



<b>WORKING TITLE:</b> VEGETATION MANAGEMENT TECHNICIAN	<b>CLASSIFICATION:</b> PROGRAM COORDINATOR
<b>DEPARTMENT:</b> PUBLIC WORKS	<b>DIVISION:</b> PUBLIC WORKS
<b>PAY RANGE:</b> OPEU 16	<b>FLSA CATEGORY:</b> NON-EXEMPT
<b>PHYSICAL REQUIREMENTS:</b> ATTACHED	<b>WORKERS COMP CODE:</b> 5506
<b>PPE:</b> PER WORK LOCATION	<b>REVISION DATE:</b> AUGUST 2023

**JOB DESCRIPTION**

***GENERAL STATEMENT OF DUTIES:***

Assists in the development, implementation, coordination, performance, and monitoring of a variety of work activities associated with the County’s vegetation management plan.

***SUPERVISION RECEIVED:***

Works under the supervision of the Vegetation Management Supervisor and/or Road Division Manager.

***SUPERVISION EXERCISED:***

May exercise occasional technical and/or functional supervision over assigned staff.

**DUTIES AND RESPONSIBILITIES INCLUDE ESSENTIAL FUNCTIONS OF POSITIONS ASSIGNED TO THIS CLASSIFICATION. DEPENDING ON ASSIGNMENT, THE EMPLOYEE MAY PERFORM A COMBINATION OF SOME OR ALL OF THE FOLLOWING DUTIES:**

- Maintains and operates spray equipment and other implements of vegetation management.
- Performs a variety of roadside vegetation control activities.
- Assists in developing, implementing, and modifying County best practices and vegetation management plans.
- Attends meetings and participates in discussions with committees and/or groups associated with vegetation management.
- Prepares plans, summaries, and reports.
- Maintains all certifications and licensing as required by the position.
- Maintains all required application records.

**JOB SPECIFICATION**

**KNOWLEDGE OF:**

- Various weed species and proper materials, methods and techniques required for vegetation management.
- Rules and regulations regarding pesticide application, storage, mixing, use and disposal of materials for use in vegetation management in the State of Oregon, and under federal

law where applicable.

- Operation and maintenance of motorized equipment, with emphasis on equipment used for managing vegetation.
- Identifying native, protected, and pollinator plants and preservation techniques and requirements.
- Noxious/invasive plants and weed control techniques.

**SKILL IN:**

- Interpersonal communication and observation techniques.
- Operating hand tools and instructing others in safe operation of tools.
- Use of materials and hand tools used in park maintenance and construction.
- Operating equipment safely under varying conditions, specifically equipment used in vegetation management.
- Creating and presenting plans, summaries, and reports.
- Using GIS-guided systems and equipment.
- Public relations and outreach specifically centered around education.
- Microsoft Office tools including Word, Excel, Power Point, and other entry-level computer software.

**ABILITY TO:**

- Communicate and list effectively, both verbally and in writing.
- Professionally and maturely resolve conflicts as necessary.
- Work out-of-doors in all weather conditions.
- Perform manual labor.
- Work flexible hours, including weekends.
- Understand and follow written and oral instructions.
- Establish and maintain effective working relationships with clients, justice agency personnel, members of public and nonprofit organizations, co-workers, and members of the public.
- Attend work as scheduled and/or required.

**MINIMUM EXPERIENCE AND TRAINING:**

Experience in operation of road maintenance equipment, specifically equipment used to control vegetation, such as trucks, mowing machines, pesticide/herbicide application equipment, etc., and experience in performing skilled manual tasks is required. Experience in the techniques, application, and storage of pesticides/herbicides in the state of Oregon. Possession of, or ability to obtain, an Oregon pesticide applicator's license within 6 months of hire.

Possession of valid Oregon class "B" or "A" CDL preferred but not required.

**OTHER REQUIREMENTS:**

Ability to secure and maintain a driver's license valid in the state of Oregon. Will be required to drive a County vehicle. Employees authorized to operate a private vehicle on County business are required to carry a valid driver's license and liability insurance minimums as outlined in ORS 806.070.

**WORK ENVIRONMENT/PHYSICAL DEMANDS SUMMARY:**

The incumbent typically works in a building and in outdoor areas and uses mechanical equipment as needed to perform duties with associated noise levels. Weather conditions may vary. The employee may encounter frequent interruptions throughout the workday.

The employee is regularly required to talk, listen, and hear, frequently required to use repetitive hand motion, handle or feel, and to sit, stand, walk, reach, bend, regularly push, pull and lift up to 40 pounds and occasionally push, pull and lift up to 60 pounds. The incumbent will regularly use mechanical equipment typical of those used in the maintenance of buildings and landscape.

Contact with the public in home, office, or outdoor environments may risk exposure to irrational/hostile behavior, contagious diseases, or contact with domestic or wild animals.

*The physical demands are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

*This job description in no way states or implies that these are the only duties to be performed by an employee occupying this position. Employees may be required to perform other related duties as assigned, to ensure workload coverage. Employees are required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor. This job description does NOT constitute an employment agreement between the employer and employee and is subject to change by the employer as the organizational needs and requirements of the job change.*

*The job specification requirements stated are representative of minimum levels of knowledge, skills, and abilities to perform this job successfully. Any satisfactory equivalent combination of experience and training which ensures the ability to perform the work may substitute for the above so that the employee will possess the abilities or aptitudes to perform each duty proficiently.*