

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined session on March 16, 2023, at 10:00 a.m. in a virtual meeting via Zoom, Commissioners Lindsay Berschauer, Kit Johnston and Mary Starrett being present.

Also present were Ken Huffer, County Administrator; Christian Boenisch, County Counsel; Jodi Gollehon, Assistant County Counsel II; Ken Friday, Planning Director; Carrie Martin, Grants and Special Projects Manager and Carolina Rook, BOC Staff. Nohely Barajas-Montalvo, Legal Assistant, participated via Zoom.

Guests via Zoom: Mayor Remy Drabkin and Lee Schrepel.

Welcome! Thank you for attending today’s meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda, you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any item, please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak. NEW – Public participation also includes the ability to attend Formal Session via Zoom. For attendees that are attending the meeting via Zoom, the Chair will ask if any Zoom attendees wish to provide public comment in same manner as provided above. At that time, attendees will be asked to use the “raise hand” function in Zoom and staff will unmute the participant. Meetings will also continue to be available for view via a live stream on the Commissioners’ You Tube channel. Written public comments may be submitted via email at bocinfo@co.yamhill.or.us.

A. CALL TO ORDER Commissioner Berschauer called the meeting to order at 10:09 a.m.

B. FLAG SALUTE

C. CALENDAR SESSION: This time is reserved for the review of the Commissioner’s joint schedule (if needed).

The Commissioners reviewed the joint schedule. No other county business was discussed.

D. PUBLIC COMMENT: This time period is reserved for public comment on any topic other than: 1) agenda items, 2) A quasi-judicial land use matter, or 3) a topic scheduled for public hearing. The Chair may limit the length of individual comments.

Mayor Remy Drabkin provided to the Board that the City of McMinnville was awarded \$1.5 million dollars from the State of Oregon to create a Navigation Center. She asked the Board to consider matching \$500,000. After discussion, the consensus of the Board is to continue discussion.

E. DEPARTMENT UPDATES: None.

F. WORK SESSION: This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session – None.

G. CONSENT AGENDA:

Commissioner Berschauer moved approval of the consent agenda. The motion passed, Commissioners Berschauer, Johnston and Starrett voting aye.

Minutes

1. a. November 3, 2023- Formal/Informal Session;
- b. November 10, 2023- Formal/Informal Session;
- c. December 1, 2022 – Formal/Informal Session;
- d. December 8, 2022 – Formal/Informal Session;
- e. December 15, 2022 – Formal/Informal Session; and
- f. December 22, 2022 – Formal/Informal Session.

[No action taken. Moved item to next week]

Committees

2. **B.O. 23-97**- Approval of appointments and reappointments to the Ambulance Service Area (ASA) Committee:

a. Reappoint Dr. John Heiser, Dr. William Koenig, and Amy Hanifan, each for a three-year term to expire on March 10, 2026; and

b. Appoint Dr. Thomas Johnson, Brandon Harris, and Tim Jech, each for a three-year term to expire on March 10, 2026.

3. **B.O. 23-98** - Approval of the appointments of Bill Rosacker and Robyn Wheatley to the Parkway Committee each to a four-year term to expire December 31, 2026.

Contracts & Grants

4. **B.O. 23-99** - Approval of Amendment #1 to an agreement between Yamhill County and SAR Enterprises, Inc. (B.O. 22-256) for county fire paging system upgrade installation services increasing the not-to-exceed amount by \$12,961.29 and total to \$467,914.51.

5. **B.O. 23-100** - Approval of the Service Element Prior Authorization (SEPA) Unit #61569421 under Agreement #157846 between Yamhill County Health and Human Services and the Oregon Department of Human Services (B.O. 19-221) for the financing of Community Developmental Disabilities Services in the amount of \$2,374.67, retroactive from December 1, 2022, through December 31, 2022.

H. OLD BUSINESS:

1. **B.O. 23-101** - Discussion of received applications for the Yamhill County Direct Impact grant program. *[Continued from March 9, 2023].*

Carrie Martin opened the discussion by providing to the Board that she had compiled an allocation list based on their previous rankings. Ms. Martin reviewed the list with the commissioners and after discussion, the consensus of the Board was to approve the suggested amounts as presented today and pending further discussion if there are concerns.

Commissioner Starrett moved approval of item H1. The motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye.

I. OTHER BUSINESS (Add-ons and non-consent items):

1. **B.O. 23-102** -Consideration of authorizing a notice of intent to award the Yamhill County 2023 Overlay Project to North Santiam Paving in the amount of \$2,617,716.

2. Discussion regarding elements of proposed Code of Conduct policy. (Commissioner Berschauer).

[No action taken, postponed until next week.]

J. PUBLIC HEARINGS: None.

K. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to the county's website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at bocinfo@co.yamhill.or.us

3. Electronic versions of all meeting agendas and meeting information packets can be found at the county's website: <https://www.co.yamhill.or.us/meetings>

Following Commissioner announcements, the meeting adjourned at 11:38 a.m.

Nicole Necas
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair LINDSAY BERSCHAUER

Commissioner KIT JOHNSTON

Commissioner MARY STARRETT