## Yamhill County - Request for Board Action to Transfer Appropriation Authority and Funds

Transfer: Appropriation Authority Only ☐
Appropriation Authority & Funds ■

To: County Budget Officer
The following request for transfer of appropriation authority and/or funds is necessary.

| Transfer From: | Transfer To: |
|---|---|
| Appropriation authority 440-1030027-82001 ($160,000) | 440-1020016-47900 $100,000 |
| | 440-1020016-61102 $5,000 |
| | 440-1020016-61103 $35,000 |
| | 440-1020016-67002 $20,000 |
| Funds 440-1030027-38014 ($200,000) | 440-1020016-38014 $200,000 |

Reason for Transfer:
Transfer $160,000 of appropriation authority and $200,000 of funds from the Capital Improvements Fund to the Facilities and Maintenance Fund for unanticipated expenses including increases to materials and supplies, service providers costs, utilities, and personnel costs. Additionally, this to reflect Facilities and Maintenance staff's level of involvement in performing, facilitating, and managing facility related capital projects for the County on a whole. This is also reflected in the budget moving forward as the Capital Improvement Fund for FY25 now includes 0.3 FTE of the Facilities Manager position and 0.1 FTE of an Administrative Office Specialist.

Administration
Originator

To: Board of Commissioners
From: Budget Officer

■ Sufficient funds available
☐ Insufficient Funds. Requires transfer of $_____ from other sources.

Remarks:

6/27/24
Date

Budget Officer

**In The Board of Commissioners Yamhill County Oregon**

**Resolution**

In the Matter of the Request
for Transfer of Funds

**Be it RESOLVED that the foregoing request for transfer of funds be [✓] Approved [ ] Denied**

Lindsay Beradditure

Kit Johnston

Yamhill County Commissioners

Accepted by Yamhill County
Board of Commissioners on
6/27/24 by Board Order
# 24-185.

**Note:** Use this form only for requests that must be approved by the Board of Commissioners. This includes transfers from contingencies, movement of appropriation authority within funds, and moving dollars from the General Fund to other funds. Please print this form on **BLUE** paper.