

BOARD ORDERS AND MINUTES
IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON
FOR THE COUNTY OF YAMHILL
SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY ("the Board") sat for the transaction of county business in combined session on September 28, 2023, at 10:00 a.m. in Room 32 of the Yamhill County courthouse, and in a virtual meeting via Zoom, Commissioners Lindsay Berschauer, Kit Johnston, and Mary Starrett being present.

Also present were Ken Huffer, County Administrator; Christian Boenisch, County Counsel; Jodi Gollehon, Assistant County Counsel II; Keri Hinton, County Clerk; Tim Svenson, Sheriff; Lindsey Manfrin, Health and Human Service Director; and Carolina Rook, BOC Staff. Nohely Barajas-Montalvo, Legal Assistant, participated via Zoom.

Guests: Bubba and Bruno Quanquin. Lee Schrepel participated via Zoom.

Welcome! Thank you for attending today's meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda, you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any item, please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak. NEW – Public participation also includes the ability to attend Formal Session via Zoom. For attendees that are attending the meeting via Zoom, the Chair will ask if any Zoom attendees wish to provide public comment in same manner as provided above. At that time, attendees will be asked to use the "raise hand" function in Zoom and staff will unmute the participant. Meetings will also continue to be available for view via a live stream on the Commissioners' You Tube channel. Written public comments may be submitted via email at [cocinfo@co.yamhill.or.us](mailto:bocinfo@co.yamhill.or.us).

A. CALL TO ORDER: Commissioner Berschauer called the meeting to order at 10:00 a.m.

B. FLAG SALUTE

C. CALENDAR SESSION: This time is reserved for the review of the commissioners' joint schedule (if needed).

The Commissioners reviewed the joint schedule for the week of October 2 – October 8, 2023. No other county business was discussed.

D. PUBLIC COMMENT: This time period is reserved for public comment on any topic other than: 1) agenda items, 2) A quasi-judicial land use matter, or 3) a topic scheduled for public hearing. The Chair may limit the length of individual comments.

Public comments were received via email regarding the use of election machines.

E. DEPARTMENT UPDATES:

a. Health & Human Services (HHS) – Lindsey Manfrin

Director Lindsey Manfrin provided an update to the Board. Some highlights included: the expansion of the mobile crisis team; drug and alcohol treatment services have seen a decrease in adult individuals seeking treatment but noted an increase for the youth population; and the syringe exchange program increased operation hours allowing additional time for the staff to address wound care and triage transmitted diseases. Ms. Manfrin also shared that the Ambulance Service Area plan will most likely be submitted for Board consideration in December. Lastly, she shared with the Board that HHS and Yamhill Communications Agency (YCOM) are working to streamline the notification process to better identify the types of calls they receive.

F. WORK SESSION: This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session – None.

G. CONSENT AGENDA: None.

H. OLD BUSINESS:

1. B.O. 23-369 - Second reading in consideration of approval of an Ordinance in the matter of the Newberg Urban Reserve Area Expansion and amending the Yamhill County Comprehensive Plan; adopting findings; setting the effective date. *[1st reading of the Ordinance by title only was held on September 14, 2023].*

Commissioner Berschauer moved approval of item H1. The motion passed, Commissioners Berschauer and Johnston voting aye, Commissioner Starrett voting nay. Christian Boenisch clarified the Ordinance will take effect 90 days from adoption (September 28, 2023).

Note: At the request of the Commissioner Starrett, item I2 was moved up on the agenda. See I2 for action taken.

2. Discussion regarding the potential closure of High Heaven Road gate. *[Continued from September 21, 2023.]*

Commissioner Berschauer shared that former Commissioner Casey Kulla will provide an update to Board on October 19th regarding the proposed mountain bike park. Commissioner Berschauer also noted she and staff are working on options to increase rural law enforcement, gate modifications at High Heaven Road and communication for residents is tentatively scheduled to be completed prior to December.

Bruno Quanquin offered to help with any of the administrative needs. He also shared that a mass mailing was distributed to Ball Bearing Hill and Panther Creek residents inviting them to perform their own research on the proposed bike park.

Discussion of item H2 will be continued to October 5, 2023. No action was taken.

I. OTHER BUSINESS (Add-ons and non-consent items):

1. **B.O. 23-370** - Consideration of approval to expand the Yamhill County Fair Board from 5 to 7 members per ORS 565.210(2).

Commissioner Kit Johnston moved approval of item I1. The motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye.

2. **B.O. 23- 371** - Consideration of the approval of an intergovernmental agreement between Yamhill County and Washington County for the care and housing of Washington County Adults-In-Custody (AIC's) in the Yamhill County Correctional Facility, at the daily rate of \$98.00 per day, per AIC, effective September 30, 2023 through June 30, 2024.

The Board discussed the cost of AIC care and options to recoup the cost associated with the emergency care services. Sheriff Svenson provided the following details: the current contract covers standard care and the daily rate is based on a daily average; the average rate is lower compared to other counties and the rate would stay the same regardless of the occupancy load; the average cost for staff is \$6,000 per day; the contract language changed from a minimum of 15 individuals per day, to up to 15 individuals per day; AIC's transferred from Washington County to Yamhill County will be transferred back to Washington County for their release; and if an emergency arises Yamhill County has the authority to send an AIC to the hospital. Commissioner Johnston requested staff to provide more details about the coverage cost on additional risks.

After discussion, Commissioner Berschauer moved approval of Item I2. The motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye.

3. **B.O. 23-372** -Consideration of approval to amend the Clerk's Fee Schedule, effective October 1, 2023.

County Clerk Keri Hinton reviewed the proposed amended fee schedule and noted that some of the fees had not been updated in 20 years. Commissioner Berschauer moved approval of Item I3. The motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye.

J. PUBLIC HEARINGS: None.

THE RECORDS FOR PUBLIC HEARINGS CAN BE FOUND AT: <https://www.co.yamhill.or.us/content/public-hearing-notices>

K. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to the county's website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at bocinfo@co.yamhill.or.us

3. Electronic versions of all meeting agendas and meeting information packets can be found at the county's website: <https://www.co.yamhill.or.us/meetings>

Following Commissioner announcements, the meeting adjourned at 11:47 a.m.

Nicole Necas
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS


Chair LINDSAY BERSCHAUER


Commissioner KIT JOHNSTON


Commissioner MARY STARRETT

Accepted by Yamhill County
Board of Commissioners on
2/22/24 by Board Order
24-46


LB KJ MS