**
- Best Value Determination (ODOT PTD pre-approval required.)**

**The Best Value Determination criteria are as follows:**

## **Attachment 1**

### **BUS TESTING CERTIFICATION**

The undersigned bidder [Contractor/Manufacturer] certifies that the vehicle model or vehicle models offered in this bid submission complies with 49 CFR Part 665.

A copy of the test report (for each bid ITEM) prepared by the Federal Transit Administration's (FTA) Altoona, Pennsylvania Bus Testing Center is attached to this certification and is a true and correct copy of the test report as prepared by the facility.

# Attachment 1

## BUS TESTING CERTIFICATION

The undersigned bidder [Contractor/Manufacturer] certifies that the vehicle model or vehicle models offered in this bid submission complies with 49 CFR Part 665.

A copy of the test report (for each bid ITEM) prepared by the Federal Transit Administration's (FTA) Altoona, Pennsylvania Bus Testing Center is attached to this certification and is a true and correct copy of the test report as prepared by the facility.

The undersigned understands that misrepresenting the testing status of a vehicle acquired with Federal financial assistance may subject the undersigned to civil penalties as outlined in the U.S. Department of Transportation's regulation on Program Fraud Civil Remedies, 49 CFR Part 31. In addition, the undersigned understands that FTA may suspend or debar a manufacturer under the procedures in 49 CFR Part 29.

Northwest Bus Sales, Inc.

Name of Bidder/Company Name

Tyler Todhunter

Type or print name

[Signature]

Signature of authorized representative

[Signature]

Signature of notary and SEAL

Date of Signature

09 14 2023



## Attachment 2

### PRE-AWARD CERTIFICATION FOR PROCUREMENT OF ROLLING STOCK (VENDOR)

#### PRE-AWARD AUDIT REQUIREMENTS

A recipient purchasing revenue service rolling stock with FTA funds must ensure that a pre-award audit under this part is complete before the recipient enters into a formal contract for the purchase of such rolling stock.

#### DESCRIPTION OF PRE-AWARD AUDIT

A pre-award audit under this part includes— (a) A Buy America certification; (b) A purchaser's requirements certification; and (c) Where appropriate, a manufacturer's Federal Motor Vehicle Safety certification information.

#### PRE-AWARD BUY AMERICA CERTIFICATION

For purposes of this part, a pre-award Buy America certification is a certification that the recipient keeps on file that:

- a. There is a letter from FTA which grants a waiver to the rolling stock to be purchased from the Buy America requirements under section 165(b) (1), (b)(2), or (b)(4) of the Surface Transportation Assistance Act of 1982, as amended; or
- b. The recipient is satisfied that the rolling stock to be purchased meets the requirements of section 165(a) or (b)(3) of the Surface Transportation Assistance Act of 1982, as amended, after having reviewed itself or through an audit prepared by someone other than the manufacturer or its agent documentation provided by the manufacturer which lists:
  1. The Component and subcomponent parts of the rolling stock that are produced in the United States is more than 60% for FY2016 and 2017, more than 65% for FY2018 and 2019, more than 70% for FY2020 of the cost of all components and subcomponents of the vehicle identified by the manufacturer; and
  2. The location of the final assembly must take place in the United States (49 CFR 661.11), including a description of the activities that will take place at the final assembly point and the cost of final assembly.

#### PRE-AWARD PURCHASERS REQUIREMENTS CERTIFICATION

For purposes of this part, a pre-award purchaser's requirements certification is a certification a recipient keeps on file that:

- a. The rolling stock the recipient is contracting for is the same product described in the purchaser's solicitation specification; and
- b. The proposed manufacturer is a responsible manufacturer with the capability to produce a vehicle that meets the recipient's specification set forth in the recipient's solicitation.

If buses or other rolling stock (including train control, communication, and traction power equipment) are being procured, the appropriate certificate as set forth below shall be completed and submitted by each bidder in accordance with the requirements in 49 CFR 661.13(b).

#### PRE-AWARD FMVSS COMPLIANCE CERTIFICATION

As required by Title 49 of the CFR, Part 663 – Subpart D, the recipient certifies that it received, at the pre-award stage, a copy of the manufacturers self-certification information stating that the buses will comply with the relevant Federal Motor Vehicle Safety Standards issued by the National Highway Traffic Safety Administration in Title 49 of the Code of Federal Regulations, Part 571.

Bidder or offeror Certificate of:

#### COMPLIANCE with Buy America and FMVSS Rolling Stock Requirements

As required by 49 CFR Part 663, the bidder or offeror hereby certifies that it will comply with the requirements of 49 U.S.C. 5323(j), and the applicable regulations of 49 CFR 661.11.

Company Northwest Bus Sales, Inc.

Name Tyler Todhunter Title Sales

Signature  Date 9/14/23

Bidder or offeror Certificate of:

#### NON-COMPLIANCE with Buy America and FMVSS Rolling Stock Requirements

As required by 49 CFR Part 663, the bidder or offeror hereby certifies that it cannot comply with the requirements of 49 U.S.C. 5323(j), but may qualify for an exception to the requirement consistent with 49 U.S.C. 5323(j)(2), as amended, and the applicable regulations in 49 CFR 661.7.

Company \_\_\_\_\_

Name \_\_\_\_\_ Title \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

# Attachment 3

## TRANSIT VEHICLE MANUFACTURER (TVM) CERTIFICATION

Pursuant to the provisions of Section 105(f) of the Surface Transportation Assistance Act of 1982, each bidder for this contract must certify that it has complied with the requirements of 49 CFR Part 26.49, regarding the participation of Disadvantaged Business Enterprises (DBE) in FTA assisted procurements of transit vehicles. Absent this certification, properly completed and signed, a bid shall be deemed non-responsive.

Certification:

I hereby certify, for the bidder named below, that it has complied with the provisions of 49 CFR Part 26.49 and that I am duly authorized by said bidder to make this certification.

Name of Bidder/Company *Northwest Bus Sales, Inc.*

Name Type or print *Tyler Toddhunter*

Signature of Authorized Representative \_\_\_\_\_

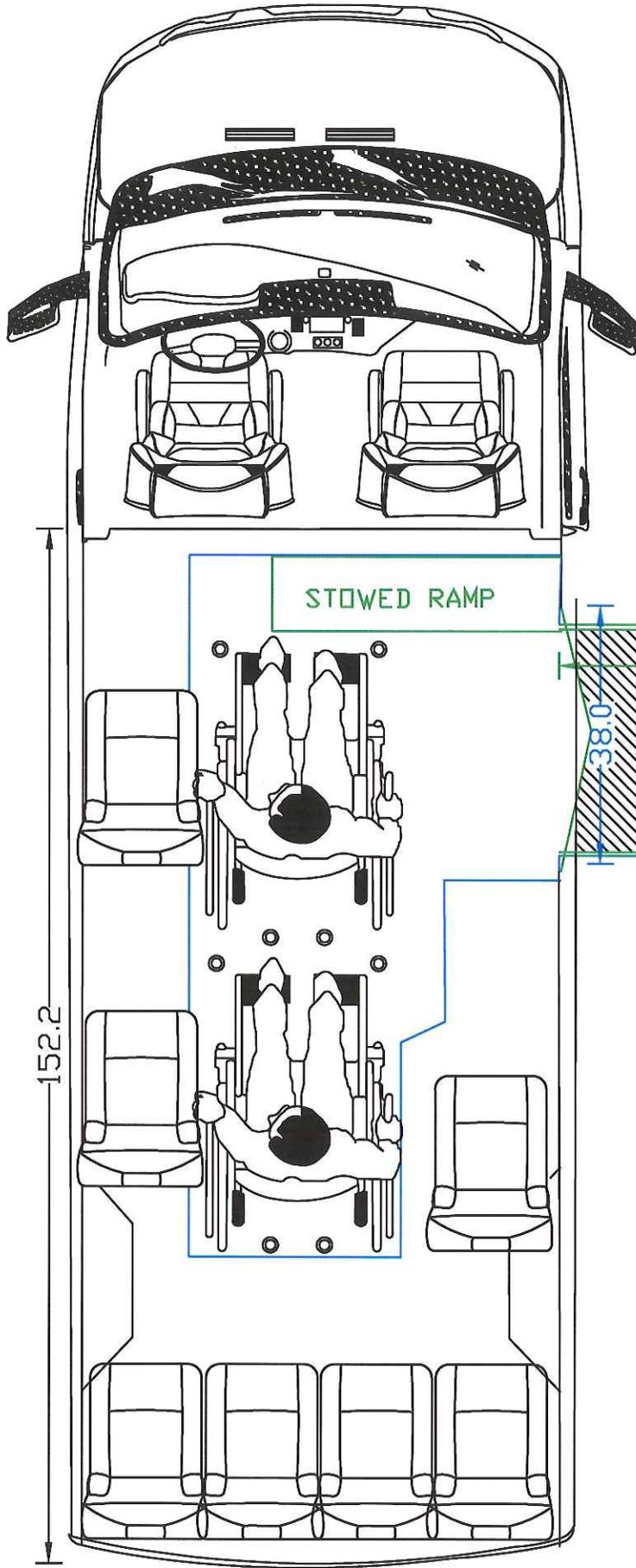
Date *09/14/23*

Signature of notary and SEAL *Ashley E Voigt*



# PRIME TIME SV FLOOR PLAN

RAM PROMASTER 3500 MT-1 MTS-309-2



NOTE: DIMENSIONS SHOWN DO NOT INCLUDE FLANGES

NOTE: DIMENSIONS SHOWN DO NOT INCLUDE FLANGES

THIS DRAWING AND THE INFORMATION CONTAINED THEREON ARE THE EXCLUSIVE PROPERTY OF PRIME TIME SV. IT SHALL NOT BE COPIED OR DUPLICATED IN ANY MANNER, NOR SHALL IT BE SUBMITTED TO OUTSIDE PARTIES FOR EXAMINATION WITHOUT OUR WRITTEN CONSENT. IT IS LOANED FOR USE WITH REFERENCE TO WORK UNDER CONTRACT WITH, OR PROPOSALS SUBMITTED BY PRIME TIME SV.

**COLOR KEY**  
 BLUE = LOWERED FLOOR FRAME  
 GREEN = CROSS MEMBERS (TBD)  
 RED = DEPLOYED RAMP FRAME  
 ORANGE = EXHAUST TUBING

DATE	ASSY #	PRIME TIME SV
3/1/2020		
CHKR	REL. DATE	NAME
		PROMASTER 3500 LF
SUPERCDES		SCALE
		DWG. NO.
DRAFTSMAN	BRAD M.	DISK NO.
		SHEET
		OF

**Prime-Time Specialty Vehicles, Inc.**  
 56616 Elk Park Dr.  
 Elkhart, IN 46516  
 USA

# QUOTATION

Quote Number: NWBS ProMaster MT-1  
 Quote Date: Jul 18, 2023  
 Page: 1

Voice: (574) 293-9191  
 Fax: (574) 293-3159

## ORDOT Base Spec

Drop Shipment

Quoted To:
Northwest Bus Sales 33207 Pacific Hwy S Federal Way, WA 98003

Customer ID	Good Thru	Payment Terms	Sales Rep
NW Bus Sales	8/17/23	C.O.D.	Brad Moore

Quantity	Item	Description		
		2023 Ram ProMaster 3500 159" Ext. Wheelbase High-Roof MT-1 MO-307-A VIN : TBD Exterior: White Interior: ABS Plastic Front Seats: Black Cloth Rear Seats: Black Vinyl		
1.00		Ram ProMaster 3500 MT-1 Base Package		
1.00		R11 Insulation		
1.00		ABS Plastic - Headliner		
1.00		ABS Plastic - Sidwalls		
1.00		Full Wiring Package		
1.00		Rear LED Lighting		
1.00		Pre-Wire for Two Way Radio at Passenger Seat		
1.00		Engine Under Hood Light		
1.00		REI or Equiv. Camera System w./ 5 Cameras, 1 Monitor, (2) 1TB HD		
1.00		MT-1 Bus Door		
1.00		MT-1 Full Lowered Floor		
1.00		Twin Air 5 Series Upgraded AC and Heat w./ Dual Codensors and Compressor		
1.00		Full Plywood Subfloor w./ Altro Vinyl Flooring		
1.00		Transpec E-Hatch		

**Prime-Time Specialty Vehicles, Inc.**  
 56616 Elk Park Dr.  
 Elkhart, IN 46516  
 USA

# QUOTATION

Quote Number: NWBS ProMaster MT-1  
 Quote Date: Jul 18, 2023  
 Page: 2

Voice: (574) 293-9191  
 Fax: (574) 293-3159

Drop Shipment

<b>Quoted To:</b>
Northwest Bus Sales 33207 Pacific Hwy S Federal Way, WA 98003

Customer ID	Good Thru	Payment Terms	Sales Rep
NW Bus Sales	8/17/23	C.O.D.	Brad Moore

Quantity	Item	Description		
8.00		Freedman GO-ES Single Fixed Seats w./ 3 Points		
2.00		QS Shoulder Belts on Driver Side		
2.00		QS Slide and Clicks		
1.00		ADA Interlock to Bus Door		
1.00		PSV Swing Away Ramp		
1.00		PSV Safety Kit (Back Up Beeper, First Aid, Fire Ext., Triangles, ADA, Alteration, Seat Belt Cutter)		
3.00		Seat Belt Extensions		
4.00		Yellow Stainless Steel Grab Bars at Bus Doors		
1.00		Driver Partition Barrier		
1.00		PSV Steel Running Boards w./ Powder Coat		

LOCHMANDY MOTOR SLS INC  
920 N NAPPANEE ST  
ELKHART, IN 465141248

Configuration Preview

Date Printed: 2023-08-10 10:08 AM  
Estimated Ship Date:

VIN:  
VON:

Quantity: 1  
Status: BA - Pending order  
FAN 1: 00HHF PrimeTime Specialty Vehicles,  
FAN 2:  
Client Code:  
Bid Number:  
PO Number: 22178

Sold to:  
LOCHMANDY MOTOR SLS INC (25055)  
920 N NAPPANEE ST  
ELKHART, IN 465141248

Ship to:  
LOCHMANDY MOTOR SLS INC (25055)  
920 N NAPPANEE ST  
ELKHART, IN 465141248

Vehicle: 2024 (VF3L17)

	Sales Code	Description
Model:	VF3L17	
Package:	22B	Customer Preferred Package 22B
	ERF	3.6L V6 24V VVT Engine
	DFH	9-Spd 948TE Auto Transmission
Paint/Seat/Trim:	PW7	Bright White Clear Coat
	APA	Monotone Paint
	*B7	Vinyl Bucket Seats
	-X9	Black
Options:	AJK	Convenience Group
	MDA	Front License Plate Bracket
	ATT	Power Group
	5N6	Easy Order
	4FM	Fleet Option Editor
	4FT	Fleet Sales Order
	142	Zone 42-Detroit

Non Equipment:

Commercial FAN:  
Discounts:  
Destination Fees:

Order Type: Fleet  
Scheduling Priority: 1-Sold Order  
Salesperson:  
Customer Name:  
Customer Address:  
USA

PSP Month/Week:  
Build Priority: 99

Instructions:

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

**ODOT PUBLIC TRANSIT VEHICLE PURCHASE**

Agency Name: Yamhill County Transit Area  
 Contact Person: Cynthia Thompson  
 Grant # 35090 and 35617  
 Phone No. 503-995-7965  
 11/13/2023

**STATE PRICE AGREEMENT RFQ COMPARISON FORM - LOWEST COST SELECTION**

Vehicle Useful Life Category: E1  
 No. of Vehicles To Be Purchased: 2  
 No. of Regular Seats: 8  
 No. of ADA Stations: 2  
 Required Specifications:  From RFQ (attach all RFQ's behind this form)  
 Other (Attach list or document)  
 Additional Preferred Options:  From RFQ (attach all RFQ's behind this form)  
 Other (Attach list or document)

**PRICES QUOTED FROM VENDORS (Insert Vendor Names in Columns Below):**

Requested Quotes	Vendor: NW Bus Sales	Vendor: Model/1	Vendor: Schetky NW Sales	Vendor:
Vehicle Make/Model Proposed:	Prime-Time Speciality Vehicles MT-1	BraunAbility ProMaster 3500	No Bid	
Vehicle Base Price:	\$ 145,972.00	\$ 97,626.00		
Cost of Required Specifications:	\$ 40,679.00	\$ 85,704.00		
Total Vehicle Cost With All Required Specifications:	\$ 186,651.00	\$ 183,330.00		
Cost of Additional Preferred Options (if any - enter zero if none):	\$ 150.00	\$ 120.00		
Total Vehicle Cost With Required Specifications and Preferred Options:	\$ 186,801.00	\$ 183,450.00		
Lowest Cost Vehicle Selected:	<input type="checkbox"/> Selected <input checked="" type="checkbox"/> Not Selected	<input checked="" type="checkbox"/> Selected <input type="checkbox"/> Not Selected	<input type="checkbox"/> Selected <input type="checkbox"/> Not Selected	<input type="checkbox"/> Selected <input type="checkbox"/> Not Selected
Comments:				

**AGENCY SIGNATURE (Required):**

Agency Representative (enter printed name and title below)  
 Cynthia Thompson  
 Phone No. / E-mail address (enter below)  
[thompsonc@co.yamhill.or.us](mailto:thompsonc@co.yamhill.or.us)

Signature of Agency Representative:  
 Date of Signature:



# Vehicle Purchase Order

Email Address for Confirmation \*

Purchase Order # \*

Show this number on all papers and shipments pertaining to this order.

Ordering Agency Name \*

Purchase Order

Date \*

Delivery Date (est.) \*

Purchase Method \*

## Vendor Information

Vendor Name \*

Vendor Contract Number

9465

Vendor Address

7197 S Tull Road  
Canby, OR 97013

Vendor Contact Name \*

Vendor Contact Phone

Office: (503) 226-3493  
x314  
Cell: (503) 936-4320

**Agency Information**

**Bill To Name and Address \***

Yamhill County  
800 NE 2nd Street  
McMinnville, Oregon 97128

**Agency Contact Name \***

Cynthia Thompson

**Agency Contact Phone \***

(503) 995-7965

**Ship To \***

Yamhill County Transit - Fleet  
800 NE 2nd Street  
McMinnville, Oregon 97128

**ODOT/RPTD Grant Agreement Number \***

35090

**Comments**

Also using grant 35617

**Vehicle Information**

Category *	Description (Make, Model, Fuel Type, and Length) *	Total Seats, Total ADA Stations *	Total Seats w/ADA deployed *	Quantity *	Base Price *	Vehicle Options *	Total Cost
⊗ E-1	2023 BraunAbility ProMaster 3500, 21' long, gas, low floor	9, 2	9	2	\$97,626.00	\$85,824.00	\$366,900.00
⊗		20, 2 eg					\$0.00
				2	\$97,626.00	\$85,824.00	<b>Grand Total:</b> \$366,900.00

**+ Add Item**

### Match Information

Match Source	Vehicle Match Amount
⊗	

**+ Add Vehicle**

### Total Match Amount

\$0.00

### 2.7.3 Mandatory purchase order language

This purchase is submitted pursuant to State of Oregon Solicitation no. **DASPS-2234-19** and price agreement no. **9465**. The price agreement including contract terms and conditions contained in the price agreement are hereby incorporated by reference and shall apply to this purchase and shall take precedence over all other conflicting terms and conditions, expressed or implied. Visit <https://oregonbuys.gov/bsol/> to access OregonBuys.

### Purchase Authorization

#### ⊗ Agency 1

By electronically signing below, you acknowledge that you are the agent authorized to complete the purchase order form.

Authorized Agent  
Printed Name \*

Authorized Agent Signature \*

x

draw type

Signature Date \*



**+ Add Agency**

Select your regional transit coordinator \*

Region 2A - Arla Miller



Submit

Save

## REQUEST FOR TRANSIT VEHICLE PRICE QUOTE (RFQ)

This is (check appropriate):

- Initial Request for Quote (from Requesting Agency to Vendors)  
Due Date: ~~October 27, 2023~~ **November 7, 2023**
- Response to RFQ (from Responding Vendor back to Requesting Agency)
- Grant Funded Purchase Grant Agreement Number: # 34342 (1) and 35397 (2)
- 

VENDOR (Business Name): Model1 Commercial Vehicles, Inc.

Vendor Contact Person: Ken Jarmer Phone: (503)936-4320

Email Address: kjarmer@model1.com Alt Phone: (503)226-3493 x314

Meets Buy America Standards (49 USC § 5323(j); 49 CFR part 661)

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### REQUESTING AGENCY INFORMATION

Agency: Yamhill County

Date: October 4, 2023

Contact Person: Cynthia Thompson

Phone: (503) 995-7965

Email Address: [Thompsonc@co.yamhill.or.us](mailto:Thompsonc@co.yamhill.or.us)

Agency Address: 535 NE 5<sup>th</sup> Street, McMinnville, Oregon 97128

***Kimberly Stanchfield from Knowledge In Mobility will be assisting with this purchase process. Send all questions, correspondence, RFQ submittals to both Kimberly at [Kimberly@KnowledgeInMobility.com](mailto:Kimberly@KnowledgeInMobility.com) and Cynthia Thompson as listed above.***

The above Agency, through its Public Transit program or public transit affiliate, is requesting price quotes from Oregon State Price Agreement Contract Vendors for the purchase of the following vehicle(s):

From (circle): Oregon State Price Agreement / Other No. of Vehicles Required: 3

PTD Vehicle Category (Check): (Please see PTD Vehicle Descriptions and Useful Life Standards)

Cat A  Cat B  Cat C  Cat D  Cat E 3 (select from 1 to 3)

Length (can be range): +/-20' Regular Seats: 4-5 ADA Stations/Tiedowns: 2

Fuel Type:  Gasoline  Diesel  Bio-fuel  Hybrid  CNG  Propane

High Floor  Low Floor Other Comment: \_\_\_\_\_

The general specification for vehicle is as follows:

A. VENDOR'S VEHICLE BASE PRICE INFORMATION	VEHICLE BASE PRICE
<b><i>This Section to be completed by Vendor</i></b>	<i>Enter base price from State Price Agreement below</i>
Vehicle Make/Model: 2023 BraunAbility Chrysler Voyager SE	
Length: Approximately 17'	
Fuel Type: Gasoline	
Floor: <input type="checkbox"/> High Floor <input checked="" type="checkbox"/> Low Floor Other:	
No. of Regular Passenger Seats: 4 + Driver	
No. of ADA Stations w/Tiedowns Desired: 2	
Other Special Note: ➤ This RFQ does not identify a camera system. Since it is a state base vehicle requirement, Model1 is including a 3-Camera DVR system from Safety Vision in the Cost of Required Options below. If a camera system is not wanted, a credit will be applied.	\$53,781

**B. VEHICLE REQUIRED SPECIFICATIONS**

<i>Requesting Agency completes Description column</i> <i>Vendor completes "Vendor Response" columns</i>	VENDOR RESPONSE
<i>Requesting Agency's Required Specifications Description</i>	<i>Vendor Suggestions (related to vehicle specs)</i>
1. At the end of the RFQ are 3 required certification attachments. Theses must be returned with the RFQ response. Failure to include will render your response non-responsive.	Attached.
2. All standard specs per State Price Agreement - please include a list of vendor provided standard specs with RFQ response including all chassis specs	The base unit would employ the 2023 model Voyager LX chassis and the conversion would include all standard items shown (unless replaced by optional equipment) on the attached brochure as well as the following bid equipment; Full Size Spare Tire mounted in Rear Hatch Area, (3) additional Keys and Fobs for a total of (5), Front License Plate Bracket, Rear Mud Flaps, (2) Belt Bags, (2) Sets of QRT 360 Tie Downs w/ Lap and Shoulder Belts, (2) OEM Seat Belt Ext., Q'Straint Lap Belt Ext., Safety Equipment includes; 10 Unit First Aid Kit, 5# Fire Ext., TriAngle Flare Kit, Body Fluid Clean Up Kit, Belt Cutter, 2-Way Radio Pre-Wire, Service Manual, USB Adaptor 12V, Decal – ADA Seating Notice, Decal – 2 Wheelchair Securement Locations, and Engine Block Heater.

3. Full body color exterior body paint color. Agency to provide color to successful vendor.	Provided. Painted locally.
4. Four-wheel power assisted, anti-lock brakes with ABS	Provided.
5. Anti-skid stability / electronic traction control with self-leveling heavy-duty, air-ride type or equivalent suspension system	The chassis OEM does not offer a load-leveling or air-ride suspension. The chassis comes with Touring suspension and will maintain 5 inches of ground clearance loaded.
6. Heavy-duty electronic 4-speed or 5-speed automatic transmission with overdrive or equivalent	Provided.
7. Full stainless steel exhaust system or equivalent	Provided.
8. 5 total seats, (3 rear + 2 front) with two ADA wheelchair stations – OEM cloth covered. NO middle folding seat	Provided. 3 <sup>rd</sup> Row 3-Person Bench Seat, ADA Position 2 <sup>nd</sup> Row (No Foldaway Seat) Removeable Co-Pilot Seat (2 <sup>nd</sup> ADA Position)
9. Power operated driver seat covered in grey cloth (or equivalent) with inboard armrest	Provided. Black Cloth.
10. Removable co-pilot seat covered in grey cloth	Provided. Black Cloth.
11. Manual swing ramp providing a minimum 30" usable width mounted in passenger side door	Provided.
12. Lowered floor from rear wall to rear axle	Provided.
13. Heavy-duty, non-skid commercial vinyl flooring preferred. No carpeting allowed.	Provided.
14. Cruise control with message center, tilt steering column with power steering	Provided.
15. Full size mounted spare tire (mount underneath or in rear compartment)	Provided.
16. Driver's side console with 12V powerpoint (2); USB Port(s) and either overhead console or front or side console storage for driver's gear	Provided.
17. Vinyl sunvisors (2)	Provided.
18. Tinted windows all around	Provided.
19. Back up alarm	Provided.
20. High-capacity fuel tank 20-gallon or equivalent	The conversion utilizes the OEM fuel tank which is 19-gallons.
21. Intermittent windshield wipers	Provided.
22. Front and rear license plate brackets with mounting frames	Provided.
23. Rear window washer-wiper and power defroster	Provided.

24. Heated, electrically controlled exterior mirrors, manually folding with turn signal indicators	Provided. NO integrated turn signals.											
25. Rear non-logo mud flaps	Provided.											
26. LED passenger door lights for ramp and passenger access – activated when door opens	Provided.											
27. Q-Straint QRT or equivalent auto retracting wheelchair tiedowns	Provided.											
28. Yamhill Couty exterior graphics prepared & installed by Gillespie Decals to agency specs.	Provided.											
29. ADA decals including priority seating	Provided.											
30. ADA-compliant park Interlock	Provided.											
31. Auxiliary wiring harnesses including fused circuits	Provided.											
32. Emergency rear hatch release	Provided.											
33. First aid kit, fire ext., body fluid kit – mounted in rear of van in storage area	Provided.											
34. Mount for Samsung Galaxy Tab E tablet mounted within driver's reach. Check with YCTA for placement. GPS Lockbox LCB locking cradle.	Provided.											
35. Three sets of chassis manuals including service and electrical manuals to be delivered with the van at time of delivery.	Provided manuals will be OEM Operator's Manual, Conversion Operator's, Service & Electrical Manuals.											
<p>36. Yamhill is contracting with <i>Connexionz</i> for Real Time Bus Tracking software. Vendor is required to purchase and install all hardware and software before delivery. All components will be tested by Yamhill before delivery acceptance.</p> <p>Please contact Brian Garrett at Connexionz for Yamhill's specific equipment needed.</p> <p>At a minimum:</p> <table border="1" data-bbox="212 1318 837 1753"> <thead> <tr> <th data-bbox="212 1318 837 1371">Description</th> </tr> </thead> <tbody> <tr> <td data-bbox="212 1377 837 1409">Medius G2, MultiMedia, Cellular RC7611 (USA)</td> </tr> <tr> <td data-bbox="212 1415 837 1446">8 Inch Rugged MDT Android 9.0 with High Brightness</td> </tr> <tr> <td data-bbox="212 1453 837 1484">RAM Mount - Kit</td> </tr> <tr> <td data-bbox="212 1491 837 1522">Hanover 120x8 Amber Internal LED sign</td> </tr> <tr> <td data-bbox="212 1528 837 1560">REI 20 Inch LCD Slimline Monitor 12/24V</td> </tr> <tr> <td data-bbox="212 1566 837 1598">Medius - Media License</td> </tr> <tr> <td data-bbox="212 1604 837 1635">Item Freight</td> </tr> <tr> <td data-bbox="212 1642 837 1673">Cabling - HDMI, Power, misc</td> </tr> <tr> <td data-bbox="212 1680 837 1711">J1708 Hanover Internal Sign Cable, 20ft (Licensed)</td> </tr> <tr> <td data-bbox="212 1717 837 1749">Pepwave MAX BR1 Mini with Cat 4 LTE Modem (AT&amp;T/Verizon/T-Mobile)</td> </tr> </tbody> </table> <p>Hugo Valdovinos  CNX Phone 1 (661) 877-8051  Direct 1 (213)807-9366  Mobile 1 (309)706-0174  Email hugo.valdovinos@connexionz.com</p>	Description	Medius G2, MultiMedia, Cellular RC7611 (USA)	8 Inch Rugged MDT Android 9.0 with High Brightness	RAM Mount - Kit	Hanover 120x8 Amber Internal LED sign	REI 20 Inch LCD Slimline Monitor 12/24V	Medius - Media License	Item Freight	Cabling - HDMI, Power, misc	J1708 Hanover Internal Sign Cable, 20ft (Licensed)	Pepwave MAX BR1 Mini with Cat 4 LTE Modem (AT&T/Verizon/T-Mobile)	<p>All Provided. Per Hugo.  <b>PER email revision 11/1/2023, only MDT/Tablet and MDT holder provided. Installed by Connexionz.</b></p>
Description												
Medius G2, MultiMedia, Cellular RC7611 (USA)												
8 Inch Rugged MDT Android 9.0 with High Brightness												
RAM Mount - Kit												
Hanover 120x8 Amber Internal LED sign												
REI 20 Inch LCD Slimline Monitor 12/24V												
Medius - Media License												
Item Freight												
Cabling - HDMI, Power, misc												
J1708 Hanover Internal Sign Cable, 20ft (Licensed)												
Pepwave MAX BR1 Mini with Cat 4 LTE Modem (AT&T/Verizon/T-Mobile)												

37. Estimated delivery date (mm/year)	~120 days from receipt of PO.
38. Total 5 keys (Fobs) per van	Provided.
<b>Subtotal Cost of Required Options:</b>	
	<del>\$71,693</del> <b>\$63,270</b>
<b>Total Vehicle Cost With All Required Options:</b>	
	<del>\$125,474</del> <b>\$117,051</b>
<b>Estimated Vehicle Privilege Tax (if billing to agency) – NOTE: ADA Modifications are exempt from tax.</b>	
	<del>\$595</del> <b>\$553</b>
<b>Total Vehicle Cost with All Required Options and tax:</b>	
	<del>\$126,069</del> <b>\$117,604</b>

**C. VEHICLE PREFERRED OPTIONS**

<b>Requesting Agency's Preferred Options Description</b>	<b>Included in Base Price? YES / NO</b>	<b>\$Additional Cost for Option\$ (or Note Not Available)</b>	<b>Vendor Suggestions (related to vehicle specs)</b>
1. Secondary charging system for Connexionz equipment and accessories. Agency wishes to avoid power issues during summer months when AC will be heavily used with ramp and MDT equipment. Include master power switch	No	N/A	At this time, we do not have an option for this on the minivan platform.
2. Kenwood NX-800-K Two Way Radio installed by Silke at Vendor location before delivery and programmed for YCTA fleet.	No	\$1,770	Silke states that the NX-820HGK is obsolete. They have quoted the NX-3820HGK-TR model for replacement
<b>Subtotal Cost of Preferred Options:</b>		<b>\$1,770</b>	

**Vendor's Signature:** Ken Jarmer **Date Sent:** November 7, 2023

**Vendor's Response Back to RFQ – Please sign and date your response here.**

Sample Floor plan (**Attach or cut-and-paste new plan here, or attach on back**)

See attached.

### **VENDOR INFORMATION**

Vendors are strongly encouraged to submit price quotes using the format provided. Vendors should specifically note if and how they meet the above specifications, and note any differences in what has been called out above, in their price quotes. This may be done on the form, or on an attached sheet. The vehicle(s) will be purchased with funding from the Oregon Department of Transportation, Public Transit Division and the Requesting Agency, and will follow applicable Federal and State procurement guidelines.

**Price Quote shall be submitted to the Requesting Agency contact person named on the first page on this form.**

**Price Quotes may be sent by U.S. Mail, emailed, or faxed to the addresses for Requesting Agency noted on page 1 of this form.**

### **VEHICLE SELECTION INFORMATION**

Selection of the vehicle and successful price quote will be based on:

- Lowest Cost With Required Specifications (*Lifecycle costs may be considered in price determination and may affect lowest bid determination*)**
- Best Value Determination (ODOT PTD pre-approval required.)**

## Carolina Rook

---

**From:** Todhunter, Tyler <tyler@nwbus.com>  
**Sent:** Monday, October 9, 2023 2:31 PM  
**To:** kimberly@knowledgeinmobility.com  
**Cc:** Welker, Chris; Goolsby, Rob; Cynthia Thompson; MILLER Arla; HEBERLEIN Joseph  
**Subject:** Re: New RFQ for Yamhill County - E3  
**Attachments:** image001.gif

Hi Kimberly,

We briefly discussed over the phone, but thought I would reply to the email as well. Unfortunately, we do not have any Category E3 vans on the contract. Thank you for your consideration.

Tyler

On Wed, Oct 4, 2023 at 12:03 PM <[kimberly@knowledgeinmobility.com](mailto:kimberly@knowledgeinmobility.com)> wrote:



Good afternoon.

Please find attached and RFQ for Yamhill County for E3 vans. Please let me know if you have any questions.

Thank you in advance for your time and attention to this RFQ.

*Kimberly*

Kimberly Stanchfield

Knowledge In Mobility (K.I.M.)

Transit Vehicle Consultation/Inspections

(503) 860-7286

[Kimberly@KnowledgeInMobility.com](mailto:Kimberly@KnowledgeInMobility.com)

*"A veteran – wheather active duty, discharged, retired or reserve – is someone who,  
at one point in his or her life, wrote a blank check made payable to the United State of  
America for an amount up to and including his or her life"*

--

Tyler Todhunter

**[Northwest Bus Sales, Inc.](#)**

33207 Pacific Hwy S, Federal Way, WA 98003

(206) 786-9244 best

(800) 231-7099 toll free

(253) 841-9997 office

(253) 845-9384 fax

[tyler@nwbus.com](mailto:tyler@nwbus.com)

[www.nwbus.com](http://www.nwbus.com)

**ODOT PUBLIC TRANSIT VEHICLE PURCHASE**

Agency Name: Yamhill County Transit Area	Contact Person: Cynthia Thompson
Grant Agreement No. 34342 35397	Phone No. 503-995-7965
Date: 10/26/2023	

**STATE PRICE AGREEMENT RFQ COMPARISON FORM - LOWEST COST SELECTION**

Vehicle Useful Life Category: E-3	No. of Vehicles To Be Purchased: 3	No. of Regular Seats: 4-5	No. of ADA Stations: 2
Required Specifications:	<input checked="" type="checkbox"/> From RFQ (attach all RFQ's behind this form) <input type="checkbox"/> Other (Attach list or document)		
Additional Preferred Options:	<input checked="" type="checkbox"/> From RFQ (attach all RFQ's behind this form) <input type="checkbox"/> Other (Attach list or document)		

**PRICES QUOTED FROM VENDORS (Insert Vendor Names in Columns Below):**

Requested Quotes	Vendor: Schetky NW Sales	Vendor: Model1	Vendor: NW Bus Sales	Vendor:
Vehicle Make/Model Proposed:	No Bid	2023 BraunAbility Chrysler Voyager SE	No Bid	
Vehicle Base Price:		53,781		
Cost of Required Specifications:		63823		
Total Vehicle Cost With All Required Specifications:	\$0	\$117,604	\$0	\$0
Cost of Additional Preferred Options (if any - enter zero if none):	\$0			
Total Vehicle Cost With Required Specifications and Preferred Options:	\$0	\$117,604	\$0	\$0
Lowest Cost Vehicle Selected:	<input type="checkbox"/> Selected <input checked="" type="checkbox"/> Not Selected	<input checked="" type="checkbox"/> Selected <input type="checkbox"/> Not Selected	<input type="checkbox"/> Selected <input checked="" type="checkbox"/> Not Selected	<input type="checkbox"/> Selected <input type="checkbox"/> Not Selected

**AGENCY SIGNATURE (Required):**

Agency Representative (enter printed name and title below)	Phone No. / E-mail address (enter below)
Cynthia Thompson	<a href="mailto:thompsonc@co.yamhill.or.us">thompsonc@co.yamhill.or.us</a>
Signature of Agency Representative:	Date of Signature:

## Carolina Rook

---

**From:** Kevin Mansfield <kevinm@schetkynw.com>  
**Sent:** Thursday, October 26, 2023 3:32 PM  
**To:** Cynthia Thompson  
**Cc:** Knowledge  
**Subject:** Yamhill County RFQ Cat E 3

Ms. Thompson,

It is with deep regret that we will not have a response to your RFI for three (3) Cat E 3 Low Floor units.

Schetky does not have anything on the Current Oregon State Price agreement to offer.

Thank you.

**Kevin Mansfield**  
Sales Manager  
Schetky Bus & Van Sales  
America's Bus Dealer®  
Est. 1942

Office 623.478.1920  
Cell 480.818.0708  
Email [kevinm@schetkynw.com](mailto:kevinm@schetkynw.com)  
Website [www.schetkynw.com](http://www.schetkynw.com)



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# Vehicle Purchase Order

Email Address for Confirmation \*

thompsonc@co.yamhill.or.us

Purchase Order # \*

Show this number on all papers and shipments pertaining to this order.

Ordering Agency Name \*

Yamhill County

Purchase Order Date \*

11/15/2023

Delivery Date (est.) \*

4/18/2024

Purchase Method \*

State Price Agreement

## Vendor Information

Vendor Name \*

Model 1 Commercial Vehicles

Vendor Contract Number

9465

Vendor Address

7197 S Tull Road  
Canby, OR 97013

Vendor Contact Name \*

Ken Jarmer

Vendor Contact Phone

Office: (503) 226-3493  
x314  
Cell: (503) 936-4320

### Agency Information

**Bill To Name and Address \***

Yamhill County  
800 NE 2nd Street  
McMinnville, Oregon 97128

**Agency Contact Name \***

Cynthia Thompson

**Agency Contact Phone \***

(503) 995-7965

**Ship To \***

Yamhill County  
800 NE 2nd Street  
McMinnville, Oregon 97128

**ODOT/RPTD Grant Agreement Number \***

35397

**Comments**

Also using Grant 34342 for third van

### Vehicle Information

Category *	Description (Make, Model, Fuel Type, and Length) *	Total Seats, Total ADA Stations *	Total Seats w/ADA deployed *	Quantity *	Base Price *	Vehicle Options *	Total Cost
⊗ E-3	2023 BraunAbility Chrysler Voyager LX, gas	4, 2	3	3	\$53,781.00	\$63,823.00	\$352,812.00
				3	\$53,781.00	\$63,823.00	<b>Grand Total:</b> \$352,812.00

**+ Add Item**

### Match Information

Match Source	Vehicle Match Amount
⊗	

**+ Add Vehicle**

### Total Match Amount

\$0.00

### 2.7.3 Mandatory purchase order language

This purchase is submitted pursuant to State of Oregon Solicitation no. **DASPS-2234-19** and price agreement no. **9465**. The price agreement including contract terms and conditions contained in the price agreement are hereby incorporated by reference and shall apply to this purchase and shall take precedence over all other conflicting terms and conditions, expressed or implied. Visit <https://oregonbuys.gov/bsol> to access OregonBuys.

### Purchase Authorization

#### ⊗ Agency 1

By electronically signing below, you acknowledge that you are the agent authorized to complete the purchase order form.

Authorized Agent  
Printed Name \*

Authorized Agent Signature \*

⊗

---

draw type

Signature Date \*



**+ Add Agency**

Select your regional transit coordinator \*

Region 2A - Arla Miller 

**Submit**

**Save**



**TO:** Yamhill County Board of Commissioners

**FROM:** Cynthia Thompson, Transit Manager

**Cc:** Ken Huffer, Carolina Rook, Christian Boenisch, Nicole Necas

**DATE:** August 25, 2023

**Re:** Grant Agreements 34342 and 35397

---

**Yamhill County Transit Action Items for Yamhill County Board of Commissioners  
August 31, 2023**

---

**#1 Project Description:**

Amendment #3 Grant Agreement 34342- modifications to scope, style of vehicles and terms of agreement through June 30, 2026.

**# 1 Board Action Requested**

Staff recommends Board approval of grant agreement 34342 amendment #3 and extend the terms of the agreement through June 30, 2026, and authorize County Counsel to finalize the agreement.

---

**# 1 Background Info:**

Yamhill County Transit received an ODOT grant agreement 34342 for \$999,969. in 5339 federal funds and the Board approved the agreement July 16, 2020, Board Order 20-228. The grant was amended twice to extend the terms of the agreement through June 2023 due to cancellation of the order for the four (4) Category C buses by the manufacturer due to chassis shortage. The original grant was to purchase four (4) category C, 200,000-mile, 7-year useful life buses and one (1) category A, 500,000 mile, 12-year useful life bus. The Category A bus was delivered in 2021 and is in service.

After much deliberation and negotiations with ODOT and the Federal Transit Administration it was approved by FTA and ODOT to modify the scope of work to change the quantity and style of the remaining vehicles authorized in the original grant and to extend the terms of the agreement through June 30, 2026.

A copy of the amendment and a letter sent to FTA regarding this issue is attached for additional background.



This grant amendment will allow YCT to purchase the following.

- One (1) Category A coach, useful life -12 years or 500,000 miles, approximately length 30-35 feet, 30 + seats and two ADA wheelchair stations.
- One (1) Category E Van, useful life 4 years or 100,000 miles, approximate length 20 feet, 5 – 10 seats and two ADA wheelchair stations.

Below is a summary of the revised budget included in Amendment #3 for the vehicles. Item #1 is the bus that was delivered in 2022. Items #2 YCT will conduct request for bids and order as soon as possible for delivery before June 2026.

**Project Description/Statement of Work**

<b>Project Title: 5339 Yamhill County 34342</b>				
<i>Vehicle Replacement</i>				
<b>P-19-3317-01 Item #1: Bus &lt; 30ft</b>				
	Total	Grant Amount	Local Match	Match Type(s)
	\$376,451.00	\$319,983.00	\$56,468.00	State
<b>P-19-3317-01 Item #2: Bus STD 40ft</b>				
	\$623,145.00	\$529,673.00	\$93,472.00	State
<b>P-19-3317-02 Item #2: Vans</b>				
	\$176,839.00	\$150,313.00	\$26,526.00	State
<b>Sub Total</b>	<b>\$1,176,435.00</b>	<b>\$999,969.00</b>	<b>\$176,466.00</b>	
<b>Grand Total</b>	<b>\$1,176,435.00</b>	<b>\$999,969.00</b>	<b>\$176,466.00</b>	

Staff recommends approval of this amendment to extend the terms through June 30, 2026. A copy of amendment #3 is attached.



**#2 Project Description:**

Approve grant agreement 35397 federal 5339 funds to purchase vehicles for Yamhill County Transit. Grant amount is \$1,050,000.00, match \$185,294.00, Total Project: \$1,235,294.00. Terms of the agreement are June 29, 2023- June 30, 2027.

**# 2 Board Action Requested**

Staff recommends Board approval of the federal 5339 grant agreement 35397 for \$1,050,000 in grant funds + match to purchase 2 vans and two buses by June 30, 2027, and authorize County Counsel to finalize the agreement.

---

**#2 Background Info:**

Yamhill County Transit staff applied for 5339 grant funds April 30, 2022. The Board approved the submittal of the application on 4/28/22 BO 22-139. The original application requested \$1,050,000 in grant funds + match to purchase four (4) mini-vans and four (4) mid-size buses.

Due to the supply chain and chassis shortage YCT requested a change to the quantity and style of the vehicles before ODOT prepared the grant agreement. ODOT initially denied this change. The Transit Manager sent letters to representatives in Congress and to the Region 10 FTA administrator in June 2023. *(FTA letter attached)*. YCT received notification from ODOT in July that FTA authorized ODOT Rail and Public Transit Division to make the modifications from the original request. The attached agreement reflects these changes. YCT will purchase two (2) Cat E vans 4 year/100K miles and two (2) Cat A buses 12 year/500K miles. The overall grant budget remains the same. \$1,050,000 + match. The match funds for both 34342 and 35397 will be paid for using STIF Formula funds and these funds were approved as part of the 23-25 STIF plan.

Staff recommends approval of this grant agreement 35397.



2050 NE Lafayette Ave. Suite C  
McMinnville, Oregon 97128  
503-474-4900 or 503-538-7433  
www.ycbus.org

June 27, 2023

Dear Ms. Fletcher,

I appreciate your support of public transit especially in rural Oregon over the course of your career. I am very concerned about some challenges facing rural transit agencies as it relates to procuring new buses.

Since the pandemic transit agencies are recovering and ridership is returning slowly. It is still a significant challenge to find qualified workers and to procure buses so the transit agencies can ensure they have a fleet in a state of good repair and can provide the services needed by the residents.

I am writing to request your support and ask permission to amend two federal 5339 grants for Yamhill County Transit (YCT). Yamhill County Transit requested changes to vehicle style and quantity due to the supply chain issues. This request was made to the Oregon Department of Transportation Rail and Public Transit Division as the direct recipient of these 5339 funds.

ODOT indicated they asked the Federal Transit Administration for the changes shown below and FTA said no because the 5339 funds are discretionary funds, and the agreements cannot be changed. Yet, the changes shown below under Amendment #2 are only requested because there is no other choice due to supply chain issues and lack of chassis availability and cost increases all of which are out of the control of Yamhill County Transit.

**34342 Grant amendment #2 request** -extend expiration date to June 30, 2026 (due to supply chain issues) The expiration date must change, and the quantity of buses and style of buses need to change to provide the appropriate bus for the services YCT provides considering the buses originally requested are not available.

YCT requests change of vehicle type from original request for four (4) 7-year 200K buses to **one (1) bus with useful life of 12 years, 500,000 miles and one (1) van useful life of 4-years and 100,000 miles.**

### **34342 Grant Background**

5339 Grant 34342 original grant agreement:

July 1, 2020 – June 30, 2022

- One (1) Cat A 12 year, 500K bus and four (4) mid-size buses 7-year 200K mid-size buses
- Purchase Order to Schekty NW Bus Sales for four (4) 7-year 200K mid-size buses- ordered on 11-4-2021
- Purchase Order for one (1) Gillig bus from Complete Coach Works ordered on 11/4/2021
- Gillig bus Cat A 12 year, 500,000 bus delivered to YCT in September 2022.
- September 23, 2022, received letter from Ford and Forest River indicating mid-size bus chassis shortage and price increase to 2023 pricing (approximately 60% cost increase)
- Received notice from Schekty NW that Forest River would not be making the mid-size low floor buses YCT ordered. Cancelled order on 01-09-2023

July 1, 2021- June 30, 2023, amendment #1 extend expiration date to June 30, 2023. Due to supply chain issues.

### **35397 5339 (b) Grant Application**

YCT requested the agreement be **modified to procure two (2) buses with useful life of 12-year or 500,000 miles and two (2) mini-vans with useful life of 4 year 100,000 miles.**

### **Background 35397 5339 (b) grant**

The grant application submitted on 4/30/2022 requested funds to purchase four (4) mini-vans useful life of four-year or 100,000 miles and four (4) mid-size buses with useful life of 7-years or 200,000 miles.

Grant Agreement 35397 draft received by YCT from ODOT on June 15<sup>th</sup>. This agreement has not been approved by YCT or ODOT. The draft agreement project description states purchase four (4) vehicles with useful life of 4 years and 100,000 miles and purchase four (4) vehicles with 5 year and 150,000-mile useful life. This is not correct, because YCT did not ask for a 5-year 150,000-mile bus in the grant application. In addition, the amount of the grant is incorrect on the draft agreement.



2050 NE Lafayette Ave. Suite C  
McMinnville, Oregon 97128  
503-474-4900 or 503-538-7433  
[www.ycbus.org](http://www.ycbus.org)

## **BACKGROUND**

It may be helpful to share some background and examples from Yamhill County Transit (YCT) to better understand the request above. I imagine similar stories are being experienced by many Oregon transit systems. As mentioned above Yamhill County Transit received a letter from one of our bus vendors, Schekty NW Bus Sales that an order placed November 14, 2021, was canceled by the manufacturer. There is a semi-conductor and chassis shortage. Although I have heard from a few trusted colleagues in the industry, yet I have no written proof, that Forest River essentially purchased all the mid-size bus manufacturer's and could get more money for the chassis from the RV industry than from transit, so all the available chassis' s were going to that market. They also were not interested in continuing manufacturing or modifying the vehicles for low floor ramp access. I recently learned there is new information so things may have changed but still not promising for the transit industry.

Separate from my specific request to allow the two grants to be modified I would like to suggest something for the future of the transit industry as it relates to the mid-size lift and low-floor bus market. The transit industry and especially the rural transit market is so small and has no ability to influence the supply of chassis's. Especially now with one very large manufacturer, Forest River. There may need to be federal civil rights requirements placed on the bus manufacturers to provide a minimum percentage of chassis's to rural transit providers. I believe it is an ADA and a civil rights issue. The mid-size "cutaway" style bus is the workhorse of most rural transit systems. I have spent my entire thirty-year career working on establishing policies at the agencies I have worked with for low-floor equal access transit vehicles. There were only a few manufacturers committed to building low-floor ramp access mid-size buses and now Forest River purchased them and are not building any more. In addition, the mid-size bus is typically used for demand response and for fixed route and is more cost efficient for smaller agencies to have a vehicle that can cross over from one type of service to another. The larger systems like TriMet or Cherriots can afford to have separate fleets for fixed route and demand response.

Yamhill County Transit invested in developing a comprehensive Transit Development Plan which includes a policy for the YCT fleet to be accessible and all buses/vans/etc. low-floor ramp access vehicles. This will not be possible without changing the style of vehicle as requested above. Once the electric vehicles are through Altoona testing there may be a few more options for low floor mid-size buses. But until then, the fact rural agencies can only purchase vans or larger buses or wait for years for the limited mid-size lift buses to be available is a problem. This will cost smaller agencies more money, be less efficient, and result in a ride that is not as comfortable or equitable for our riders with disabilities.



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After learning of the supply chain issues, the increased costs and delays, I spent a significant amount of time researching vehicles that are available and can be delivered within the next two years or less. I also was looking for vehicles of the limited choices available that YCT could procure that will work well for the services we provide. YCT has commuter routes, local fixed routes, demand response services for the general public and ADA paratransit services. YCT provides service throughout Yamhill County, a 750 square mile area with ten cities and the Grand Ronde tribe.

After considerable thought and conversations with staff, vendors, experts in the field, and County leadership. The decision was made to change the style of vehicle YCT typically uses on local fixed routes from a mid-size "cutaway" style bus to a thirty-foot coach- a Gillig style bus. This style of bus has a useful life of 12 years or 500,000 miles and more importantly, it meets YCT's low-floor policy included in the Transit Development Plan adopted in 2018. In addition, the buses are available within the timeframe of under 18 months. The decision was also made to purchase mini-vans and a few nine passenger vans for the demand response service. The nine passenger vans are not as flexible as the mid-size cutaways so they can't be used on fixed route and on dial-a-ride, but it is the best possible option now. YCT does not have a facility so procuring electric and alternative fuel vehicles is more difficult. YCT found one style of mid-size electric bus that we can procure with non-federal funding to assist with the local route demands. All the electric options YCT explored found the turnaround time to be significant because the buses have not completed Altoona testing. I was told it could take 3 or more years. There may need to be changes made to some of the Buy-America rules if innovation and alternative fuel fleets are the priority and even for the standard transit fleet. The smaller bus options are very limited.

I apologize for the length of this letter, and I am sure you are very busy with many other pressing matters. Yet, if there is anything you can do to assist Yamhill County Transit and allow the amendments to these two grants to change the quantity and style and expiration of the agreements we will be forever grateful.

Respectfully,

*Cynthia*

Cynthia Thompson  
Transit Manager  
Yamhill County Transit  
535 NE Fifth Street  
McMinnville, Oregon 97128  
[thompsonc@co.yamhill.or.us](mailto:thompsonc@co.yamhill.or.us) 503-474-4910

B.O. 23-445  
Exhibit "A"