

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined session on June 1, 2023, at 10:00 a.m. in Room 32 of the Yamhill County courthouse, and in a virtual meeting via Zoom, Commissioners Lindsay Berschauer, Kit Johnston, and Mary Starrett being present.

Also present were Ken Huffer, County Administrator; Justin Hogue, Deputy County Administrator; Christian Boenisch, County Counsel; Tim Svenson, Sheriff; Emily Williams, Sheriff’s Office Staff; and Nicole Necas, BOC Staff. Nohely Barajas-Montalvo, Legal Assistant participated via Zoom.

Guests: Patrick Fale; Dennis Goecks; Cassandra Ulven

Welcome! Thank you for attending today’s meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda, you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any item, please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak. NEW – Public participation also includes the ability to attend Formal Session via Zoom. For attendees that are attending the meeting via Zoom, the Chair will ask if any Zoom attendees wish to provide public comment in same manner as provided above. At that time, attendees will be asked to use the “raise hand” function in Zoom and staff will unmute the participant. Meetings will also continue to be available for view via a live stream on the Commissioners’ You Tube channel. Written public comments may be submitted via email at bocinfo@co.yamhill.or.us.

Notice: The Board of Commissioners will hold an Executive Session immediately following combined session for the purpose of 1) Consulting with legal counsel regarding information or records that are exempt by law from public inspection pursuant to ORS 192.660(2)(f) and, 2) To conduct deliberation with persons designated by the governing body to carry on labor negotiations pursuant to ORS 192.660(2)(d).

A. CALL TO ORDER: Commissioner Berschauer called the meeting to order at 10:00 a.m.

B. FLAG SALUTE

C. CALENDAR SESSION: This time is reserved for the review of the commissioners’ joint schedule (if needed).

The Commissioners reviewed the joint schedule for the week of June 5 – June 11, 2023. No other county business was discussed.

D. PUBLIC COMMENT: This time period is reserved for public comment on any topic other than: 1) agenda items, 2) A quasi-judicial land use matter, or 3) a topic scheduled for public hearing. The Chair may limit the length of individual comments.

Dennis Goecks provided public comment regarding Measure 36-227 and offered volunteer time to establish a fire substation.

E. WORK SESSION: This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session –

a. Presentation: TVF&R State of the District

TVF&R Assistant Chief Patrick Fale shared a presentation beginning with recruitment challenges and a bond update which voters approved in 2022 to relocate an existing fire station and improvements to other stations. He reported there were 5117 incident reports in Yamhill County during 2022. The TVF&R service area cardiac save rate is 43% with the assistance of new CPR hands-free devices. He noted emergency medical service availability challenges in Washington County after their Ambulance Service Area (ASA) contract was put out for bid; a new provider has since been awarded and in negotiation with new service anticipated to begin late summer of 2023. A replacement levy is expected to be placed on ballot in May 2024 to increase the current levy rate for equipment and staff.

b. End of work session

F. DEPARTMENT UPDATES:

a. Sheriff's Department – Tim Svenson.

Sheriff Svenson's update focused on Jail and Patrol divisions; he said a contract was awarded and in negotiations for a new Jail food service vendor expected to begin this summer. He added that Wellpath will not renew their contract with the county which currently provides medical services in the Jail. Yamhill County is one of four counties Wellpath has decided to discontinue services; Sheriff Svenson noted challenges finding other contractors that provide third party services to smaller counties but will continue to pursue new vendor options. Body cameras are now being used by both Jail and Patrol staff for the purpose of incident review; he added drones have been implemented in the field to mitigate risk to Patrol staff during incident calls. Lastly, Sheriff Svenson had an open discussion regarding staffing challenges and the possibility of relocating minimum-security Jail populations into the facility core in anticipation of closing the restitution center starting July 1 due to fiscal and staffing issues.

The meeting was recessed at 11:29 a.m. and reconvened at 11:39 a.m.

G. CONSENT AGENDA:

Commissioner Johnston moved approval of the consent agenda. The motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye.

Contracts & Grants

1. **B.O. 23-207**- Approval of Amendment #9 to Agreement #173153 between Yamhill County and the Oregon Health Authority (B.O. 21-490) adding funding in the amount of \$15,000 for the financing of Community Mental Health, Addiction Treatment, Recovery, & Prevention, and Problem Gambling Services retroactive to January 1, 2023 through June 30, 2023.

 2. **B.O. 23-208** - Approval of Change Order #1 to the agreement between Yamhill County Health and Human Services and JK Paint and Contracting, LLC. (B.O. 23-139) in the amount of \$9,789.
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H. OLD BUSINESS: None.

I. OTHER BUSINESS (Add-ons and non-consent items):

1. **B.O. 23-209** - Consideration of approval of an engagement agreement between Yamhill County and Eileen Eakins, Northwest Local Government Legal Advisor, LLC. for outside counsel assistance with matters relating to county special service districts retroactive to May 25, 2023.

Commissioner Berschauer moved approval of item I1. The motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye.

2. Discussion of AOC survey. (Commissioner Berschauer add-on).
The Board discussed survey responses regarding AOC's dues' structure. The consensus of the Board was to share responses with Ken Huffer to submit to AOC. There was no action taken.

J. PUBLIC HEARINGS: None.

THE RECORDS FOR PUBLIC HEARINGS CAN BE FOUND AT: <https://www.co.yamhill.or.us/content/public-hearing-notices>

K. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to the county's website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at bocinfo@co.yamhill.or.us

3. Electronic versions of all meeting agendas and meeting information packets can be found at the county's website: <https://www.co.yamhill.or.us/meetings>

Following Commissioner announcements, the meeting adjourned at 12:16 p.m.

Carolina Rook
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair LINDSAY BERSCHAUER

Commissioner KIT JOHNSTON

Commissioner MARY STARRETT