

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined session on March 23, 2023, at 10:00 a.m. in a virtual meeting via Zoom, Commissioners Lindsay Berschauer, Kit Johnston and Mary Starrett being present.

Also present were Ken Huffer, County Administrator; Christian Boenisch, County Counsel; Jodi Gollehon, Assistant County Counsel II; Ken Friday, Planning Director; and Carolina Rook; BOC Staff. Nohely Barajas-Montalvo participated via Zoom.

Guests: Rob Molzahn

Welcome! Thank you for attending today’s meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda, you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any item, please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak. NEW – Public participation also includes the ability to attend Formal Session via Zoom. For attendees that are attending the meeting via Zoom, the Chair will ask if any Zoom attendees wish to provide public comment in same manner as provided above. At that time, attendees will be asked to use the “raise hand” function in Zoom and staff will unmute the participant. Meetings will also continue to be available for view via a live stream on the Commissioners’ You Tube channel. Written public comments may be submitted via email at [cocinfo@co.yamhill.or.us](mailto:bocinfo@co.yamhill.or.us).

A. CALL TO ORDER Commissioner Berschauer called the meeting to order at 10:02 a.m.

B. FLAG SALUTE

C. CALENDAR SESSION: This time is reserved for the review of the c Commissioners’ joint schedule (if needed).

The Commissioners reviewed the joint schedule. No other county business was discussed.

D. PUBLIC COMMENT: This time period is reserved for public comment on any topic other than: 1) agenda items, 2) A quasi-judicial land use matter, or 3) a topic scheduled for public hearing. The Chair may limit the length of individual comments.

Mr. Rob Molzahn shared with the Board his interest in becoming a member of the Parks and Recreation committee.

E. DEPARTMENT UPDATES:

a. Community Justice – Jessica Beach

Director Jessica Beach answered questions and provided an update to the Board. Some highlights included: the justice reinvestment grant process will be opened for applications on March 31, 2023 and this two-phase process. Director Beach reminded the Board this was a funding source that came into being with the passage of House Bill 3194 in 2013. She explained that the county has been awarded these grant funds for the last 10 years and they currently support the adult pre-trial justice program. She shared that if Senate Bill 5505 passes, these funds will be extended for an additional 10 years through 2034.

Director Beach also provided the adult work crew has seen an increase since the return from Covid, and the juvenile work crew has also seen an increase due to an increase in court referrals. She also shared that the department is working in partnership with the Sheriff's Office in the release of an RFP for new food services.

F. WORK SESSION: This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session – None.

G. CONSENT AGENDA:

Minutes

1. a. B.O. 23-103-November 3, 2022- Formal/Informal Session;
b. B.O. 23-104-November 10, 2022- Formal/Informal Session;
c. B.O. 23-105-December 1, 2022 – Formal/Informal Session;
d. B.O. 23-106-December 8, 2022 – Formal/Informal Session;
e. B.O. 23-107-December 15, 2022 – Formal/Informal Session; and
f. B.O. 23-108- December 22, 2022 – Formal/Informal Session.

[Continued from March 16, 2023].

H. OLD BUSINESS:

1. B.O. 23-109 - Consideration of approval in the matter of a Board Order declaring certain tax foreclosed property as surplus, authorizing the sale of the property by private sale, and ordering distribution of proceeds (Tax Lot No. R3219AB 04400). *[Continued from February 23, 2023].*

Commissioner Starrett moved approval of item H1. The motion passed, Commissioners Berschauer, Johnston and Starrett voting aye.

I. OTHER BUSINESS (Add-ons and non-consent items):

1. B.O. 23-110 - Consideration of adopting Resolution 23-03-23-1 recognizing April as Child Abuse Prevention and Awareness Month.

Program Coordinator Carole Joa shared that a new website (Julietshouse.org) launched. Commissioner Starrett moved approval of item I1. The motion passed, Commissioners Berschauer, Johnston and Starrett voting aye.

2. **B.O. 23-111**- Consideration of approval in the matter of a Board Order declaring certain tax foreclosed property as surplus, authorizing the sale of the property by private sale, and ordering distribution of proceeds (Tax Lot No. R4414 03591).

Commissioner Berschauer moved approval of item I2. The motion passed, Commissioners Berschauer, Johnston and Starrett voting aye.

3. **B.O. 23-112** - Consideration of approval of a notice of intent to award for the 2023 Albertson Road Pavement Repair Project to K&L Industries in the amount of \$274,250.80.

Commissioner Johnston moved approval of item I3. The motion passed, Commissioners Berschauer, Johnston and Starrett voting aye.

4. **B.O. 23-113** - Consideration of approval of Amendment #4 to an agreement between Yamhill County and Sunrise Family Clinic, LLC. (B.O. 20-29) adding funding for COVID-19 School Based Health and Recovery in the amount of \$76,500 effective through June 30, 2023.

Commissioner Starrett moved approval of item I4. The motion passed, Commissioners Berschauer, Johnston and Starrett voting aye.

5. **B.O. 23-114** - Consideration of approval of Intergovernmental Agreement #179281 between Yamhill County and the Oregon Health Authority for Medicaid Administrative Claiming in the not-to-exceed amount of \$935,000 effective July 1, 2023 through June 30, 2028.

Commissioner Starrett moved approval of item I5. The motion passed, Commissioners Berschauer, Johnston and Starrett voting aye.

6. **B.O. 23-115** - Consideration of approval of an agreement between Yamhill County Clerk's Office and Hart InterCivic, Inc. for Version 2.7 upgrades to the vote tally system machine in the amount of \$35,832.20 effective upon approval.

Commissioner Berschauer moved approval of item I6. The motion passed, Commissioners Berschauer, Johnston and Starrett voting aye.

7. Consideration of approval to appoint Carla Chambers, Allison Rush Petit, and Lesley Anderson; and reappoint Tim Duerfeldt to the Parks Advisory Board, each to a four-year term to expire on March 23, 2027.

- **B.O. 23-116** - Appoint Carla Chambers, Robert Molzhan, Glenn Cloyd, Celine McCarthy, Celine Hall and Christy Cooke; and reappoint Tim Duerfeldt.

Commissioner Johnston moved approval to reappoint Tim Duerfeldt and to appoint Carla Chambers, Robert Molzahn, Glenn Cloyd, Celine McCarthy, Celine Hall, Christie Cooke and

Michael Firestone. Commissioner Berschauer disclosed a family relation to Michael Firestone and asked that his appointment be removed from the vote. Commissioner Johnston modified his motion to remove Michael Firestone and restated his motion as amended. The motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye.

- **B.O. 23-117** - Appoint Michael Firestone

Commissioner Johnston moved approval to appoint Michael Firestone to the Parks Advisory Board. Commissioner Berschauer abstained from the vote. Commissioner Johnston called for the vote. The motion passed, Commissioners Johnston and Starrett voting aye.

The meeting recessed at 10:45 a.m. and reconvened at 10:54 a.m.

J. PUBLIC HEARINGS:

1. Docket #C-26-22/SDR-35-22: Conditional use permit and site design review request for a commercial activity in conjunction with farm use for the operation of a by appointment only wine tasting room. Applicant: Daniel Diephouse for Corollary Farm, LLC. / Appellant: Thomas Kopinski. Tax Lots: 5434-02100, 5434-02200, and 5434-02800.

Commissioner Johnston moved approval to uphold the Planning Director's approval of the application and deny the appeal. The motion passed, Commissioners Berschauer, Johnston and Starrett voting aye. Final written decision and findings with conditions to be adopted on April 13, 2023.

K. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to the county's website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at bocinfo@co.yamhill.or.us

3. Electronic versions of all meeting agendas and meeting information packets can be found at the county's website: <https://www.co.yamhill.or.us/meetings>

Following Commissioner announcements, the meeting adjourned 1:37 p.m.

Nicole Necas
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair LINDSAY BERSCHAUER

Commissioner KIT JOHNSTON

Commissioner MARY STARRETT