



BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined session on September 12, 2024, at 10:00 a.m. in Room 32 of the Yamhill County courthouse and in a virtual meeting via Zoom, Commissioners Lindsay Berschauer, Kit Johnston, and Mary Starrett being present.

Also present were Ken Huffer, County Administrator; Christian Boenisch, County Counsel; Jodi Gollehon, Assistant County Counsel II; Lindsey Manfrin, HHS Director; Ken Friday, Planning Director; Tim Codiga, Building Inspector; and Carolina Rook, BOC Staff. Nohely Barajas-Montalvo participated via Zoom.

Guests: Mike Morris, David “Bubba” King, Beth Keyser. Andrew Anderson participated via Zoom.

*Welcome! Thank you for attending today’s meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda, you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any item, please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak. NEW – Public participation also includes the ability to attend Formal Session via Zoom. For attendees that are attending the meeting via Zoom, the Chair will ask if any Zoom attendees wish to provide public comment in same manner as provided above. At that time, attendees will be asked to use the “raise hand” function in Zoom and staff will unmute the participant. Meetings will also continue to be available for view via a live stream on the Commissioners’ You Tube channel. Written public comments may be submitted via email at [bocinfo@yamhillcounty.gov](mailto:bocinfo@yamhillcounty.gov).*

- A. **CALL TO ORDER** Commissioner Berschauer called to order at 10:00 a.m.
- B. **FLAG SALUTE**
- C. **CALENDAR SESSION:** This time is reserved for the review of the commissioner’s joint schedule (if needed).

The Commissioners reviewed the joint schedule for the week of September 16 – September 22, 2024. No other county business was discussed.

B.O. 25-03

LB KJ MS

**D. PUBLIC COMMENT:** This time is reserved for public comment on any topic other than: 1) agenda items, 2) A quasi-judicial land use matter, or 3) a topic scheduled for public hearing. The Chair may limit the length of individual comments.

There were no public comments received.

**E. DEPARTMENT UPDATE:**

1. Health and Human Services – Lindsey Manfrin

Lindsey Manfrin addressed the Board and stated that Health and Human Services (HHS) had provided 200,718 services to over 9,366 people in Yamhill County. Ms. Manfrin stated that Adult Behavioral Health was the most used program which included mental health and addiction treatment excluding crisis services. She estimated a 10% department vacancy rate mostly in therapy providers. She stated that restaurant inspections were regulated by the State of Oregon and required to be completed by the County every nine months. Ms. Manfrin explained that behavioral health service requests were never denied, but the wait time to receive treatment would depend on staffing ability. At the time, the wait was about two calendar weeks. Crisis services were never denied. Commissioner Starrett inquired about House Bill (HB) 4002. Ms. Manfrin stated that anytime a client requested alcohol and drug assessment, they would be prioritized, and that the department used some State funding to prepare the department for walk-in increases. She clarified that mental health assessment was included in the process considering most often, substance abuse disorders and mental health disorders were correlated. She explained that the department was tracking success rates, but success would be difficult to measure. Sources of Strength, an alcohol and drug use prevention program for youth, was something the HHS providers and schools were utilizing and promoting. Ms. Manfrin stated that the County's fentanyl website was reporting a decent amount of traffic and she personally had seen campaign posters in schools for the website. Ms. Manfrin concluded her department update by announcing that the Public Health department would be relocating around October 25, 2024.

**F. WORK SESSION:** This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session – None.

**G. CONSENT AGENDA:** None.

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**H. OLD BUSINESS:**

1. **B.O. 24-281** - Consideration of approval of a Board Order and findings in the matter of upholding the Planning Director's Land Use Compatibility Statement approval; Docket M-05-24; Tax Lot No. R3210 00500; Applicant: Red Hills Farm, LLC. *[Continued from July 18, 2024.]*

Commissioner Berschauer moved approval of item H1. The motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye.

**I. OTHER BUSINESS (Add-ons and non-consent items):**

1. Consideration of approval of Ordinance 937 in the matter of amending Yamhill County Building code regulations.

Ken Friday stated that the request was to amend the code regarding residential in-ground pools, but also included all items listed under 101.2.1 state building code. Tim Codiga stated that there was a six-year period where the requirement to obtain permits for residential pools was left up to the discretion of individual jurisdictions. That had resulted in individuals who had recently purchased homes with existing pools to have difficulty obtaining insurance and caused citizens to request the code amendment. Jodi Gollehon clarified that the homeowner did not break the law if no permit was obtained for any pool that was built within the six-year period where neither the state nor the county required a building permit, so no code enforcement would be needed. Commissioner Johnston expressed concern about the ordinance providing the individual employee liberty to decide whether they have Right of Entry. He was concerned that subjective interpretation could be a liability. The consensus of the Board was to direct staff to amend the ordinance to remove the Right of Entry clause entirely for consideration at a later date. There was no action taken.

2. **B.O. 24-282** - Consideration of approval of Grant Agreement # BHD-25-27 between Yamhill County and the Criminal Justice Commission to fund Behavioral Health Deflection programs in the amount of \$541,450.00 effective upon full execution through December 31, 2025. #SO25008GA

Commissioner Berschauer stated that this was funding for House Bill 4002 and that the County was granted more funding than anticipated. Commissioner Berschauer moved approval of item I2. The motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye.

3. **B.O. 24-283** - Consideration of approval of a Memorandum of Understanding between Yamhill County Health and Human Services and Newberg-Dundee 911 (NEWCOM) to utilize active 911 software to provide information and referral, crisis intervention, and suicide prevention services effective upon full execution through June 30, 2025, with automatic renewal unless sooner terminated. #HHS24071GS

Commissioner Berschauer stated that this would include HHS teams on emergency calls but would not replace police response. Commissioner Berschauer moved approval of item I3. The motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye.

4. **B.O. 24-284** - Consideration of approval of an agreement between Yamhill County Health and Human Services and the Sheridan School District for behavioral health counseling services for the 2024-2025 school year in an amount not to exceed \$84,578.22 retroactive to September 3, 2024, through June 12, 2025. #HHS24073IGA

Commissioner Starrett moved approval of item I4. The motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye.

5. Consideration of approval of an agreement between Yamhill County Health and Human Services and ACHIEVE Centre for Leadership, for leadership trainings in the not to exceed \$12,900, effective upon full execution through June 30, 2025. #HHS24061GS

Commissioner Starrett expressed concern about ACHIEVE being a foreign company as well as potential ideological bias based on statements on the company's website. Lindsey Manfrin explained that ACHIEVE was recommended to her by an employee who attended a live event provided by the company. She stated that ACHIEVE used different trainers depending on the content of the training and that the individual scheduled to provide the first training to HHS staff was based in Seattle as an example. She explained that she made an effort to save costs by asking the trainers to be virtual but having staff attend the trainings in person to maximize synergy. She clarified that the proposed contract was for a total of six trainings. Ms. Manfrin expressed the need for this type of training to support newer leadership staff and stated that the department had allocated funds from their budget to be used specifically for this training. Commissioner Starrett raised concerns about the Diversity Equity and Inclusion (DEI) trainings being potentially counterproductive and shame based. She also inquired about what kind of follow up was being done to see whether training was effective. Ken Huffer explained the difficulty of measuring effectiveness of trainings and stated that unless a business were to stop participating in training and observe a negative shift in the workplace, effectiveness would be hard to quantify. Commissioner Starrett stated that neighboring Counties were doing many trainings internally rather than contracting for the service. Lindsey Manfrin clarified that the cost of this training is less than the cost of one investigation which would imply a significant return on investment. The consensus of the Board was to direct staff to research whether there was a different company, preferably in the United States, that could provide similar types of the training for a similar or lower cost. Further discussion will take place on September 26, 2024. There was no action taken.

**J. PUBLIC HEARINGS:** None.

THE RECORDS FOR PUBLIC HEARINGS CAN BE FOUND AT:

<https://www.yamhillcounty.gov/1190/Public-Hearing-Notices>

**K. ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to the county's website, <https://www.yamhillcounty.gov/765/Boards-and-Committees>, or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at [bocinfo@yamhillcounty.gov](mailto:bocinfo@yamhillcounty.gov)

3. Electronic versions of all meeting agendas and meeting information packets can be found at the county's website: <https://www.yamhillcounty.gov/AgendaCenter>

Following Commissioner announcements, the meeting adjourned at 11:52 a.m.

Bailey Barnhart  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

N/A

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Chair LINDSAY BERSCHAUER



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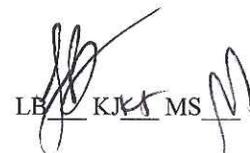
Commissioner KIT JOHNSTON



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Commissioner MARY STARRETT

Accepted by Yamhill County  
Board of Commissioners on  
01/09/25 by Board Order  
# 25-03

  
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