

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined session on April 20, 2023, at 10:00 a.m. in Room 32 of the Yamhill County courthouse, and in a virtual meeting via Zoom, Commissioners Lindsay Berschauer, Kit Johnston and Mary Starrett being present.

Also present were Ken Huffer, County Administrator; Christian Boenisch, County Counsel; Brad Berry, District Attorney; Kate Lynch, Chief Deputy District Attorney; Cecilia Martinez, CVA Director; Sara Grabner, Crime Victims Services Supervisor; Ken Friday, Planning Director; Tim Codiga, Building Official; Nicole Necas, BOC Staff. Nohely Barajas-Montalvo participated via Zoom.

Guests: None.

***Welcome!** Thank you for attending today’s meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda, you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any item, please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak. NEW – Public participation also includes the ability to attend Formal Session via Zoom. For attendees that are attending the meeting via Zoom, the Chair will ask if any Zoom attendees wish to provide public comment in same manner as provided above. At that time, attendees will be asked to use the “raise hand” function in Zoom and staff will unmute the participant. Meetings will also continue to be available for view via a live stream on the Commissioners’ You Tube channel. Written public comments may be submitted via email at bocinfo@co.yamhill.or.us.*

A. CALL TO ORDER: Commissioner Berschauer called the meeting to order at 10:01 a.m.

B. FLAG SALUTE

C. CALENDAR SESSION: This time is reserved for the review of the commissioner’s joint schedule (if needed).

The Commissioner’s reviewed the joint schedule for the week of April 24 – April 30, 2023. No other county business was discussed.

D. PUBLIC COMMENT: This time period is reserved for public comment on any topic other than: 1) agenda items, 2) A quasi-judicial land use matter, or 3) a topic scheduled for public hearing. The Chair may limit the length of individual comments.

There was no public comment received.

E. DEPARTMENT UPDATES: None.

F. WORK SESSION: This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session – None.

G. CONSENT AGENDA: None.

H. OLD BUSINESS: None.

I. OTHER BUSINESS (Add-ons and non-consent items):

1. **B.O. 23-146** - Consideration of adopting Resolution 23-04-20-1 proclaiming April 23rd – April 29th, 2023 as National Crime Victims’ Rights Week.

Commissioner Berschauer read the Resolution into the record. Commissioner Berschauer moved approval of item I1. The motion passed, Commissioners Berschauer, Johnston and Starrett voting aye.

2. **B.O. 23-147** - Consideration of approval of a contract agreement between Yamhill County and Aklin Vegetation Management Co. for the 2023 Shoulder Spraying Project in the amount of \$25,500 effective upon full execution through June 30, 2023.

Commissioner Johnston moved approval of item I2. The motion passed, Commissioners Berschauer, Johnston and Starrett voting aye.

3. **B.O. 23-148** - Consideration of approval to amend the Planning and Development Permit Fee Schedule, effective July 1, 2023.

Ken Friday and Tim Codiga summarized the fee request to offset any financial strain on the general fund, trying to strike a balance between collecting enough to maintain rising departmental expenses while keeping fees in an affordable range. Tim Codiga stated that current county fees were slightly less than the City of Newberg and comparable to surrounding counties. It was noted that Planning permits have slowed recently due to increased interest rates but were heavy during the pandemic through the last year allowing the department to maintain its service levels without raising fees to this point. Commissioner Johnston moved approval of item I3. The motion passed, Commissioners Berschauer, Johnston and Starrett voting aye.

4. **B.O. 23-149** - Consideration of the submission of an application for the 2023-2024 Yamhill County Assessment Function Funding Assistance (CAFFA) Grant Application in the amount of \$3,070,935.

Commissioner Berschauer moved approval of item I4. The motion passed, Commissioners Berschauer, Johnston and Starrett voting aye.

5. **B.O. 23-150** - Consideration of approval and notice of intent to award a professional service agreement between Yamhill County and Summit Food Service, LLC. for food and commissary services for the Yamhill County Correctional Facility and Yamhill County Juvenile Detention Facility.

Commissioner Berschauer moved approval of item I5. The motion passed, Commissioners Berschauer, Johnston and Starrett voting aye.

6. **B.O. 23-151** - Consideration of approval to submit a testimony letter to the Oregon Legislators opposing House Bill 2002 B.

Commissioner Berschauer presented the add-on letter to be sent to the Oregon Legislature as testimony opposing HB 2002B because of its proposed government sanctioned secrecy between parent and child by providing abortions and “gender affirming” interference for children without a parent’s knowledge or consent. After discussion, Commissioner Berschauer moved approval of item I6. The motion passed, Commissioners Berschauer, Johnston and Starrett voting aye.

J. PUBLIC HEARINGS: None.

THE RECORDS FOR PUBLIC HEARINGS CAN BE FOUND AT: <https://www.co.yamhill.or.us/content/public-hearing-notices>

K. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to the county’s website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners’ office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners’ office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at bocinfo@co.yamhill.or.us

3. Electronic versions of all meeting agendas and meeting information packets can be found at the county’s website: <https://www.co.yamhill.or.us/meetings>

Following Commissioner announcements, the meeting adjourned at 11:06 a.m.

Carolina Rook
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair LINDSAY BERSCHAUER

Commissioner KIT JOHNSTON

Commissioner MARY STARRETT